



اَوَّلُ سَبِيْقٍ تَنْكَبُوْنَ مَارَا
UNIVERSITI
TEKNOLOGI
MARA

Fakulti
Pengurusan
dan Perniagaan

INDUSTRIAL TRAINING REPORT AT TAIPING MUNICIPAL COUNCIL

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EXECUTIVE SUMMARY

This is my internship report during my industrial training at Taiping Municipal Council (MPT) and I was assigned under Valuation and Property Department. MPT is the municipal council which administers Taiping city in the state of Perak that was established on 1 September 1979. MPT is a financially autonomous authority and is an organization that provides authority services in Taiping and its operating areas. In this report I have included the background of the company, vision and mission, organizational structure, the objectives and the services of the company. In addition, training reflections have also been written in this report to reflect my experience during a 24 -week internship starting from 1st March to 13th August 2021 at MPT. Based on my observations and experience in the organization, I have elaborated a SWOT Analysis that covers the company's Strengths, Weaknesses, Threats, and Opportunities in this report. The strength of this company is having modern information technology equipment that allows employees to work faster, reduces manual and repetitive tasks, improves efficiencies and overall productivity. Besides, they have strength competent human capital where it is an important element in determining the success of every organization. The weakness of this company is the amount of revenues that is collected by the MPT is decreasing due to the problem of assessment tax arrears. In addition, the existence of overlapping functions and job descriptions between departments at the company is when two or more employees disagree on who should perform a task, it frequently leads to conflict and strained working relationships. Furthermore, MPT has the opportunity to play role together in the process of urban conservation in the city of Taiping and they have a strong state financial position which is income from sustainable financial sources with an annual revenue. However, the company have a threat which is they are prone to crime and fraud and also have an unsatisfactory image and perception of the people. This SWOT analysis are coming with several recommendations. The SWOT analysis recommend reviewing into political, economy, sociology, technology, environmental and legal (PESTEL) aspect related to the company.

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2.0 COMPANY'S PROFILE

Taiping Municipal Council (MPT) is the municipal council which administers Taiping city in the state of Perak and was established on 1 September 1979 as a result of the enactment of Act 171, Local Government Act in 1976. Now, MPT with an area of 1350.568 square kilometer is a combination of eight Local Government Management Boards. This area includes the city and suburbs of Taiping. Basically, the task of the Taiping Municipal Council involves planning in shaping the future development of the Council area and providing municipal services to meet the basic current needs of the residents in the Council area. To achieve this goal, MPT has tried one of the Taiping Municipal Council area options as a beautiful, clean, beautiful, orderly and dynamic area.

Taiping Municipal Council is a financially autonomous authority and is an organization that provides authority services in Taiping City and its operating areas. As a realization of the mission and vision of Taiping's color change is always viable using efficient, friendly and service, MPT has its management and administration strategy in line with the development and needs of the time. Currently, I have been accepted to undertake an internship at Taiping Municipal Council (MPT) and has been assigned under Valuation and Property Department that lead by Tuan Haji Khairul Anwar Bin Hashim as a director of the department in which consists of a total of 23 staffs.

VISION MPT

- Making Taiping a Progressive, Dynamic, Sustainable, Safe and Prosperous City by 2050

MISSION MPT

- Provide municipal services and development planning with effective governance while maintaining the sustainability of heritage and natural beauty.

OBJECTIVE OF MPT

- Improving the quality of life through the best municipal services and facilities and use.
- Play a role as a government machinery to achieve the goals of the National Development Policy (DPN).

- Control and all developments within the jurisdiction of the Taiping Municipal Council in accordance with the policies of the Council.
- Promote social, physical, economic development and land use development in an orderly, efficient and economic manner.
- Provide and use infrastructure facilities, as well as maintain to a perfect level.
- Organize landscaping and beautification projects as well as maintain recreational facilities, entertainment, public parks in order to create a harmonious natural environment.
- To ensure that the management and administration of the Council's departments run cleanly, efficiently, effectively and systematically
- Establish good relations between departments, agencies-agencies involved with the current affairs of the Council.
- Control and maintain cleanliness and health in the Council area is always guaranteed.
- Prepare and implement admission cooperation programs for the well-being and high and sustainable quality of life.

FUNCTIONS AND ROLES OF MPT

1. To plan and control land development optimally including approving layout plans, surveying tape plans, earthwork plans, road and ditch plans and landscape plans.
2. Controlling buildings including approving building plans.
3. Licensing and controlling business permits, temporary permits, hawker licenses and advertisements.
4. Provide municipal services, food quality control, food center hygiene and infectious disease control
5. Provide regulation and maintenance of attractive urban and landscape beautification.
6. Provide regulation and maintenance of roads, drainage systems and manage traffic systems.
7. Planning, provision and maintenance of public facilities, infrastructure and social facilities.
8. Manage and maintain Taiping Zoo and Night Safari.
9. Manage and provide the best municipal services including solid waste disposal and public cleaning
10. Provide and develop heritage-based Taiping tourism and eco-Tourism.
11. Enhancing the relationship and cooperation between MPT and the local community.