

## BACHELOR OF BUSINESS ADMINISTRATION (HONS) INSURANCE (BA241)

# PRINCIPLES OF ENTREPRENEURSHIP (ENT530)

PAIR ASSIGNMENT (SOCIAL MEDIA PORTFOLIO)



## (LITTLE ONE BOOK SHOP)

### **GROUP 6**

NAME	MATRIC NO.	CLASS
NORSYARAFINA BINTI ABDUL AZIZ	2020615338	ENT530L
NUR IZZAH BINTI ABD RASID	2020856356	

## **PREPARED FOR:**

MADAM NORFAZLINA BINTI GHAZALI

DATE OF SUBMISSION:

14 JULY 2022

#### **ACKNOWLEDGEMENT**

First and foremost, we give thanks to Allah S.W.T., the Most Gracious and Merciful, for His gratitude and blessing in directing us to successfully complete this portfolio.

It is no secret that we received a great deal of aid and assistance in the development of this portfolio, therefore it is only right that we thank them for their continued cooperation.

Madam Norfazlina Binti Ghazali, for her continual direction and assistance over the course of this endeavor, we would like to offer our heartfelt gratitude. Her dedication, vision, and genuineness had truly impressed us. This portfolio would not be what it is now if it were not for her.

We would also like to thank the persons who were tangentially involved in the study for their kind thoughts. There are no words to express our gratitude to our parents for their efforts in educating us and preparing us for the future. Our siblings, as well as our close friends, for their ongoing support and understanding, as well as their empathy and aid. We will never forget their generous assistance.

#### **EXECUTIVE SUMMARY**

My team's corporate trade name is Little One Book Shop. The major goal of this company is to help parents in improving their children's development and basic language skills by providing interesting collections of books at affordable prices to children aged 4 to 12 years old.

Facebook is the brand's first social media account. The account was formed on April 14th, 2022, and the team quickly began posting, beginning with teasers and moving on to hard sell and soft sale postings in that order.

All postings are designed to incorporate appealing pictures that will aid in the sale of the merchandise. Because all of our items are manufactured with premium and high-quality materials by a well -known company from WasaEdu which is one of the largest book entrepreneurs in Malaysia, their prices may be higher for some people, and we are also required to follow the company's price standards, but we try to keep the price down with extras like free shipping on every minimum price purchase.

Our main goal for our children's education books is to create excellent read-aloud for social skills, etiquette, and more. We received a large number of orders before the end of May 2022, not only from within our setting (children 4-12 years old, and parents 25-40 years old), but also from outside the client group (students). We hoped to have international sales and a name for the brand among international audiences by the end of the year.

## **TABLE OF CONTENT**

NO.	CONTENT	<u>PAGE</u>
1.0	Go-Ecommerce Registration and eCertificate	1 - 4
2.0	MyENT certificate	5 - 6
3.0	SSM Registration (Sole proprietorship or partnership)	7
4.0	Introduction of business	
	4.1 Name and address of business	8
	4.2 Organizational chart	9
	4.3 Mission / Vision	10
	4.4 Descriptions of products / services and price lists	11 - 17
5.0	Facebook (FB)	
	5.1 Creating Facebook (FB) page	18
	5.2 Customizing URL Facebook (FB) page	18
	5.3 Number of likes (FB) page	19
	5.4 Facebook (FB) post - Teaser	20 - 23
	5.5 Facebook (FB) post - Copywriting (Hard sell)	24 - 31
	5.6 Facebook (FB) post - Copywriting (Soft sell)	32 - 39
	5.7 Relevant graphics to each post/copywriting	40 - 59
	5.8 Sales Report and the evidence	60 - 62
6.0	Conclusion	63

