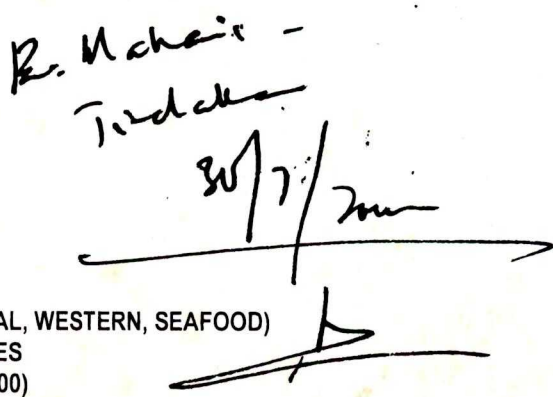


**Bahagian Hal Ehwal Akademik**

Rujukan : 100-UiTMKA (HEA/KK-30/7B)  
Tarikh : 17 Julai 2000

*R. N. Cheah -  
Tindakan  
30/7/2000*



**KEPADA SESIAPA YANG BERKENAAN**

Tuan/Puan,

**PENGESAHAN SEBAGAI PELAJAR UiTM**

**TAJUK PROJEK** : MEGA RESTORAN (TRADITIONAL, WESTERN, SEAFOOD)  
**PROGRAM** : DIPLOMA IN BUSINESS STUDIES  
**KOD KURSUS** : ASAS KEUSAHAWANAN (ETR300)

Dengan ini disahkan bahawa nama-nama seperti senarai di bawah adalah pelajar Universiti Teknologi MARA Kampus Arau.

Bil	Nama	No. Kad Pelajar
1.	Syazwan Firdaus Humala Darwis	97271610
2.	Mohd Fudlullah Ahmad	98095919
3.	Mohd Faiz Mat Noh	98095814
4.	Mohd Saiful Bari Munir	98096021
5.	Shamsul Shaharil Ishak	98096611

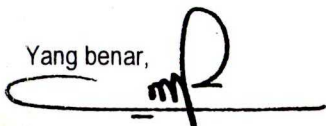
Untuk maklumat tuan/puan mereka ini sedang mengikuti kursus yang tersebut di atas sebagai keperluan program sebelum dianugerahkan Diploma.

Untuk membolehkan mereka menyiapkan kertas projek tersebut, mereka memerlukan maklumat atau bahan dari pihak tuan/puan.

Sehubungan dengan itu, sukacita kami sekiranya pihak tuan/puan dapat membekalkan apa-apa maklumat atau bahan yang diperlukan oleh mereka seperti brosur, risalah dan sebagainya. Sekiranya bahan yang diperlukan oleh pelajar itu merupakan dokumen penting pejabat, ianya bolehlah dibuat salinan fotostat dan kosnya ditanggung oleh pelajar. Maklumat atau bahan yang diperolehi akan digunakan semata-mata untuk tujuan akademik.

Kerjasama pihak tuan/puan dalam hal ini sangat-sangat kami hargai dan pihak UiTM Kampus Arau mendahuluinya dengan ucapan terima kasih. Sekian.

Yang benar,



**DR. HJ. KHUZZIR HJ. ISMAIL**  
Timbalan Provos HEA  
b/p Provos

s.k: 1. En. Mohammed Zain Idris - Pensyarah  
2. Fail 100-UiTMKA (HEA-30/7B) - 1 -

**02600 ARAU  
PERLIS**

- 1 -

**Tel : 04 - 9874260**

**Fax : 04 - 9874225**

**E-Mail : khudzir@pc.jaring.my**

# CONTENTS

PRE-INTRO	2 - 10
INTRODUCTION	11 - 20
ADMINISTRATION	21 - 41
MARKETING	42 - 69
OPERATIONAL PLANNING	70 - 99
APPENDIX	100

**PARTNERSHIP AGREEMENT LETTER.**

On 1 January 2003, one agreement had been made between our member:

Name : Syazwan Firdaus bin Humala Darwis.

Address : Ladang Sungai Wangi, 32000 Sitiawan, Perak Darul Ridzuan.

Position : General Manager.

Name : Mohammad Faiz bin Mat Noh.

Address : 2799, Jalan Pegawai, Off Jalan Ampang Hilir, 55000 Kuala Lumpur.

Position : Financial Manager.

Name : Shamsul Shaharil bin Ishak.

Address : Block F4-T2-4, Taman Melati (Kawasan 8), Setapak 53100, Wilayah Persekutuan.

Position : Administration Manager.

Name : Mohd. Saiful Bari bin Munir.

Address : 33, Jalan Angsana 1, Taman Ehsan, 45300 Sungai Besar, Selangor Darul Ehsan.

Position : Marketing Manager.

Name : Mohd. Fudlullah bin Ahmad.

Address : Block C-1-13, Pangsapuri Sri Siantan, Bukit Baru, 75100, Melaka.

Position : Operation Manager.

All of the member had been agree to build a Partnership Business with above condition:

**a) Business Partnership Name**

Our business name is Le Quah Restaurant which will be operate in Le Quah Restaurant, Lot 527 Jalan Besar, Pekan Kuah, 07000 Langkawi, Kedah Darul Aman.

**b) Operation Start Date**

This business will be start in 1 January 2003.

**c) Capital**

The capital which will be given by our partnership is RM676, 745 where each of us is:

<b>Name</b>	<b>Total Contribution</b>
1) Syazwan Firdaus bin Humala Darwis	RM 75795.44
2) Shamsul Shaharil bin Ishak	RM 48725.64
3) Mohd. Saiful Bari bin Munir	RM 48725.64
4) Mohd. Fudlullah bin Ahmad	RM 48725.64
5) Mohammad Faiz bin Mat Noh	RM 48725.64

The total amount which is RM676, 745 which will be given by Bank Islam Malaysia Berhad with the interest 7% one year in the order to payback the loan in 10 year.

**d) Profit Divided**

The profit and loss in this business are referred to the ratio of 2:1:1:1:1.

**e) Financial Institution**

All of the member had been agree and our choice is Bank Islam Malaysia Berhad in order to settle out all the business financial.

**f) Business Accounts**

All of the financial problem which has a relationship with our business account will be handle by our Financial Manager who is Mohammad Faiz bin Mat Noh.

**g) All of the business member must be:**

Without any agreement of our member, not each one of our member can:

- Destroy any of the debt or money which must be pay to the member of the group.
- Be a one of the member of illegal group which can give a danger to the business.
- Give a debt or lend a partnership's money to any people where other member had been give a warning to not trust to any people in case of bankruptcy or fraud.

**h) Death or Retirement**

Death or retirement between the members not means the busniess will closed. The family of the member who are death can be member of the business.