Faculty of Administrative Science
& Policy Studies
Universiti Teknologi MARA

Bachelor of Administrative Science

Time Theft in Majlis Perbandaran Sungai Petani Kedah (MPSPK)

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Declaration

We hereby declare that the work contained in this research proposal is our own except those which have been duly identified and acknowledged. If we are later found to have plagiarized or to have committed other forms of academic dishonesty, action can be taken against us under the Academic Regulations of UiTM's.

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CHAPTER 1

INTRODUCTION

1.1 Introduction

Chapter 1 focuses on the background of the study which is time theft in workplace. It introduces the overall concept of time theft in workplace and followed by problem statement, research questions, and research objectives, scope of study, significance of study and the definition of key terms and the concepts that is used in this study.

The issue of time theft came into the eye of the employers during 1983 when employees stole 15 minutes in a week and up to 5 weeks a year after Robert Half International published a report (Watt, 2009). Time theft can be defined as arriving for work 5 minutes late or leaving 5 minutes earlier, taking extended lunch breaks, unnecessary personal phone calls and emails, browsing the internet and engaging personal conversation with colleague. (Update, 2007). Back in 1983, the employees only wasted about 15 minutes a week but in current days employees steals about 30 to 45 minutes per day. Time theft is one of the major problems in organization in terms of its frequencies and financial cost.

Time theft are also discussed in religious perspective. In Islam, Islam practitioners encourages its people to manage and use their time properly. This is to ensure that they are working at their best performance in order to get the blessing from Allah S.W.T.