#### 1.0 GO-ECOMMERCE REGISTRATION AND ECERTIFICATE

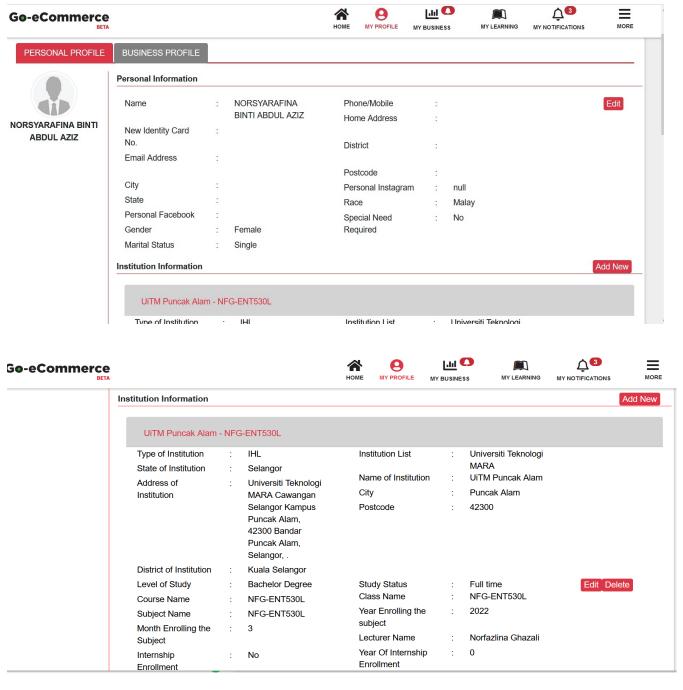
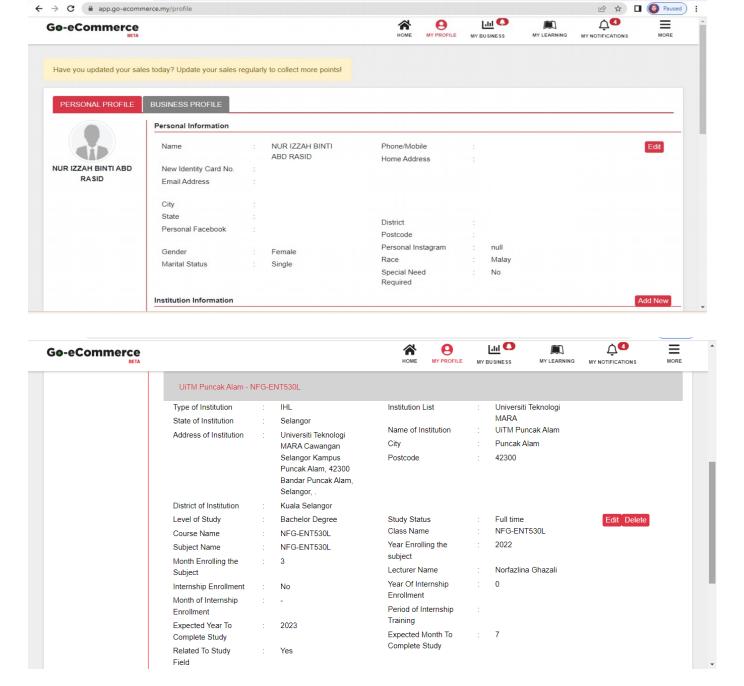


Figure 1: NORSYARAFINA BINTI ABDUL AZIZ (PARTNER 1)



eUsahawan App

× +

Figure 2: NUR IZZAH BINTI ABD RASID (PARTNER 2)



Figure 3: Go-Ecommerce eCertificate NORSYARAFINA BINTI ABDUL AZIZ (PARTNER 1)



Figure 4: Go-Ecommerce eCertificate NUR IZZAH BINTI ABD RASID (PARTNER 2)

#### 2.0 MYENT CERTIFICATE



Figure 5: NORSYARAFINA BINTI ABDUL AZIZ (PARTNER 1)



# MASMED YOUNG ENTREPRENEUR (MyENT)

#### SLIP PENDAFTARAN PERNIAGAAN PELAJAR UITM

No. Pelajar : 2020856356

Nama : NUR IZZAH BINTI ABD RASID

Program Pengajian : SARJANA MUDA PENTADBIRAN PERNIAGAAN (KEPUJIAN) INSURAN

Fakulti : Faculty of Business & Management

Kampus : Selangor

#### **MAKLUMAT PERNIAGAAN**

Mod Perniagaan : Online Bidang Perniagaan yg : BUKU

diceburi

Tempoh Berniaga

No. Pendaftaran Perniagaan : 003406687-V

URL Perniagaan : https://www.facebook.com/books4littleoneshop

Alamat Premis Perniagaan

Tarikh Mendaftar : 22 Jun 2022

Tarikh Kemaskini

Tarikh Cetak : 22 Jun 2022

Sijil Pendaftaran Perniagaan MyENT ini merupakan rekod rasmi perniagaan yang dijalankan oleh pelajar semasa tempoh pengajian di UiTM.
Sijil ini secara tidak langsung akan terbatal apabila penama menamatkan pengajian atau tidak lagi aktif dalam sistem universiti.

Akademi Pembangunan PKS dan Keusahawanan Malaysia (MASMED) juga berhak membatalkan sijil ini tanpa sebarang notis.

Penggunaan sijil ini hanya diterima untuk kegunaan urusan dalaman UiTM sahaja. Urusan dan aktiviti perniagaan yang
dijalankan oleh penama adalah risiko dan tanggungjawab sendiri tanpa melibatkan kepentingan dan nama Universiti.

SALINAN PENDAFTARAN INI DIPERAKUI OLEH

PENOLONG NAIB CANSELOR KEUSAHAWANAN UITM

Malaysian Academy of SME & Entrepreneurship Development (MASMED)

Figure 6: NUR IZZAH BINTI ABD RASID (PARTNER 2)

## 3.0 SSM REGISTRATION (PARTNERSHIP)



Figure 7: SSM Registration for Partnership

#### 4.0 INTRODUCTION OF BUSINESS

#### 4.1 Name and Address of Business



Little One Book Shop is the name of our business. At first, the two of us suggested the name that we wanted to put. Two names for our business name are Sunshine Book Shop and Books4littleone Shop, but we ask our friend to vote on which name suits our business. To conclude that, our friend mostly chose the name for our business as Books4littleone Shop. However, we have been proposed by the Companies Commission of Malaysia Act (CCM) to change the name created by us from Books4littleOne Shop to Little One Book Shop where we need to follow the business registration guidelines in order to operate a business.

