

MIIEx2017

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PROGRAMME ABSTRACT



“Bridging Gaps with Creativity for Future Sustainability”

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"Bridging the Gaps with Creativity for Future Sustainability"

EDITORS AND COMPILERS:

Prof. Madya Dr. Shafinar Binti Ismail
Mohd Halim Bin Mahphoth
Aemillyawaty Binti Abas
Fazlina Mohd Radzi
Aidah Alias
Ilinadia Jamil
Nor Yus Shahirah Hassan
Shafirah Shaari
Farihan Azahari

COVER DESIGN:

AFTI Sdn Bhd

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Division of Research and Industry Linkages
Universiti Teknologi MARA MELAKA
KM26 Jalan Lendu,
78000 Alor Gajah Melaka
Tel +606-5582094/ +606-5582190 / +606-5582113
Web: www.miiex2017.com

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BLACK BOOK VOL.3: RESEARCH REPORT AND PRESENTATION GUIDELINES FOR AD5555

Dr Mahadir Ladisma @ Awis, Mohd Nazir Rabun, Dr Nor Hafizah Mohamed Harith,
Mohd Ramlan Arshad & Associate Prof. Dr. Yarina Bt Ahmad

FACULTY OF ADMINISTRATIVE SCIENCE & POLICY STUDIES, UITM NEGERI
SEMBILAN

Abstract

In the process of completing their Bachelor degree, all final semester students are required to submit their research reports in fulfilment of the requirements for the Degree of Bachelor of Administrative Science. Although, it is understood that the students may face various challenges and issues in completing their research project, students are reminded that consistency and accuracy of the submitted research reports are important. A form of guidance to help the students is necessary to ensure a progressive research project and to avoid delay the completion of their research reports could be put into action. Students are emphasised the need to carry out their research report in an organised and a systematic way. In lights of the above context, the improved volume of Black Book (in short, BB) Vol.3 is introduced to accommodate the research process by highlighting the fundamental needs of the students in a research. This in fact can help to achieve desired faculty's objective of Graduating on Time (GOT) where indirectly reflects the university achievement. On top of that, students should be able to examine his/her research report for consistency throughout the document and be critical of the content, presentation and format. With the introduction of this BB Vol.3, the research degree supervisors may assist and advise the students in the design, timeline, development and completion of a research degree within the stipulated time. It gives both students and their respective supervisors an easy grasp of the various processes designed in this code. Moreover, all of these have to be supported by good time management and writing habits to keep the momentum going. Hence, this handbook will also serve as a useful tool in preparing the students to ensure their research projects and presentation are deemed successful and aligned with the faculty's requirements.