AUTHOR'S DECLARATION

I declare that the work in this thesis was carried out in accordance with the regulations of Universiti Teknologi MARA. It is original and is the results of my own work, unless otherwise indicated or acknowledged as referenced work. This thesis has not been submitted to any other academic institution or non-academic institution for any degree or qualification.

I, hereby, acknowledge that I have been supplied with the Academic Rules and regulations for Post Graduate, Universiti Teknologi MARA, regulating the conduct of my study and research.

Name of Student : Nor Afni Raziah Binti Alias

Student I.D. No. : 2016683636

Programme : Master in Office Systems Management (BM 775)

Faculty : Business and Management

Thesis Title : Knowledge-Sharing Mechanisms to Improve

Organisational Effectiveness Among The

Employees of Oil-And-Gas Contractors In

Terengganu

Signature of Student :

Date : July 2020

ABSTRACT

This research is about knowledge-sharing mechanisms to improve organizational effectiveness among the employees of oil-and-gas contractors focusing on unfired pressure vessel repairer and manufacturer in Terengganu. The main objective of the study is to identify the most important knowledge-sharing mechanism on organisational effectiveness among oil-and-gas contractors, specifically in Terengganu. The mechanisms that have been examined in this research are mentoring, meeting, community of practice (project team), project report and manual (procedure). Sample of 192 employees were chosen. In this study, data is being process by using Statistical Package of Social Sciences (SPSS) Version 22. The data is being collected and analyze through descriptive analysis, reliability analysis, frequency analysis, Pearson correlation analysis and multiple regression analysis. According to the result it is found that Procedure is the main knowledge-sharing mechanism that influences organisational effectiveness. Finally, from the result of this study the researcher suggests few contributions to the management and also contribution of the theory that can improve the decision making of management especially management in the oil-and-gas contractors for unfired pressure vessel repairer and manufacturer in Terengganu

ACKNOWLEDGEMENT

Bismillahiarrahmaniarrahmi. In the name of Allah, the Most Beneficent, the most Merciful.

I would first like to express my deepest gratitude to Almighty Allah Subhanahu Wa Ta'ala (S.W.T) for His blessing until the completion of this thesis.

I would like to thank my thesis advisor Dr Ahmad Suffian bin Mohd Zahari of the Faculty of Business and Management at Universiti Teknologi Mara (Dungun). The door to Dr Ahmad Suffian office was always open whenever I ran into a trouble spot or had a question about my research or writing. He consistently allowed this paper to be my own work, but steered me in the right direction whenever he thought I needed it.

I would like to thanks to all my beloved lecturers and my classmates for their guidance and support during completion of my thesis.

Finally, I must express my very profound gratitude to my beloved parents Alias bin Abu Bakar and Rohiza binti Minggu, my soulmate Muhammad Taufieq bin Jalil, my children Haura Insiyah binti Muhammad Taufieq, Maryam binti Muhammad Taufieq, Malik Ashtar bin Muhammad Taufieq and Nur Ain Adha, my sisters Nor Amirah binti Alias, Nor Athirah binti Alias and my brother Mohd. Akram Radi bin Alias for providing me with unfailing support and continuous encouragement throughout my years of study and through the process of researching and writing this thesis. This accomplishment would not have been possible without them. Thank you.

TABLE OF CONTENTS

	Page
AUTHOR'S DECLARATION	ii
ABSTRACT	iii
ACKNOWLEDGEMENT	iv
TABLE OF CONTENTS	v-vi
LIST OF TABLES LIST OF FIGURES	vii-viii ix
1.1 Background of Study	1-2
1.2 Problem Statement	2-3
1.3 Research Objectives	3
1.4 Research Questions	3
1.5 Scope of the Study	3-4
1.6 Significance of Study	4
1.7 Limitations of Study	4
1.8 Definition of Terms	5
CHAPTER TWO: LITERATURE REVIEW	6
2.1 Introduction	6-10
2.2 Mentoring and Organisational Effectiveness	10-11
2.3 Meeting and Organisational Effectiveness	11-12
2.4 Project Report and Organisational Effectiveness	12
2.5 Procedure and Organisational Effectiveness	12-13
2.6 Project Team and Organisational Effectiveness	13
2.7 Theoretical Framework	14
2.8 Hypotheses	14-15

CHAPTER THREE: RESEARCH METHODOLOGY	16
3.1 Introduction	16
3.2 Research Design	16-17
3.3 Research Method	17
3.4 Data-Collection Technique	17-18
3.5 Population	18
3.6 Sampling Technique	19
3.7 Sample Size	19
3.8 Unit of Analysis	19-20
3.9 Research Instrument	21-22
3.10 Validity of Instrument	22
3.11 Data Analysis	23-24
CHAPTER FOUR: FINDINGS AND ANALYSIS	25
4.1 Introduction	25
4.2 Response Rate	25
4.3 Demographic Profile of the Respondents	26-30
4.4 Descriptive Analysis	30
4.5 Reliability Analysis	31
4.6 Frequency Analysis	32-37
4.7 Pearson Correlation Analysis	38-40
4.8 Multiple Regression Analysis	40-44
4.9 Summary of the Findings	44-45
CHAPTER FIVE: CONCLUSION AND RECOMMENDATIONS	46-53
REFERENCES	54-57
APPENDICES	58-71