Name	Little One Book Shop
Address (Our setting lives in)	Kuala Lumpur, Puncak Alam, Perak and Sabah
Contact Number	
Main activities	Books
Date of commencement	April 2022

## 4.2 Organizational chart

Little One Book Shop business is a partnership. This is because our business is one small step for a start-up business and only operates for a small business. Therefore, our organizational chart only consists of the two partners of Little One Book Shop that are Norsyarafina Binti Abdul Aziz and Nur Izzah Binti Abd Rasid. Apart from that, Norsyarafina and Nur Izzah are the agents of one of the well-known book publishing and distribution companies called WasaEdu.

To make our business successful the Partner 2 Nur Izzah will collect the order from customers and submit the order to the website WasaEdu, HQ will arrange the postage. All the customer inquiries and feedback as well as all the postings, promotion, advertising that done on Facebook will be handled by Partner 1 Norsyarafina, in addition to the help of Partner 2 Nur Izzah. That is how our small business operates in the organizational chart.



#### 4.3 Mission / Vision

Little One Book Shop's mission is to provide high-quality, affordable books for education and entertainment to children that range from 4 to 12 years old and parents range 25 to 40 years old that need them whenever the need arises, by providing a diverse selection of books to meet the needs of our customers.

While our business vision is very simple, that is to provide our customers, who are parents, with our books that will enrich their children's minds and improve their skill in order to ensure their children's success in future.

# 4.4 Description of products / services and price lists

The one and only one product that is being sold is a book. There are many types of the variation of books and the range of years for children who are suitable for reading and using these books as well as for parents who would like to assist their little one

The description of products and the price list is as below:

Items	Price	Range of years for children and parents
Kombo Islamik dan 3M	RM 38	5-9 years old
Bacaan Bergred  WASAEDU	RM 39	4-7 years old

Jigsaw Puzzle	RM 11	4-6 years old
JOM BACA EDISI 2022  Nak anak lancar membaca?	RM 49	4-6 years old
Let's Write	RM 19	4-7 years old

Adik Ceria Mewarna  Nak anak lancar membaca?	RM 5	4-12 years old
Adik Pandai Mengira	RM 35	4-6 years old
Ninja X Sifir  SIFIR  PRAVAN  THE RESIDENCE OF THE PROPERTY OF	RM 19	4-6 years old

Kaedah Mudah Jawi	RM 29	7-9 years old
Bijak Match  WASAEDU	RM 15	4-7 years old
Bijak ABC  WASAEDU	RM 25	4-7 years old

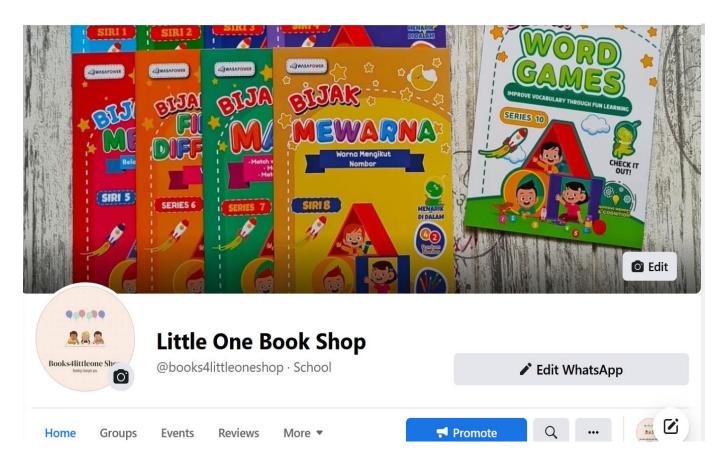
Resepi Tulisan Cantik  RESEPI  TULISAN  CANTIR  WASAEDU	RM 35	4-7 years old
Set 3M (Let's Write, Adik Pandai Mengira, dan Wow I-Enjoy Membaca)	RM 39	4-7 years old
Mudahnya Melukis  WASAEDU	RM 39	4-8 years old

Set Kombo Hani	RM 36	4-8 years old
THE MALIN		
Cap Jari dan Doodle	RM 29	4-6 years old
To Program Jos.  To Pro		
500 Vocabulary	RM 35	7-12 years old
SOO VISIAL PARTIES DICTIONARY CHICAGO CONTROL PARTI		

Bestnya Parenting	RM 20	25-40 years old
Restrya, PARENTING! WAVA SHALO! MANG SHALO!  MANG SHALO!  MANG SHALO!		

# 5.0 FACEBOOK (FB)

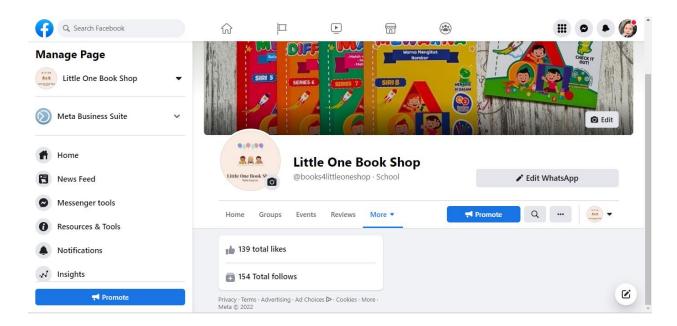
# 5.1 Creating Facebook (FB) page



# 5.2 Customizing URL Facebook (FB) page

https://www.facebook.com/books4littleoneshop

## 5.3 Number of likes



The picture above, the Little One Book Shop are able to acquire 91 likes above.



