



FACULTY OF BUSINESS MANAGEMENT MARA UNIVERSITY OF TECHNOLOGY

Diploma in Banking

(BM112)

Fundamentals of Entrepreneurship (ENT300)



TARTLICIOUS COMPANY

PREPARED BY:

MOHAMAD FAIZ ADHA BIN ZAKARIA MOHD SHUKRI AMRE BIN MOHD ARIF AISHAH BINTI ABDULLAH NURFATHIHA BINTI AHMAD NURUL ATIQAH ZHARFA BINTI ZAZALI IZZATI SYAHIRAH BINTI SELAMAT NOORAINA HIDAYAH BINTI MAZLAN 2011339813 2011568991 /2011713963

2011538491 2011721329 2011577081

PREPARED FOR:
MISS SITI NORDIYANA BINTI ISAI

Date of Submission: 11 SEPTEMBER 2014

TABLE OF CONTENTS

NO	CONTENTS	PAGE
1	1.0 – INTRODUCTION	2
	1.1 – PURPOSE OF BUSINESS PLAN	3
	1.2 – OBJECTIVE OF BUSINESS PLAN	4
	1.3 – VISION	4
	1.4 – MISSION	4
	1.5 – BUSINESS LOGO DESCRIPTION	5
	1.6 – BUSINESS BACKGROUND	6
	1.7 – PARTNERS BACKGROUND	7-13
	1.8 – LOCATION OF THE BUSINESS	14
	1.9 – PARTNERSHIP AGREEMENT	15 – 25
2	ADMINISTRATION PLAN	26
	2.0 – INTRODUCTION	27
	2.1 – VISION, MISSION AND OBJECTIVE	28
	2.2 - ORGANIZATION CHART	29
	2.3 - NO. OF PERSONNEL	30
	2.4 – SCHEDULE OF TASK AND RESPONSIBLE	31
	2.5 – SCHEDULE OF REMUNERATION	32
	2.6 – LIST OF OFFICE EQUIPMENT	33-35
	2.6.1 – LIST OF STATIONARIES	36
	2.7 – ADMINISTRATION BUDGETTING	37
3	MARKETING PLAN	38
	3.0 – INTRODUCTION	39
	3.1.1 – REPORT ON BENCHMARKING	40 - 43
	3.2 – PRODUCT DESCRIPTIONS	44 - 48
	3.3 – PRODUCT ADVANTAGES	49
	3.4 – TARGET MARKET	49
	3.5 – MARKET SIZE	50 - 51
	3.6 – LIST OF COMPETITORS	52
	3.7 – MARKET SHARE	53-54
	3.8 – SALES FORECAST	55
	3.9 – GRAPH OF SALES FORECAST	56
	3.10 – MARKETING STRATEGY	57
	3.11 – PRICING	57 – 58
	3.12 – PLACE	58
	3.13 – PRODUCT	59 – 60
<u></u>	3.14 – PROMOTION	61 – 67
	3.15 – MARKETING BUDGETTING	68
4	OPERATIONAL PLAN	69
	4.0 – INTRODUCTION	70
	4.1 – OBJECTIVE	71
	4.2 ,4.3 – PROCESS CHART	72 – 73

