



اَوْنُوْزِ سِيْتِيْ بِاَتِيْكَوْلُوْ كِيْ مَارَا  
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## CHAPTER 1: INTRODUCTION



Figure 1.1. Majlis Perbandaran Subang Jaya's logo

Majlis Perbandaran Subang Jaya (MPSJ) was established by the Local Government Act 1976 (Act 171) Section 4. Before declared MPSJ, it is known as Petaling District Council. In 1994, the State Government has decided to upgrade the Petaling District Council to the Subang Jaya Municipal Council. The purpose of this upgrade is to restructure the administrative organization to face the pressure of the physical, social, economic and environmental preservation. Through the Selangor State Government Gazette No. 62, Subang Jaya Municipal Council was established on January 2, 1997 according to the plan in 1192 with the spaciousness news site 16.180 hectares and is divided into seven (7) Block Design by Local Planning Subang Jaya Municipal Council in 2020 (RTMPSJ 2020), namely:

- i. Planning Block 1 (Subang Jaya - USJ)
- ii. Planning Block 2 (Subang Hi - Tech)
- iii. Planning Block 3 (Crown Heights)
- iv. Planning Block 4 (Kinrara)
- v. Planning Block 5 (Puchong)
- vi. Planning Block 6 (Bandar Putra Permai)
- vii. Planning Blok 7 (Seri Kembangan)

Majlis Perbandaran Subang Jaya (MPSJ) is one of the local authorities located in the Klang Valley Region. Covers an area of 161.8 square km. It consists of two (2) sub-districts which Mukim Damansara and Petaling. MPSJ position is strategic as it is bordered by Kuala Lumpur City Hall (DBKL), the Majlis Bandar raya Shah Alam (MBSA), the Majlis Bandar raya Petaling Jaya (MBPJ) and the Majlis Perbandaran Klang (MPK).

## **CHAPTER 2: CERTIFICATE OF COMPLETION AND COMPLIANCE IN MALAYSIA**

Cabinet in its meeting on March 9, 2005, agreed that the CCC issued by professionals to replace CFO issued by local authorities. Next, the Cabinet which met on 21 June 2006 has been agreed by the rules outlined in the performance of CCC. The introduction of CCC is in line with the Government's approach to implement self-certification and self-regulation in the construction industry. The purpose of this paper is to provide clarification and guidance to all parties involved in the construction industry on how Issuance of Certificate of Completion and Compliance (CCC) by Professionals To Replace Certificate of Fitness for Occupation (CFO) by Local Authorities (LAs).

<http://www.kp88sb.com/GOVERNMENT%20CIRCULAR/CCC.pdf>

### **2.1. CREATING WORKGROUPS CCC**

To implement the directive, the Ministry of Housing and Local Government (ministry) established the Working Group study consisting of professional bodies such as the Malaysian Institute of Architects, Association of Consulting Engineers Malaysia, Institution of Engineers of Malaysia, Professional Board consisting of the Board of Architects Malaysia and Board of engineers Malaysia, Association of Real Estate Housing Developers (REHDA), representatives of local authorities and KPKT to review and refine the added value that would be obtained if the CCC system was implemented, its relevance and implications of this new system of legal aspects and acceptance and willingness of industry players implement CCC.

<http://www.kp88sb.com/GOVERNMENT%20CIRCULAR/CCC.pdf>

### **2.2. REQUIREMENT 6 AMEND EXISTING LAWS**

For the purposes of the implementation of the CCC, the amendments to the six existing laws need to be made. The law is as follows:

- i. The Street, Drainage and Building Act 1974 (Act 133)
- ii. Architects Act 1967 (Act 117)
- iii. Registration of Engineers Act 1967 (Act 138);
- iv. Housing Development (Control and Licensing) Act 1966 (Act 118)
- v. Strata Property Act, 1985 (Act 318); and
- vi. Laws Uniform Building 1984 (UKBS 1984)

### CHAPTER 3: CASE STUDY (CERTIFICATE OF COMPLETION & COMPLIANCE)

In April 2007, the Government had launched the improvement to the building delivery system to enhance the competitiveness of Malaysia globally. This includes the issuance of the Certificate of Completion and Compliance (CCC) by Professional Architects and Professional Engineers as well as Building Draughtsman registered with the Board of Architects Malaysia (BAM) and the Board of Engineers Malaysia (LJM) to replace the Certificate of Fitness for Occupation (CFO) issued by the local authorities. This new system is an effort towards self-certification and self-regulation approach in the construction industry.

#### 3.1. OBJECTIVE

Ensuring the recommendations of buildings built according to the plans approved by MPSJ and construction at the construction site is monitored from time to time up to the issuance of the Certificate of Compliance and Completion (Certificate Of Complete And Compliance- CCC) by submission of Form G1 to G21.

#### 3.2. DUTIES/POWER AND EMPLOYEE RELATION WITH OTHER OFFICERS

SUPERIOR OFFICERS DUTIES OF EXISTING RELATIONS AND TYPE OF RELATIONSHIP	JOB AND RESPONSIBILITY	DUTY OFFICER – EMPLOYEE RELATIONS AND ANY OTHER TYPE OF RELATIONSHIP
<b>Director</b>		<b>Administrative Assistant (CCC)</b>
i. Designing all matters regarding the compliance system CCC		i. Register and update production acceptance Certificate of Completion and Compliance.
ii. Designing all matters concerning quality management.		ii. Preparing and typing all letters / memos related.
iii. Designing all matters concerning the administration and services.		iii. Update letters exit / entry in the file