Figure 8: Teaser 1

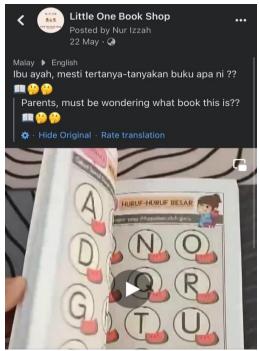


Figure 9:Teaser 2



Figure 10: Teaser 3

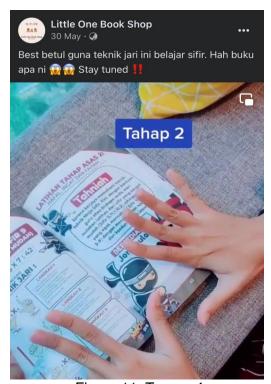


Figure 11: Teaser 4



Figure 12:Teaser 5

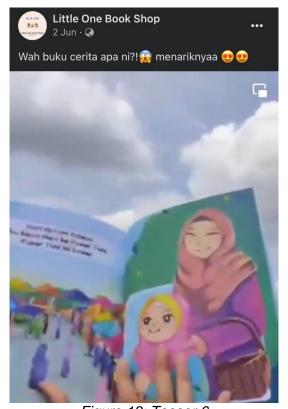


Figure 13: Teaser 6



Figure 14: Teaser 7

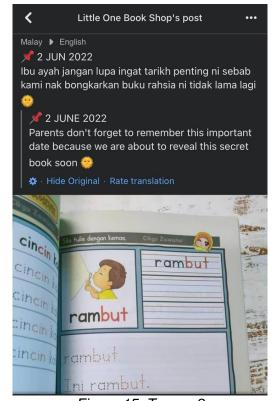
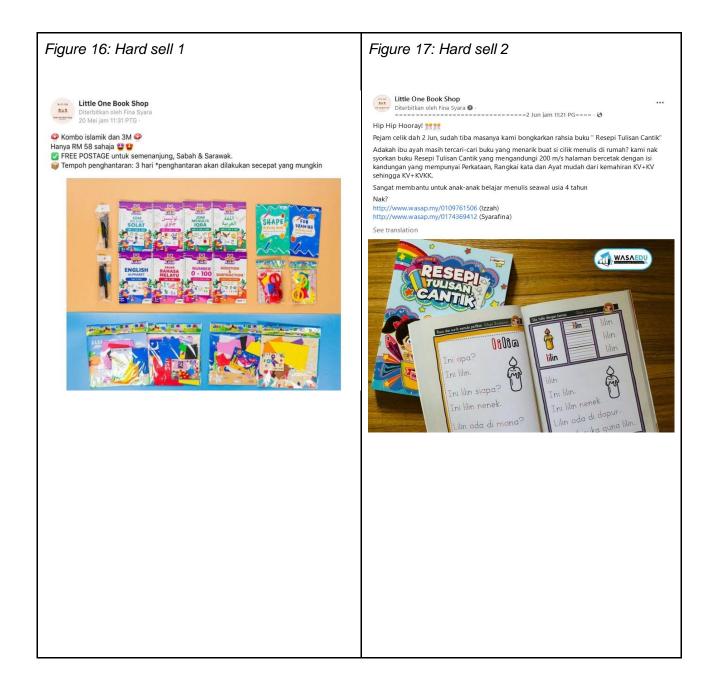
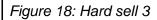


