

UNIVERSITI TEKNOLOGI MARA CAWANGAN KEDAH KAMPUS SUNGAI PETANI

INTRODUCTION TO ENTREPRENUERSHIP ETR300

IKEBANA COLLECTION

PREPARED BY: A9

HIRMA BINTI AZIZ	DIA	2000623842
NOORLIHA BINTI ROSLI	DIA	2000479225
NURSHAHRUL BARIAH BINTI MD SOBRI	DIA	2000480078
MARYANI BINTI ZAKARIA	DIA	2000479383

29 AUGUST 2002

TABLE OF CONTENT

Introduction

Acknowledgement	1
Submission letter	2-3
Partnership agreement	4-9
Introduction	10
Purposed of preparing the business plan	11
Objective, Mission and Long-term plan	12-13
Location of the project and Physical location	14
Infrastructure & Facilities	15
Executive summary	16-18
Background of Business	19
Ikebana's logo	20
Explanation of logo	21
Background of the entrepreneurs	22-29
Plan of the location	30

Administration

Organization Chart	31
List of workers	32
Job specification	33-47
Workers Incentive	48-49
Remuneration Table	50
Administration Budget	51-53
Administration Plan	54
Administration Layout	55

Introduction

What is Ikebana?

Ikebana is a Japanese Flower Arrangement. It is hospitality from heart, using various plants and flowers. It is an art, which the force of life expressed in living plants and the spirit of the person arranging them speak deeply to each other and unite to create new beauty and form.

Ikebana Collection

This business is a final idea came from four partners whom had been interested with this nature of business. Focusing on the flower arrangement, we aim to serve people whom interested in this Japanese style Flower arrangement.

There are various types of arrangement referring to the occasion such as New Year, Mothers' Day, Birthday and also arrangement in house such as in living rooms, entrances, Japanese Rooms, windowsills, table arrangements, bedrooms, kitchens and bathroom.

This business also aims to fulfill hotels needs, which in our observation there were lack of Japanese Style Flower Arrangement. In this modern environment, people are searching new looks of living style.

Purpose of preparing The Business Plan

Naturally, business plan has been made for the understanding the way that business run. Creditors or financial institution will read it when the business wants to apply loan. Instead of that, investors, businessmen and other person those want to know about the business performance of the business.

There are various purposes of preparing the business plan. They are:

- As an entrepreneurs' guideline in understanding the nature of the business also to know about the risk and barriers so that they can overcome it easily and successfully in the future.
- ii. It also can be used to convince the financial institutions or any other creditor that the business can stand tough after they give loan to the business.
- iii. In the nature of our business, Ikebana Collection is such a new product that normally people do not know what is Ikebana (Japanese Flower Arrangement) is all about? So with this business plan we can introduce it instead of prove to the public that this business has high potential in the market, so that every individual person can support towards the existence of Ikebana Collection.

Executive Summary

Ikebana Collection is specialized in selling Japanese Flower Arrangement (Ikebana Arrangement). All the partnership members are also take part as the board of director, Hirma Bt. Aziz as General and Administration Manager, Noorliha Bt. Rosli as Marketing Manager, Nurshahrul Bariah Bt. Md. Sobri and Maryani Bt. Zakaria as Financial Manager.

We start our business with RM 406 000.00 as our capital. The contribution of capital is as follow:

1. Hirma Bt. Aziz	RM 250 000.00(premise)
2. Noorliha Bt. Rosli	RM 52 000.00
3. Nurshahrul Bariah Bt. Md Sobri	RM 52 000.00
4. Maryani Bt. Zakaria	RM 52 000.00

All partners have a good academic qualification and have working experience about 2 to 4 years. We have nine general workers that help us run the business.