



اَوْنُوْ سِيْتِيْ تِيْ كُوْلُوْ كِيْ مَارَا  
UNIVERSITI  
TEKNOLOGI  
MARA

UiTM CAWANGAN NEGERI SEMBILAN, KAMPUS REMBAU  
FACULTY OF INFORMATION MANAGEMENT

## **INDUSTRIAL TRAINING REPORT**

PERPUSTAKAAN HAMDAN TAHIR,  
UNIVERSITI SAINS MALAYSIA  
KAMPUS KESIHATAN  
KUBANG KERIAN, KELANTAN

PREPARED BY:  
BIBI AUNI BINTI MOHAMAD  
2015239096

BACHELOR OF INFORMATION SCIENCE (HONS.)  
LIBRARY MANAGEMENT (IM244)  
1<sup>ST</sup> AUGUST – 31<sup>ST</sup> DECEMBER 2018

## DECLARATION

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Full Name: Bibi Auni binti Mohamad

Matrix No.2015239096

Date of submission: 11 January 2019

## **ABSTRACT**

To complete my study, this training is needed to be complete for 5 months internship. Hamdan Tahir Library at Universiti Sains Malaysia Kubang Kerian, Kelantan is the organization that has been selected by the trainee. The training at Hamdan Tahir Library is giving an opportunity for the trainee to learn about the library management. The librarian is prepared a schedule for the trainee to learn important task and do special project at Hamdan Tahir Library. The trainee learns how to improve communication skills, learn how to be more punctual and discipline. Other than that, the trainee also has gained knowledge, skills and experience during the training. Besides that, the practical training exposed the student to the real working experience.

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Without helps of the particular that mentioned above, I would face many difficulties while doing this. Lastly, I would like to seek forgiveness if I have committed the offense during the completion of this report either intentional or accidental.

Thank you

## TABLE OF CONTENTS

|   |             |
|---|-------------|
| <b>Declaration</b> .....                                | <b>i</b>    |
| <b>Abstract</b> .....                                   | <b>ii</b>   |
| <b>Acknowledgement</b> .....                            | <b>iii</b>  |
| <b>List of figure</b> .....                             | <b>viii</b> |
| <b>List of table</b> .....                              | <b>xi</b>   |
| <b>INTRODUCTION TO PRACTICAL TRAINING</b> .....         | <b>1</b>    |
| <b>1.0 INTRODUCTION</b> .....                           | <b>4</b>    |
| 1.1 Background of Universiti Sains Malaysia .....       | 4           |
| 1.2 Background of USM Health Campus .....               | 5           |
| 1.2.1 Vision of USM Health Campus .....                 | 6           |
| 1.2.2 Mission of USM Health Campus .....                | 6           |
| 1.2.3 Client charter of USM Health Campus .....         | 6           |
| <b>2.0 ORGANIZATION INFORMATION</b> .....               | <b>9</b>    |
| 2.1 Background of Hamdan Tahir Library .....            | 9           |
| 2.1.1 Location of Hamdan Tahir Library .....            | 10          |
| 2.1.2 Vision .....                                      | 10          |
| 2.1.3 Mission .....                                     | 10          |
| 2.1.4 Objectives .....                                  | 10          |
| 2.1.5 Library Opening Hour .....                        | 11          |
| 2.1.6 Contact information of Hamdan Tahir Library ..... | 11          |
| 2.1.7 Rules and Regulations .....                       | 12          |
| 2.2 Organization Chart .....                            | 14          |
| 2.3 Library Floor Plan .....                            | 15          |
| 2.4 The Facilities .....                                | 16          |
| 2.4.1 Krisalis (WebOPAC) .....                          | 17          |
| 2.4.2 Leisure Area .....                                | 17          |
| 2.4.3 Chillax Area .....                                | 18          |
| 2.4.4 Reading Area .....                                | 19          |
| 2.4.5 Discussion Room .....                             | 19          |
| 2.4.6 Carrel Rooms .....                                | 20          |
| 2.4.7 Viewing Rooms .....                               | 21          |