Figure 15: Teaser 8





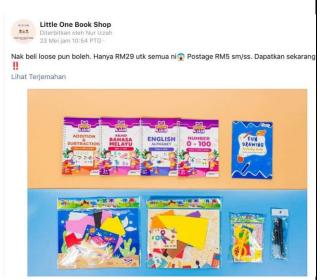


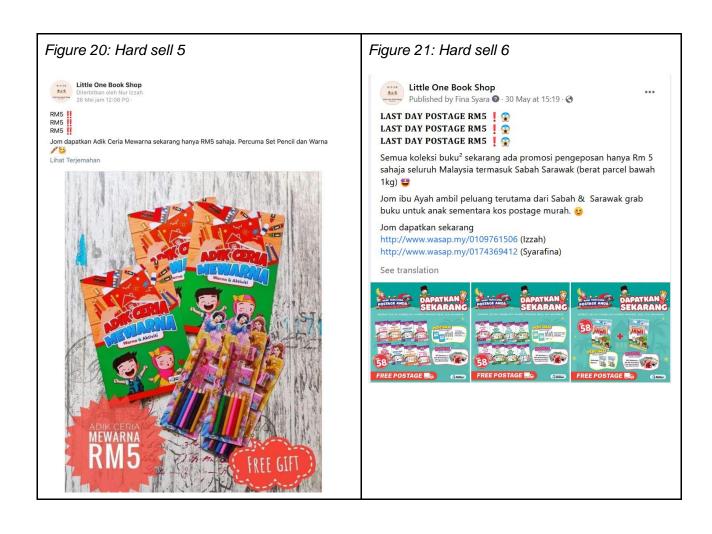
Free Postage Free Postage Free Postage

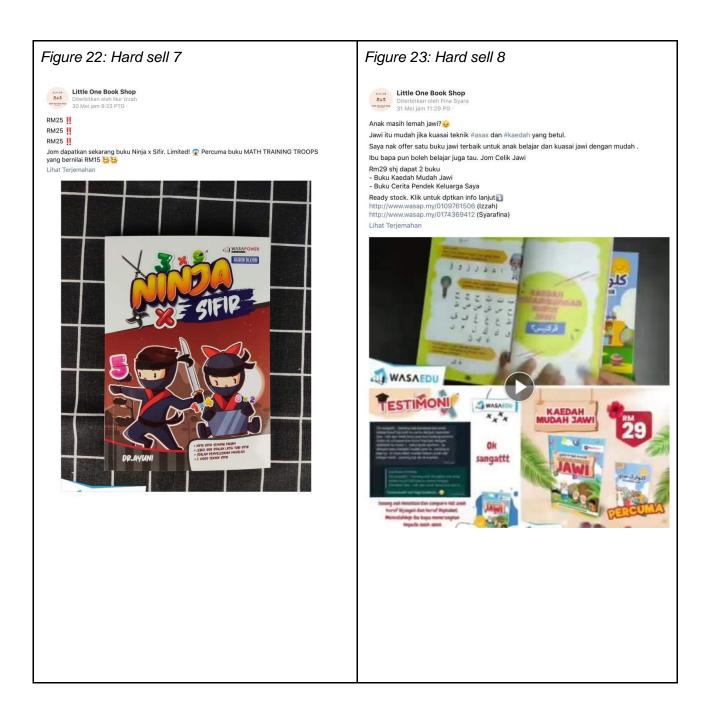
Jom dapatkan Kombo Promosi Raya Jua Akhirnya sekarang untuk dapatkan FREE POSTAGE Buku2 yang ada dalam promosi ini sangat menarik. Bukan sahaja ada 3M, malah ada juga berkaitan islamik. Sangat sesuai untuk anak-anak yang baru nak belajar menulis dan mengenal huruf.

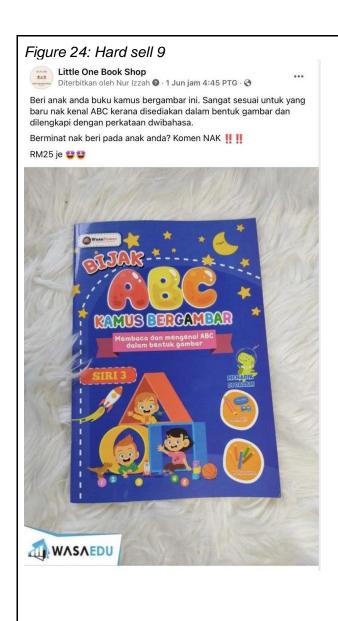


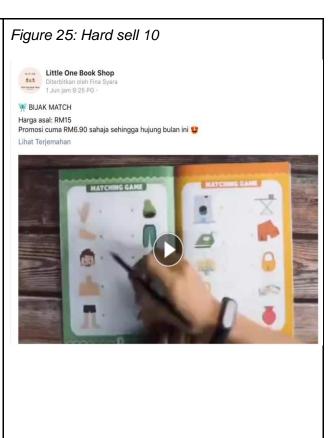
# Figure 19: Hard sell 4









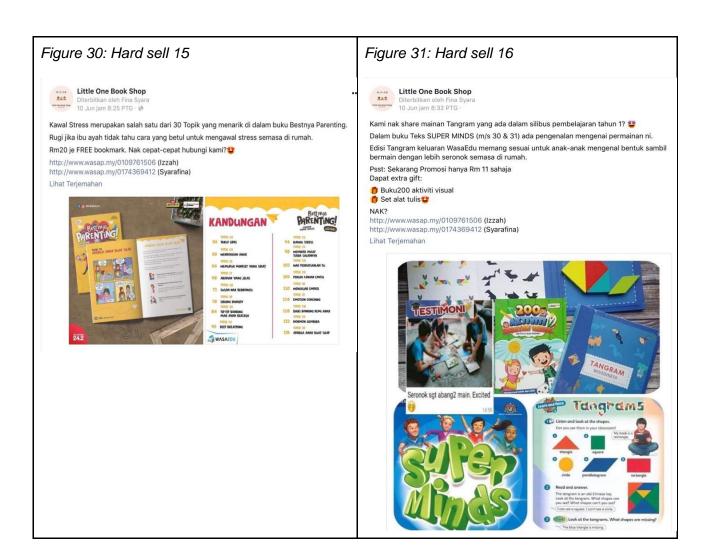












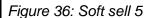




Nak anak lancar membaca?









"Risaunya anak dah nak masuk darjah dua tahun depan tapi masih merangkak-rangkak buat latihan tambah tolak" 🕹

Apa kata beri anak buku Adik Pandai Mengira ini yang mengandungi topik asas yang mudah difahami dan latihan yang mudah serta praktikal.

Buku menarik dengan pelbagai kemahiran matematik serta muka surat berwarna-warni sangat sesuai untuk umur 4 tahun dan ke atas.



