



UNIVERSITI TEKNOLOGI MARA

BTP453: PROFESSIONAL PRACTICE

Course Name (English)	PROFESSIONAL PRACTICE APPROVED
Course Code	BTP453
MQF Credit	2
Course Description	The course provide background theoretical and practical knowledge and background understanding on the functions, roles, responsibilities and services provided by the profession and conduct expected of the professional planner in Malaysian planning practice.
Transferable Skills	Demonstrate ability to identify and articulate self skills, knowledge and understanding confidently and in variety of context Demonstrate practical and contemporary knowledge of relevant professional, ethical and legal frameworks Demonstrate professional skills, knowledge and competencies
Teaching Methodologies	Lectures, Seminar/Colloquium, Discussion
CLO	CLO1 Ability to comprehend the knowledge and skill necessary to work as a professional planner. CLO2 Uphold and maintain the highest level of professionalism and to provide services to the community CLO3 Analyse current issues and problems in planning practice CLO4 Ability to explain the role of the planners and the type of planning services offered to either the public or private clients
Pre-Requisite Courses	No course recommendations
Topics	
1. Introduction 1.1) The Scope of Town Planning Practice 1.2) The Functions and Roles of Town Planners 1.3) Relationship Between Theory and Practice	
2. The Profession and Professionalism 2.1) The Evolution of the Planning Profession 2.2) The Professional Institute 2.3) The Board of Town Planners 2.4) Inter and Intra Professional Relationship	
3. Code of Conduct and Professional Ethics 3.1) Rationale for Conduct 3.2) Code of Conduct 3.3) Professional Ethics	
4. Public Sector Planning Practice 4.1) Planning Practice at Federal/State Departments of Town and Country Planning 4.2) Planning Practice in Local Authority : Development Control, Development Plans, and Procedure For Application and Submission of Planning Permission 4.3) Intra Departmental Involvement	
5. Private Sector Planning Practice 5.1) Type of Planning Services 5.2) Preparation of Technical and Financial Proposals 5.3) Preparation and Submission of Development Plans and Layout Plans	

6. Rules and Regulation of Planning Practice 6.1) Registration of Planning Firms 6.2) Appointment of Consultants 6.3) Professional Contract and Agreement
7. Professional Charges and Fees 7.1) Basis for Professional Charges and Fees 7.2) Scale of Fees 7.3) Methods of Payment
8. National Integrity Plan 8.1) National Integrity Institute 8.2) Purpose and Functions
9. Arbitration and Negotiation 9.1) Arbitration 9.2) Mediation 9.3) Litigation
10. Assignment 10.1) n/a
11. Forum Discussion 11.1) n/a
12. Test 12.1) n/a
13. Exam 13.1) n/a

Assessment Breakdown	%
Continuous Assessment	40.00%
Final Assessment	60.00%

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Assignment	Term Paper	20%	CLO1 , CLO2 , CLO3 , CLO4
	Seminar	Online Forum Discussion	5%	CLO1 , CLO2 , CLO3 , CLO4
	Test	n/a	15%	CLO1 , CLO2 , CLO3 , CLO4

Reading List	Reference Book Resources
	<ul style="list-style-type: none"> • Baum. Howell S 1988, <i>Problems of Governance and the Profession of</i> , London, Mansell Publication • Beckman Norman 1976, <i>æ The Planner as a Bureaucrat, in Faludi, A. A Reader in Planning Theory</i>, Oxford, Perga • Eversley, David 1973, <i>The Planner in Society</i>, London, Faber and Faber • Hendler, S. 1995, <i>Planning Ethics: A Reader in Planning Theory</i>, New Jersey, Center for Urban Policy Research, • Sternlieb, George 1979, <i>Seven Hills on the Way to the Mountain: The R</i>, New Jersey, Rutgers University, pp.297-308 • Laws of Malaysia 1995, <i>Town Planners Act 1995 (Act 538)</i> , Kuala Lumpur, National Printers • Malaysian Institute of Planners 1992, <i>Professional Conduct and Ethics/Guideline fo</i>, Petaling Jaya, Malaysian Institute of Planner • Robert W and Hughes, James W., , <i>æThe Role of the Physical Urban Planner</i>, , New Jersey, Rutgers • Reeves, D. 2005, <i>Planning for Diversity</i>, London, Routledge • Kitchen, T. 2006, <i>Skills for Planning Practice</i>, Palgrave MacMillan
Article/Paper List	This Course does not have any article/paper resources
Other References	This Course does not have any other resources