



UNIVERSITI TEKNOLOGI MARA

**DEPARTMENT OF BUILDING SURVEYING
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING
UNIVERSITI TEKNOLOGI MARA**

**THE SIGNIFICANCE DOCUMENTATIONS IN - CADANGAN
MEMBINA SEBUAH PANGSAPURI 41 TINGKAT (338 UNIT) (WEST
SIDE II) DAN KEMUDAHAN PENDUDUK SERTA 6 PARAS PODIUM
TEMPAT LETAK KERETA, SKY BRIDGE DAN 1 UNIT PONDOK
PENGAWAL DI ATAS LOT 25951, JALAN RESIDEN UTAMA, DESA
PARKCITY, MUKIM BATU, WILAYAH PERSEKUTUAN KUALA
LUMPUR**

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DIPLOMA IN BUILDING SURVEYING**

**PRACTICAL TRAINING REPORT
DECEMBER 2014 – APRIL 2015**

DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

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ACKNOWLEDGEMENT

Alhamdulillah, all praises to Allah for the strengths and His blessing in completing this report. Special appreciation goes to my project coordinator, for Mrs, Lim Kok shiang for his supervision and constant support. His invaluable help of constructive comments and suggestions throughout the experimental and report works have contributed to the success of this research. Not forgotten, my appreciation to project Manager of Haw Ah Bee Construction Sdn, Bhd, for his support and knowledge regarding this topic. I would like to express my appreciation to the Project executive, En. Mohd Amin, En. Zulfar Naim, En. Yaakob, En. Amirol , En. Mohd Rafiq for supports and help towards my undergraduate affairs. My acknowledgement also goes to office staffs and labours of project CADANGAN MEMBINA SEBUAH PANGSAPURI 41 TINGKAT (338 UNIT) (WEST SIDE II) DAN KEMUDAHAN PENDUDUK SERTA 6 PARAS PODIUM TEMPAT LETAK KERETA, SKY BRIDGE DAN 1 UNIT PONDOK PENGAWAL DI ATAS LOT 25951, JALAN RESIDEN UTAMA, DESA PARKCITY, MUKIM BATU, WILAYAH PERSEKUTUAN KUALA LUMPUR for their co-operations. Sincere thanks to my friends for their support and advice to completed this case study. Last but not least, my deepest gratitude towards my beloved parents and also my family for their support and advice.

Thank you very much.

ABSTRACT

This report explained about the most important documentation in a construction. This report made based on 4 months experience in the construction site. This report is divided into few chapters including company's background, organization chart and project's background. The objectives for this case study are to identify the types of documentation are used in the construction and the difference of documentations. Methods of study that have been used during this case study are interview with different views of people, by referring method statements and drawings, by surfing internet and site visit. In this report, it will explain all about the documentation in a construction and it will explain why the documentations is so importance. After that, The role of complete and accurate documentation procedures is important in the construction industry as a means of reducing risk. Thorough documentation can be critical when mounting a legal defense against construction defect claims/lawsuits and may limit the extent of liability in the event that a judgment is awarded. In the event of legal action, evidence of the exact circumstances surrounding a dispute as well as conversations that took place may be required. It is advisable to keep concise notes regarding any dispute so that a written record can be drawn upon if needed.