# Figure 37: Soft sell 6



Mesti ramai ibu ayah yang nak anak fasih Bahasa Inggeris kan? 🤔

Nak syorkan beri anak anda buku bacaan yang menarik dan bagus ini. 📖 🍐

- Dapat belajar pelbagai topik asas membaca dengan lancar dan mudah.
   Sesuai dengan pelbagai topik asas untuk anak membaca Bahasa Inggeris dengan lancar.
   Boleh digunakan untuk murid pra sekolah, pendidikan khas, pemulihan, tadika dan LINUS. Harga mampu milik je. 🧼 Nak?

Klik link anda disini untuk mengetahui dengan lebih lanjut lagi www.wasap.my/0109761506 (Izzah) www.wasap.my/0174369412 (Syarafina)

Lihat Teriemahan





# Figure 39: Soft cell 8





# Figure 40: Soft sell 9



Tanda perkembangan anak lambat dalam membaca dan menulis

- Tidak pandai membezakan antara huruf dengan angka kerana semuanya nampak serupa.
- -Masalah membaca -Tidak memegang pensel dengan cara yang betul

CARA IBU BAPA BOLEH MEMBANTU MASALAH DIATAS:-

📜 Guna kad imbas atau buku yang seronok dan menarik untuk membantu anak-anak membeza dan mengenal pasti nombor.

ibu bapa boleh tukarkan pensel, pen, krayon ataupun cat supaya aktiviti menulis lebih menyeronokkan!

Lihat Terjemahan



# Figure 41: Soft sell 10



Saya nak syorkan buku yang sesuai digunakan untuk murid pra sekolah, pendidikan khas, pemulihan, tadika dan LINUS. 🥸 📖

- Buku ini bersaiz B5
- Bergambar dan dwibahasa.
   Ilustrasi dan warna yang menarik perhatian anak.
   Sesuai untuk kanak-kanak usia 3-7 tahun.
- Membantu anak-anak membaca dan mengenal abc dalam bentuk bergambar.

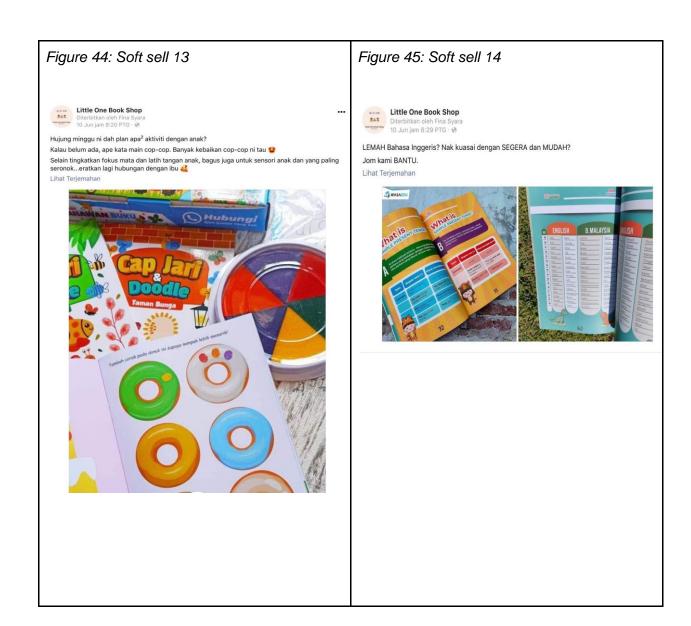
Berminat nak beri anak buku ni?

Klik link anda disini untuk mengetahui dengan lebih lanjut lagi www.wasap.my/0109761506 (Izzah) www.wasap.my/0174369412 (Syarafina)

Lihat Terjemahan







## Figure 46: Soft sell 15



AKTIVITI-AKTIVITI UNTUK MERANGSANG KEMAHIRAN MOTOR HALUS ANAK-ANAK.

Kemahiran Motor Halus ni anak-anak dapat melakukan aktiviti membutang baju, mengikat tali kasut, memegang sudu dan pelbagai lagi aktiviti lain dengan sendiri.

7 aktiviti di bawah yang boleh dilakukan oleh anak-anak untuk meningkatkan Kemahiran Motor Halus

- 1. Memasang butang baju.
- 2. Bermain pasir.
- 3. Menyusun objek menikut bentuk.
- 4. Melukis dan mewarnakan gambar. 5. Main tanah liat.
- Melakar mengikut garisan (Tracing).
- 7. Menggunakan penyepit.

Jom ibu bapa ajak anak-anak untuk buat aktiviti ini bersama. Beri mereka permainan fizikal seperti ini untuk mengurangkan penggunaan gadget di rumah.

Lihat Terjemahan



# Figure 47: Soft sell 16



•••

### TIPS LATIH ANAK MENULIS DENGAN SERONOK.

Setiap ibu bapa pasti punya keinginan untuk melihat anak-anak pandai menulis. Namun ia bukanlah semudah yang disangka. Hal ini kerana ia turut menjadi cabaran besar terutama dalam menghadapi pelbagai ragam dan kerenah anak-anak.

•••

Nak tarik minat anak-anak belajar menulis kena ada tenik yang betul. Ini penting supaya anak-anak dapat belajar menulis dengan seronok dan ibu bapa pun tak stress mengajar anak-anak. Di bawah ini ada beberapa tip yang ibu bapa boleh gunakan untuk melatih anak-anak belajar menulis dengan seronok dari rumah.

