



FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
MARA UNIVERSITY OF TECHNOLOGY  
SHAH ALAM, SELANGOR DARUL EHSAN

NUR ASILAH MOHAMAD NOR

2008283776

BS 6A

TITLE OF DESSERTATION

**FACILITIES MANAGEMENT AT KEMAS  
PRESCHOOL IN SELANGOR**

## TABLE OF CONTENT

|                   | Title   | Page     |
|-------------------|---|----------|
| <b>CHAPTER 1:</b> | <b>1.0 INTRODUCTION</b>                             | <b>1</b> |
|                   | 1.1 PROBLEM STATEMENT                               | 2        |
|                   | 1.2 OBJECTIVE OF STUDY                              | 4        |
|                   | 1.3 SCOPE OF STUDY                                  | 4        |
|                   | 1.4 METHODOLOGY OF STUDY                            | 5        |
|                   | 1.4.1 First stage: Introduction                     | 5        |
|                   | 1.4.2 Second stage: Literature Review               | 5        |
|                   | 1.4.3 Third stage: Data Collection                  | 6        |
|                   | 1.4.4 Fourth stage: Data Analysis                   | 8        |
|                   | 1.4.5 Fifth stage: Conclusion and<br>Recommendation | 9        |
|                   | 1.5 CHAPTER ORGANIZATION                            | 10       |
|                   | 1.5.1 Chapter 1: Introduction                       | 10       |
|                   | 1.5.2 Chapter 2: Literature Review                  | 10       |
|                   | 1.5.3 Chapter 3:Literature Review                   | 11       |
|                   | 1.5.4 Chapter 4:Introduction to Case Study          | 11       |
|                   | 1.5.5 Chapter 5:Analysis, Findings and Result       | 11       |
|                   | 1.5.6 Chapter 6:Conclusion and Recommendation       | 12       |
|                   | 1.6 SUMMARY   | 12       |

## ACKNOWLEDGEMENT

In the name of God, most Gracious most Merciful, I am thankful that this dissertation has been finished due time, as to fulfill the requirement of the Bachelor of Building Surveying (Hons.). In future, the production of this dissertation would be the reminder of my degree years.

Upon finishing the report, I would like to express my gratitude towards those who has support me, continuously starting from the first semester. Special thanks goes to my supervisor, **Miss Rohaslinda Ramele @ Ramli** for without her guidance, I would not be able to complete the task given. And also to my family members, especially my lovely parents Mohamad Nor Senik and Che Azizah Che Ismail and my friends for the never ending wonderful support.

Not forgotten for those who kindly give their cooperation in assisting me finishing the task. With this, I hope that the dissertation will become an aid in flourishing the knowledge of others.

## **ABSTRACT**

Facilities management to a building is very important for a comfort and safety of building users. Efficient facilities management will reduce the problems and damage that affecting the facilities. Similarly with the facilities that available in KEMAS Preschool although the users of the building only the number of students, but safety and comfort is very important to ensure that teaching and learning process in its best progress. Facilities Management for Preschool KEMAS divided into two (2), it consist of facilities management by the KEMAS entirely and facilities management by the society that has its own committee members. Commonly problem that arises in term of facilities management is the financial allocation problem is not adequate for the provision of facilities in a preschool with adequate and comfortable. The objective of this study was to identify the various type of facilities provided in a preschool in Selangor and how they manage for preschool, to identify the satisfaction levels and the problems towards facilities provided, and finally to proposed the solution for the problems that involved facilities to ensure the safety and convenience of teachers and students. There are two preschool is managed entirely by the KEMAS and four preschool is managed by the society. It is clear that preschool is fully managed by KEMAS have advantages in terms of facilities provided rather than preschool managed by society. To solve problems related to lack of facilities at the preschool, all parties should cooperate and take care about the problems arising in

the provision of facilities to ensure the teaching and learning process is running smoothly.