



UNIVERSITI TEKNOLOGI MARA  
FACULTY OF INFORMATION MANAGEMENT

INDUSTRIAL TRAINING REPORT

PERPUSTAKAAN AL-BUKHARI  
UNIVERSITI TEKNOLOGI MARA PAHANG  
26400 BANDAR TUN ABDUL RAZAK JENGA PAHANG  
MALAYSIA

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## DECLARATION

I hereby declared that work in this industrial training is my own collective product and all material used in this report is my own except for quotation which have been duly acknowledge.

31<sup>st</sup> DECEMBER 2015



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## ABSTRACT

Faculty of Information Management in Library Science makes compulsory for all the degree students to take Industrial Training subject in organization that applied library science field for 5 month. Therefore, it is compulsory for every student to submit the report of practical training before the total marks been calculated. Al – Bukhari Library UiTM Jenkka Campus, Pahang Branch has been chosen by me as a trainee because of the strategic location that near around the trainee's resident area. The main function of this organization is it to give the information and separate information to citizen on this area. Besides that, the trainee preferred to do his practical training at this organization because he wanted to gain new experiences in a government entity, get involved with the public and learn how to apply the theory that being learned during class in reality world. This is due to the organization that closely related to the course that the trainee carried throughout the bachelor degree program.

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