- 1. Mulakan dengan alat tulis yang bersaiz kecil yang sesuai dengan tangan si kecil untuk menggenggam.
- 2. Latih anak-anak membuat garis melintang, menegak dan bulatan terlebih dahulu.
- Berikan anak-anak aktiviti yang melibatkan kemahiran menulis seperti aktiviti sambungkan titik dan permainan Maze.
   Latih anak-anak untuk menulis nama mereka terlebih dahulu.
- 5. Berikan pujian kepada merek setiap kali mereka berhasil menulis sesuatu huruf.

Lihat Terie





Figure 48: Graphic 1

# KANDUNGAN



56	TOPIK 14 TAKUT LIPAS	
60	TOPIK 15 MENDOAKAN ANAK	
64	TOPIK 16 MEMUPUK MINDSET YANG SIHAT	
68	TOPIK 17 ARAHAN YANG JELAS	
72	TOPIK 18 SUSAH NAK BERKONGSI	
78	TOPIK 19 SIBLING RIVALRY TOPIK 20	
84	TIP-TIP BONDING MAK AYAH BEKERJA	
90	TOPIK 21 DEEP BREATHING	
WASAEDU		

TOPIK 22 94 KAWAL STRESS TOPIK 23 98 MEMINTA MAAF TIADA SALAHNYA TOPIK 24 102 NAK PERHATIANLAH TU TOPIK 25 106 PENUHI CAWAN EMOSI TOPIK 26 110 MENGAJAR EMPATI TOPIK 27 114 EMOTION COACHING TOPIK 28 118 BAIKI BONDING DEMI ANAK TOPIK 29 122 HORMON GEMBIRA TOPIK 30

126 APABILA ANAK BUAT SILAP

Figure 49: Graphic 2



Figure 50: Graphic 3



Figure 51: Graphic 4



Figure 52: Graphic 5



Figure 53: Graphic 6

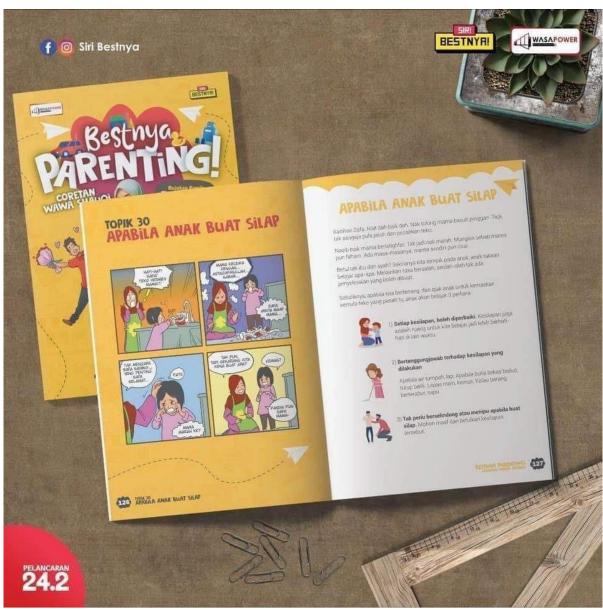


Figure 54: Graphic 7

# KANDUNGAN



56	TOPIK 14 TAKUT LIPAS
60	TOPIK 15 MENDOAKAN ANAK
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68	TOPIK 17 ARAHAN YANG JELAS
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	TOPIK 19

04	MEMUPUK MINDSET Y
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72	TOPIK 18 SUSAH NAK BERKONG
	TOPIK 19
78	SIBLING RIVALRY TOPIK 20
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WASAEDU

94	KAWAL STRESS
	TOPIK 23
98	MEMINTA MAAF TIADA SALAHNYA
	TOPIK 24
102	NAK PERHATIANLAH TU
	TOPIK 25
106	PENUHI CAWAN EMOSI
	TOPIK 26
110	MENGAJAR EMPATI
	TOPIK 27
114	EMOTION COACHING
	TOPIK 28
118	BAIKI BONDING DEMI ANAK
	TOPIK 29
122	HORMON GEMBIRA
	торік зо
126	APABILA ANAK BUAT SILAP

