



UNIVERSITI TEKNOLOGI MARA
FACULTY OF INFORMATION MANAGEMENT

INDUSTRIAL TRAINING REPORT

PETRONAS RESOURCE CENTRE

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ABSTRACT

I had undergone industrial training di Petronas Resource Centre, the headquarters (HQ) or main library or resource centre among libraries under this firm. The subject specialized of PRC HQ were included Oil and Gas, Energy, Drilling, Geology, Engineering, Chemistry, Information and Technology, Management, Economics, Leadership, Law and Government, Politics, Religion, and HSE (Health, Safety and Environment). I had learnt to be multitasking person as these tasks were given alternately with other jobs. The items in the archive storage need to be well-managed just as the items in main location. The projects and programs should continuously be implemented and generated in order to foster the usage and utilization of PRC.

ACKNOWLEDGEMENT

Peace be upon you.

First and foremost, I would love to express my gratefulness to God for the opportunity to undergo the Industrial Training at PeETRONAS Resource Centre (PRC), PETRONAS KLCC. This was the invaluable and priceless opportunity for gaining and gathering more information, knowledge and experiences. I might applied the theories I have learnt during the past five semesters before I went through this internship's journey by hands-on tasks.

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