	4.4 – FLOW CHART	74 - 77
	4.5 – BUSINESS HOURS AND OPERATION HOURS	78
	4.6 – CAPACITY PLANNING	79
	4.7 – MATERIAL REQUIREMENT	80 - 81
	4.8 – LIST OF PACKAGING	82
	4.9 – LIST OF SUPPLIER	83
	4.10 – LIST OF MACHINE	84
	4.11 – LIST OF EQUIPMENT	85 – 90
	4.12 – 2D LAYOUT OF PRODUCTION AREA	. 91
	4.13 – 3D OF OFFICE AREA	91
	4.14 – OFFICE SPACE	92
	4.15 – OPERATION OVERLOAD	93
	4.16 – LICENSED, PERMITS AND REGULATION	94
	4.17 – OPERATION BUDGETTING	95
5	FINANCIAL PLAN	96
	5.0 - INTRODUCTION	97
	5.1 - IMPORTANT	97
	5.2 - OBJECTIVE	97
	5.3 – SOURCE OF FINANCIAL INFORMATION	98
	5.4 – CAPITAL EXPENDITURE	99
	5.5 – PRE-OPERATING AND WORKING CAPITAL	100
	5.6 – SALES AND PURCHASE PROJECTION	101
	5.7 – NEW PROJECT IMPLEMENTATION COST	102
	5.8 – SOURCES OF NEW PROJECT	103
	5.9 – PRO-FORMA CASH FLOW, BALANCE SHEET AND INCOME	104-113
	STATEMENT	
5	6.0 – CONCLUSION	114
	APPENDIX	115

1) INTRODUCTION

Every business has their own name and every name will bring their own meaning. Sometimes it will present the name of the family's owner. At the same time also, the name of company will bring out the background of the company that tell us how the company is created. Our companies name is "Tartlicious" which are based on partnership business. This name was chosen with the approval of all company's shareholders. "Tartlicious" is reflected to seven friends that have signed the agreement to be shareholder and build the company based on the production of tart with various flavor as the main product. Without shareholders, this company cannot be build due to the problem of capital, management team and others.

The main reason of the establishment of Tartlicious is because of the demand which the people nowadays want to try something new when they want to eat. This is due to the lifestyle of the people nowadays which want to eat something that is not so heavy but can filling. Our services are also relevant especially at the Segamat area which situated in shopping complex which is One Segamat that are strategic to attract people to buy our product. We produced various flavor of tart such as mangoes, key limes, durians and passion fruits. We make some innovations in produced our dessert based on local fruit in order to compete with existing company that produced egg tart.

Our business has been registered on 1 December 2014. We choose 1 January 2015 as a business commencement, as a new beginner we try our best to gain high profit monthly. We focused on producing dessert that contain high nutrient which are suitable for all stage of ages. In our business, we had chosen partnership as the nature of the business. The reason we choose partnership are because the ideas and knowledge among the top management can be shared and no idea will be taken for granted because the capitals are from the contribution of all shareholders and able to less the risk and reduce the liabilities of owner which it is distribute to all share holders.

Lastly, for future prospect of the business our company tries to be the first choice focus on Malay halal produce. We also provide quality cakes with the greatest taste to meet customer's satisfaction and to achieve zero complaint from our customer.

1.1) PURPOSE OF BUSINESS PLAN

Business plan is one of the tools that required to be prepared in order to open the business. Business plan is written documents which describe the purpose business to be undertaken in the comprehensive manner. It is also known as a project paper, working paper, business proposal or prospectus.

A business plan is a written summary of entrepreneur, purpose business venture; it's operational and financial detail, its target market opportunities and strategies and its manager skill and ability. The plan serves as an entrepreneur's road map on a journey toward building a successful business. It described the direction of the company is taking, what is goal are where it's want the company to be, and how it's going to get there

They are many purposes of business plan as follows:

- To apply loan from a financial institution to establish our business
- A good business plan will enable us to convince the financial institution to provide loan. Basically, the financial institution such as banks will only provide loan to the business that they trust will bring profit and able to repay it. In our case, we apply the loan from Agro Bank.

As a business guideline

- The business plan consists of planned strategies and the rules and regulations. Thus, it becomes our comprehensive guideline in our daily operation. As a guideline, it can avoid the confusion thus it gives the clear direction to achieve the goals.
- To maximize the profit and avoid wastage
- In business plan, the details about the budgets and the way to utilize it, is clearly identified. The effective and efficient management of cost will decrease the cost and at the same time maximize the profit. Through the business plan, the budget is preferred to be utilized only for the related
- Expenses and the unrelated expenses must be avoided as to decrease costs.