TOPIK 22

Figure 55: Graphic 8



Figure 56: Graphic 9

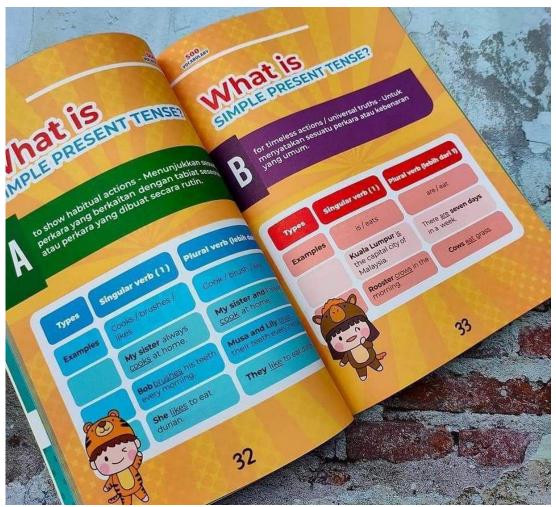


Figure 57: Graphic 10



Figure 58: Graphic 11

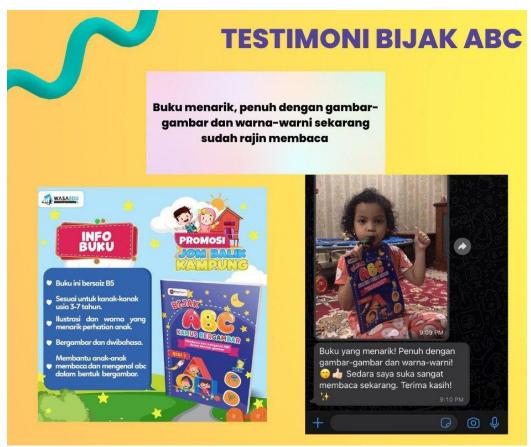


Figure 59: Graphic 12





Figure 61: Graphic 14



Figure 62: Graphic 15



Figure 63: Graphic 16



Figure 64: Graphic 17



Figure 65: Graphic 18



Figure 66: Graphic 19



Figure 67: Graphic 20

# 5.8 Sales Report and the evidence

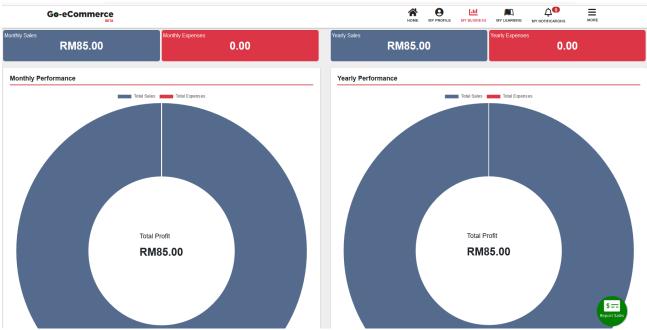


Figure 68: Little One Book Shop Sales Report

The Little One Book Shop is currently generating sales that are more than the required RM 20. The table below shows some of our sales with receipts as an evidence.

Month	Customer Information	Evidence
April	Zukrini, Semenyih, Selangor  ACM: Adik Ceria Mewarna Quantity: 1 Online RM 5 Tracking number (J&T): https://www.tracking.my/jt/6 30682584128	Pesanan Dibuat Oleh: NUR IZZAH BINTI ABD RASID Biok C 502 Kompleks Perumahan Polis Jalan SS6/3 Kelana Jaya 47301 Petaling Jaya SELANGOR Tel: 0109761506 Email: nurizzah1506@yahoo.com  Maklumat Penghantaran: ZUKRNIB BINTI MOHAMAD ZUKERI NO S03-01-06 JALAN ECO MAJESTIC 3A/5, PANGSAPURI SIMPONI ECO MAJESTIC, 43500 SEMENYIH SELANGOR DARUL EHSAN SELANGOR Tel: 0104531247  Bil. Item

# Zainun, Petaling Jaya, Selangor BKB: Bijak ABC Kamus Bergambar Quantity: 1 Online RM 15 Tracking number (J&T): https://www.tracking.my/jt/6 30683855208



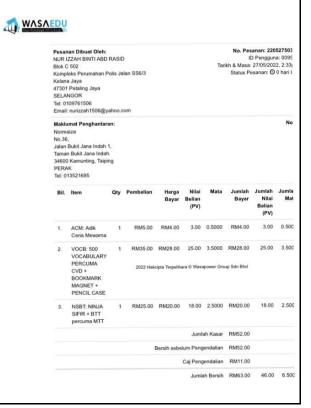
Normaiza, Taiping, Perak.

ACM: Adik Ceria Mewarna,
 VOCB: 500 Vocabulary
 Percuma CVD + Bookmark
 Magnet +Pencil Case, and
 NSBT: Ninja Sifir + BTT
 percuma MTT

• Quantity: 3

- Online
- RM 65
- Tracking number (J&T): https://www.tracking.my/jt/6

   30685234108



### 6.0 Conclusion

Overall, the Little One Book Shop business that we are working on has garnered quite lucrative sales and we did not expect it. The response received by our customers is very encouraging through the Facebook page of Little One Book Shop. So far with the Facebook page, the response from customers is mostly positive and most importantly we can also interact with customers by using marketing activities such as posting photos, videos, customer feedback and the launch of new books. From the customer feedback that we get from the platform we will also try to fix any weaknesses that can be identified. Not only that, the mission and vision of this Little One Book Shop has been achieved which is to provide high quality teaching materials, at affordable prices to parents out there who target customers from the age group up to 25 until 40 years old who want to educate while spending time together with their children. The specialty of books at Little One Book Shop is that they are varied, colorful, and most importantly not boring for their children while improving their reading, counting, spelling, thinking, and talent skills through this shop.

With the help of the online Go e-commerce platform, Little One Book Shop can be managed well due to all the records of sales transactions we obtain and expenses will be recorded in the sales report section. In addition, with the SSM (Suruhanjaya Syarikat Malaysia) Certificate registered under the name "Little One Book Shop" we can use the opportunity to become a real entrepreneur which to some extent can generate income and be able to prepare ourselves to venture into entrepreneurship.

In the future, this business is expected to continue to increase sales and have a larger audience than before. Of course, Little One Book Shop will add more vision and mission such as expanding the market internationally by implementing marketing techniques.