FACTORS THAT INFLUENCE EMPLOYEES WORK PERFORMANCE AT REGISTRY DEPARTMENT, UNIVERSITI MALAYSIA PERLIS (UNIMAP)

Prepared for: MADAM FATIHAH NORAZAMI BINTI ABDULLAH

Prepared by:
SITI FAIRUZ BINTI HASSAN
BACHELOR IN OFFICE SYSTEM MANAGEMENT (HONS)

UNIVERSITI TEKNOLOGI MARA (UITM) FACULTY OF BUSINESS MANAGEMENT

JUNE 2014

ABSTRACT

The purpose of this research was to identify the factors that influence employees work performance at Registry Department, Universiti Malaysia Perlis. The factors that were measured in this research was financial reward, workplace environment, training and supervisor support. The work performance had become the independent variable of this research, however financial reward, workplace environment, training and supervisor support had become the independent variables. The researcher use various kind of method in conducting this research. The sampling technique that had been used in this study was simple random sampling. The researcher had use 63 amount of sampling size and it was selected by using table of Krejcie & Morgan. The data were collected by using questionnaire. The analysis that had been used to analyse the data were frequency analysis, Cronbach's Aplha reliability testing and descriptive analysis. Through the analysis, the finding shows all of the factors were influencing employees work performance. However, supervisor support was the factors that mainly influence employees work performance and workplace environment was the lowest among all of the data. The researcher would like to give recommendation to the organization to improve workplace environment, financial reward and training and recommendation to maintain supervisor support. In a conclusion, the organization should make improvement to increase the employees work performance among the employees in the organization.

ACKNOWLEDGEMENT

Bismillahirrahmanirrahim (In the name of Almighty Allah Subhanahu Wata'ala, Most

Beneficent, Most Merciful)

First of all I would like to thank to Allah SWT as finally was able to finish my

project paper to fulfill the requirement of the Research Method course. I am highly

conveying my appreciation to Mr. Ibhrahim bin Zakaria who had assigned as my lecturer

for Research Methods (OSM601) and Madam Fatihah Norazami Binti Abdullah as my

advisor on advice, guidance, technical info, tips and friendly attitude. They always gave

supports and guide how to do this project paper in purpose to produce a good information

research that had been studied. Furthermore, thanks also to the employees in Universiti

Malaysia Perlis (UniMAP) for giving great cooperation while I am doing my research

there.

Lastly, I wish to acknowledge to all of my colleagues, friends and others person

for the valuable advice, all kinds of support and great cooperation during my research. In

addition, thanks to my entire classmate because always gave an idea and comments on

my research so that I can improve my research in many ways. May Allah SWT bless each

one of you and give success into your life. Thank you.

Siti Fairuz Binti Hassan

June 22, 2014

Faculty of Business Management

Universiti Teknologi MARA

TABLE OF CONTENTS

	Page
LIST OF TABLE	i
LIST OF FIGURES	ii
CHAPTER 1	
INTRODUCTION	
Background of the Study	1
Statement of the Problem	3
Research Objectives	6
Research Questions	6
Significance of the Study	6
Limitations of study	7
Definition of term	8
CHAPTER 2	
LITERATURE REVIEW	
Employees Work Performance	10
Financial Rewards	12
Workplace Environment	14
Training	16
Supervisor Support	18
Conceptual Framework	20
CHAPTER 3	
METHODOLOGY	2.1
Research Design	21
Sampling Frame	21
Population	21
Sampling Technique	
Sample Size	22
Unit of Analysis	23
Data Collection	23
Instrument	24
Validity of Instrument	27
Data Analysis	27

CHAPTER 1

INTRODUCTION

Nowadays, changing in new transformation and standards of living was making the organization to come out with new improvement to maintain and increase their work performance level. Therefore, many company state the target for the performance achievement in their organization. This study was aimed to examine the factors that influence employees work performance. This study approached four factors that influence employees work performance which were financial rewards, workplace environment, training and supervisor support.

Background of the Study

The main objective of this research was to identify the main factor that influence employees work performance at the Registry Department, Universiti Malaysia Perlis (UniMAP). The respondents that have been chosen were from that organization. This research was conducted within four month. Reward system was usually designed by top management. They design the reward system based on their own perception without consulting employees at the lower level. Rewards and recognition designed may not be able to satisfy employees' needs and expectation. Thus employees were not willing to change their behaviour because they felt that their contributions were not well recognized by the organization. As a result, the reward system was not able to influence employees'