

## DEPARTMENT OF BUILDING SURVEYING FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING UNIVERSITI TEKNOLOGI MARA CAWANGAN PERAK KAMPUS SERI ISKANDAR

(PROCESS BUILDING PLAN APPROVAL FOR 3 STOREY BUNGALOW WITH SWIMMING POOL)

FATINI IZZATI BT MUSTAFA (2013849636) DIPLOMA IN BUILDING SURVEYING

PRACTICAL TRAINING REPORT DECEMBER 2015 – APRIL 2016

DECLARATION:		
I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.		
Prepared By:		
(Fatini Izzati Bt Mustafa)	Date:	
Approved By:		
(Sr Mohd NurFaisal B Baharuddin)	Date:	



## Acknowledgement

Alhamdulillah, all praises to Allah for the strengths and His blessing in completing this report Process Building Plans Approval for the project '3 storey Bungalow at Jalan Pekaka, Kota Damansara, Petaling Jaya'. According to the schedule set successfully. On this occasion, I wish to express my gratitude gone to Pn Hamidah Bt Haji Ariffin for giving me the opportunity to undergo industrial training at the Majlis Bandaraya Petaling Jaya and thanks also to my supervisor Pn Nur Aiedah Bt Sabri for giving me the opportunity to learns by practical at each units in building control department. This gratitude also goes to my supervisor lecturer, Sr Mohd Nurfaisal B. Baharuddin who is willing to provide guidance and tutoring during the process of preparing this report. To friends who were willing to help and inspire as well as to the parties involved, directly or indirectly, thousands of thanks for giving me encouragement throughout the leaning process is to realize that in this report and my special thanks to my beloved parents for their sacrifices over the years. Last but not least, I hope that my work can provide a useful guide to me and bring benefits to the judge.







## Abstract

Approval plans is plans approved by the local authority in accordance with Uniform Building By Law (1985) and Act 133, Street Drainage and Building 1974. It is involved which many parties. There are a qualified persons who are architect, engineer and registered building draughtsman, internal and external technical agency. Plan must be submit in 3 copies and 1 set of linen. Building plan must contains key plans, location plans, site plans, floor plan, front elevation, rear elevation, left elevation, right elevation, section plan and roof plan.







## TABLE OF CONTENT

CONTENT	<b>PAGES</b>
Declaration	
Acknowledgement	i
Abstract	ii
Table of content	iii-iv
List of figures	v
List of tables	v
List of charts	v
CHAPTER 1: COMPANY BACKGROUND	
1.1 Introduction	2
1.2 Majlis Bandaraya Petaling Jaya (MBPJ) background	3-4
1.3 Organization Chart	5-6
1.4 Scope of Work	7
1.5 Key Plan, Location Plan and Site Plan	8
1.6 Charted MBPJ	9
1.7 Summary	10
CHAPTER 2: LITERATURE REVIEW ( Process Building	
Plan Approval)	
2.1 Introduction	12
2.2 Parties Involve in Process Building Plan Approval by DBKL	12
2.2.1 One Stop Centre	13
2.2.2 Department of Development Planning	14
2.2.3 Department of Infrastructure Planning	15
2.2.4 Department of Building Control	16-17
2.4 Process for Building Plan Approval by DBKL	18
2.5 Summary	19
<b>CHAPTER 3 : CASE STUDY (Process Building Plan</b>	
Approval for 3 Storey Bungalow with Swimming Pool)	
3.1 Introduction	21
3.2 Project Brief	22
3.2.1 Organization Involve in Project Brief	22