

**UNIVERSITI TEKNOLOGI MARA**  
**FACULTY OF INFORMATION MANAGEMENT**

**INDUSTRIAL TRAINING REPORT**

**KOPERASI SISWAZAH BANGI BERHAD (KSBB)**

**ARAS 1**

**BANGUNAN PENTADBIRAN KOLEJ KERIS MAS**

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**INFORMATION SYSTEM MANAGEMENT**

**1<sup>ST</sup> MARCH 2021 - 31<sup>ST</sup> JULY 202**

## DECLARATION

I hereby declare that this Industrial Training Report is an authentic record of my own completion of the project as part of a five-month Internship at Koperasi Siswazah Bangi Berhad (KSBB) from March 1<sup>st</sup> to July 31<sup>st</sup>, 2021, for the award of a degree of Bachelor of Information Science (Hons) Information Systems Management under the supervision of Miss. Normaulida Anis Candra, and Sir Mohd Akmal Faiz Osman. To the best of my knowledge, there is no sensitive or deceptive information about the company in any part of this report.

Signed by

.....

Nur Afiqah Uzma Bt Junaidy

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Date of Submission 10<sup>th</sup> August 2021

## ABSTRACT

This internship report was submitted as part of the Bachelor degree of Information System Management requirements. *Koperasi Siswazah Bangi Berhad (KSBB)* was where I did my internship. The primary objective of this internship is to learn and apply what I learned at university, which was mostly theoretical. During my five-month internship, I was assigned to the Digital Marketing department. I was also given the task with interacting with clients from various backgrounds. While I was given the opportunity to complete my internship, I learned how to approach people, enter data, and improve my editing skills. There were a few hurdles that I had to overcome in the time allotted, but I was able to handle without difficulty. Several numbers or activities that were given including the special project. There will be four chapters that going to conclude the whole journey of my internship starting from the KSBB's background to analysing and recommending the company. In conclusion, this was an immense opportunity for me to develop and improve my skills in my career field, which I did during the internship period.

Keyword: *Internship, Koperasi Siswazah Bangi Berhad, Giatro, FoodEasy,*

## ACKNOWLEDGEMENT

Firstly, I have finished the required industrial training in the name of Allah SWT, Most Gracious and Merciful, and His Messenger, Prophet Muhammad SAW. Alhamdulillah, thank Allah SWT for His favour and permission, I am granted adequate time and well-being to accomplish this tough industrial training with completion which I managed to complete it on time. I was able to accomplish this industrial training properly and comprehensively thanks to His blessing. Several individuals were always with me on my jolly way through my industrial training. I would like to thank both of my supervisors, Miss. Normaulida Anis Candra, the organisation supervisor, and Sir Mohd Akmal Faiz Osman, the university supervisor, for imparting in me a sense of purpose and motivation throughout my industrial training, as well as for their valuable advice, opinions, recommendations, and companionship. Without their supervision, I may not have had the ability to complete this task because they provided an abundance of knowledge and assistance from the beginning till I was able to complete it completely.

This project will fail if it does not receive the enthusiasm and support of the staff and other industrial training students. Without their assistance, I may have not been able to successfully prepare and accomplish this task on time. My thanks would also be meaningless if I did not provide and transmit credit to all members of the "*Koperasi Siswazah Bangi Berhad (KSBB)*" who had provided me with many necessary skills which I've never encountered previously. Not to forget my family, especially my parents and siblings, who encouraged and drove me to completely perform this industrial planning. In addition, I would want to express my gratitude to my friends for their help with this project. Finally, I want to offer my heartfelt gratitude to everyone who has assisted me in completing this project, whether wholly or partly.

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