

UNIVERSITI TEKNOLOGI MARA

EUSINESS PORPOSAL EASTERN TAGOS ETR300

PREPARED SY:

JINOT YUNOB IRENE MOSITOL FABIAN ALPHONSUS LAWAT WHIFRED WILLIE SITI NURAREFFAMIE DARUS

AT 110 5AZ

LECTURER NAME : MDM. DAYANG HARYANI DIANA BINTI AWANG DAMIT

SUBMISSION DATE : 19 MARCH 2014



Table of content

Content	Page No
Letter Of Submission	1
Acknowledgement	2
Title of Business Plan	3
Table of Contents	4-6
1.0 Executive Introduction	7
1.1 Vision and Mission	8
1.2 Logo Description	9
1.3 Business Location	10
2.0 Business Plan Purpose	11
3.0 Company's Background	12
4.0 Partnership Background	
4.1 Profile Of General Manager	13
4.2 Profile Of Administration Manager	14
4.3 Profile Of Marketing Manager	15
4.4 Profile Of Operation Manager	16
4.5 Profile Of Financial Manager	17
5.0 Partnership Term Agreement	18-21
6.0 Administration Plan	
6.1 Introduction To The Organizational	22
6.1.1 Objectives Of The Business	23
6.2 Company Address	24
6.2.1 Business Shop Lot	24
6.3 Strategies To The Business	25
6.4 Organization Structure Function And Chart	26
6.4.1 Organization Structure	27
6.4.2 Organization Chart	28
6.5 List Of Administration Personnel	29
6.6 Schedule Of Task And Responsibilities	30-32
6.7 Working Hours	33
6.8 Schedule Of Remuneration	34
6.9 Employees Incentive Scheme	35-36
6.10 List Of Office Equipment	37
6.10.1 Fixtures And Fittings	37
6.10.2 Stationeries	37
6.10.3 Address Of Suppliers	38
6.11 Administration Budget	
6.11.1 Monthly Expenses	39
6.11.2 Other Expenses	39
6.11.3 Administration Overall Budget	40



7.0 Marketing Plan	41-42
7.1 Business Profile	43
7.1.1 Marketing Personnel	44
7.2 Market Analysis	45
7.3 Product Description	46
7.3.1 Tacos	47
7.4 Target Market	48
7.4.1 Target Market Group	48
7.5 Market Size	49
7.6 Market Analysis	50
7.7 Main Competitors	51
7.7.1. Strength And Weaknesses of Competitors	51
7.8 SWOT Analysis	52-57
7.9 Market Share	58
7.9.1 Before Enter Market	59
7.9.2 After Enter Market	60
7.10 Sales Forecast	61
7.10.1 Sales Forecast (Product Quantity)	61-62
7.10.2 Sales Forecast (RM)	63-70
7.11 Market Strategy	71
7.11.1 Product Strategy	72
7.11.2 Price Strategy	73
	74
7.11.3 Place Strategy	75
7.11.4 Promotion Strategy	76
7.12 Marketing Budget	77
8.0 Operations Plan	77
8.1 Introduction	
8.1.1 Objectives	78
8.1.2 Operation Plan Strategy	79
8.1.3 Business Strategy	80
8.1.4 Introduction To Serunding	81
8.2 Operation Process	82
8.2.1 Process Details	83
8.2.2 Process Flow Chart	84
8.3 Operation Flow Chart	85
8.3.1 Symbol For The Process Chart	85
8.3.2 Operation Flow Chart	86
8.3.3 Estimated Time To Great The Customer	87
8.4 Manpower Requirement	88
8.4.1 List Of Manpower	88
8.4.2 Task And Responsibilities	89-90
8.4.3 Workers Recruitment	91
8.4.4 Working Hours	92
8.4.5 Operation Hours	92



1.0 Executive Introduction

Nowadays people are living in an active lifestyle where everything gets to be done in a fast manner. Whether having breakfast or take a break for lunch, during leisure or working time, either way people are choosing to fill in their empty stomach in much more fast and convenient way. Based on those concerns, we're choosing a food business concept that could fulfill peoples demand on these particular matters.

Taco is a Mexican food that is prepared simply by folding a flour plate together with either vegie, chicken or beef fillings inside it. Regardless of time taken in its preparation, cost and taste, tacos compromise a great satisfaction towards the consumer. The specialty of our tacos would be on its ingredient where we'll use local spices which suit the taste of consumer.

Mexican taco does have its own attraction. Since taco food is still not very familiar among the Malaysian, especially the sabahan, so it is considered a pretty great deal for us to introduce this food to the local market. Therefore, we are trying to introduce taco flavor that is much preferred and regular for the locals to consume. Most of our taco uses the serunding as the main ingredients. Ranging from chicken serunding to seafood serunding, our tacos will have its own enthusiast in no time.

Talking about our service, it offers a cozy dine-in service and take away. Customer comfort will be on the top rank of our concerns. We'll prepare taco sets for breakfast, lunch, dinner and supper according to our customer preference.

We're choosing eastern tacos restaurant for our company's name as it appropriately symbolize and suit very much with our business concept. Our business will be an exciting start-up company that will develop its own tagline in Malaysian food industries. Located just at d-05 ground floor 1place Mall Putatan, Kota Kinabalu, Sabah. It should be a great location serving over 78 340 peoples in the area around Putatan and more than 462 963 people in the area around Kota Kinabalu where targets communities are those in high schools, college student, and workers at all ages. EASTERN TACOS RESTAURANT



1.1 VISION AND MISION

Our company has portrayed vision and mission as our guideline in order to achieve our company goals. This vision and mission also to ensure Eastern taco restaurant become successful.

VISION

'To be the best and well known tacos restaurants in Malaysia for its quality both in services and product

MISSION

Setting up tacos restaurant franchise and extend it throughout Malaysia and neighboring countries.

Ongoing assessment towards a product and service quality will be carried out for customer satisfaction.

Research and development (R&D) will also be carried out to varies the types of tacos serving suggestions and invent flavors that most preferred by the locals.

We will produce a high quality of tacos product that will fulfill the customer's needs and wants while achieve our business goals and objectives.