



UNIVERSITI TEKNOLOGI MARA

TSL024: FUNDAMENTALS OF WRITING

Course Name (English)	FUNDAMENTALS OF WRITING APPROVED
Course Code	TSL024
MQF Credit	5
Course Description	This writing course is the first series of two writing courses offered in the Asasi TESL programme. This course introduces students to college writing strategies in which they master specific writing techniques towards writing different types of five-paragraph essays. Students learn to construct thesis statements, concluding statements, topic sentences, supporting details and concluding sentences in a thorough, fluent, and coherent way. Through the understanding of college writing strategies, students will produce academic essays with sound language, vocabulary and writing mechanics.
Transferable Skills	Effective written communication Teamwork Information retrieval
Teaching Methodologies	Lectures, Blended Learning, Discussion, Presentation, Small Group Sessions , Collaborative Learning
CLO	CLO1 Apply basic knowledge of English language rules and features in producing descriptive essays. CLO2 Construct various types of descriptive essays by employing academic writing strategies. CLO3 Demonstrate positive values and attitude in constructing various types of descriptive essays.
Pre-Requisite Courses	No course recommendations
Topics	
1. Introduction to course 1.1) Methods of assessment 1.2) Ice -breaking	
2. Summarizing, paraphrasing and synthesizing 2.1) elicit topic sentence and supporting details 2.2) Synthesize information from various sources 2.3) In-text and end-text citations 2.4) Plagiarism	
3. The writing process 3.1) Pre-writing 3.2) Planning and Outlining 3.3) Drafting 3.4) Revising and Editing	
4. Structure of an academic essay 4.1) Introductory Paragraph :Thesis Statement 4.2) Body of Paragraphs :Topic Sentence/Supporting Details/Concluding Sentence 4.3) Concluding Paragraph: Concluding Statement	
5. Revising sentences, paragraphs and essay 5.1) Parallelism 5.2) Point of view 5.3) Specific view 5.4) Active verbs 5.5) Concise words 5.6) Variation of sentences 5.7) Unity	

5.8) Support
5.9) Coherence
5.10) Sentence skills

6. A 5-paragraph essay
6.1) Opinion-based essay
6.2) Process essay

Assessment Breakdown	%
Continuous Assessment	60.00%
Final Assessment	40.00%

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Assignment	Opinion Based Essay (Outline)	15%	CLO2
	Assignment	Opinion Based Essay	25%	CLO3
	Test	Mid Term Test	20%	CLO1

Reading List	Recommended Text
	<ul style="list-style-type: none"> Smalley, Regina L., Mary K. Ruetten, Joann Rishel Kozyrev. 2012, <i>Refining Composition Skills: Academic Writing and Grammar</i>, 6th edition Ed., Boston: National Geographic Learning

Article/Paper List
This Course does not have any article/paper resources

Other References
<ul style="list-style-type: none"> •BOOK Dew, S. E. 2013, <i>Learn English Paragraph Writing Skills</i>, USA: CreateSpace Independent Publishing Platform •BOOK John Langan 2013, <i>Exploring Writing-Sentences and Paragraphs</i> , New York: Mc Graw Hill •BOOK Oshima, A & Hogue, A 2013, <i>Longman Academic Writing Series 4: Essays</i> , New York: Pearson Education, •BOOK Folse, K. S, Muchmore-Vokoun, A & Solomon, E. V. <i>Great Writing 4-Great Essays</i>, USA: Heinle Cengage Learning •BOOK Folse, K. S. & Pugh, T. 2010, <i>Great Writing 5-Great Essays</i>, USA: Heinle Cengage Learning