



**UNIVERSITI TEKNOLOGI MARA
MELAKA CITY CAMPUS**

**A STUDY ON FINANCIAL PERFORMANCE OF INSTITUT
TERJEMAHAN NEGARA MALAYSIA BERHAD**

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BACHELOR OF BUSINESS ADMINISTRATION

(HONS) FINANCE

FACULTY OF BUSINESS MANAGEMENT

UNIVERSITI TEKNOLOGI MARA

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**Submitted in Partial Fulfillment
Of the Requirement for the
Bachelor of Business Administrations (Hons) Finance**

**FACULTY OF BUSINESS MANAGEMENT
UITM, BANDAR RAYA Melaka**

2010

DECLARATION OF ORIGINAL WORK



BACHELOR OF BUSINESS ADMINISTRATION

(HONS) FINANCE

FACULTY OF BUSINESS MANAGEMENT

UNIVERSITI TEKNOLOGI MARA

BANDAR RAYA MELAKA

“DECLARATION OF ORIGINAL WORK”

I, ZAKIAH MOHD ZUBIR, (I/C Number: 870406-56-5888)

Hereby, declare that,

- This work has not previously been accepted in substance for any degree, locally or overseas and is not being concurrently submitted for this degree or any other degrees.
- This project paper is the result of my independent work and investigation, except where otherwise stated.
- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged.

Signature:

Date:

LETTER OF SUBMISSION

2 NOV 2010

The Head of Program

Bachelor of Business Administration (Hons) Finance

Faculty of Business Management

Universiti Teknologi MARA

75300 Melaka

Dear Sir/Madam,

SUBMISSION OF PROJECT PAPER

Attached is the project paper titled “A Study on Financial Performance of Institut Terjemahan Negara Malaysia Berhad” to fulfill the requirement as needed by the Faculty of Business Management, Universiti Teknologi MARA.

Thank You

Yours sincerely,

ZAKIAH MOHD ZUBIR

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Bachelor of Business Administration (Hons) Finance

**A STUDY ON FINANCIAL PERFORMANCE OF
INSTITUT TERJEMAHAN NEGARA MALAYSIA BERHAD**

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KAMPUS BANDARAYA MELAKA**

Abstract

The focus of this study is to investigate on the financial performance of Institut Terjemahan Negara Malaysia. The researcher focuses on the financial analysis tools in analyzing the company's performance. There are five analysis tools which is comparative financial statement analysis, common size financial statement analysis, ratio analysis, cash flow analysis and valuation. The researcher focus only on the three analysis tools mentioned above. This study will focus on the financial analysis of the company for the past five year's period range from 2005 to 2009. The company's annual report is examined for the reporting of valuating financial ratios. The objective of this study is to provide relevant information about the financial position, performance and changes in financial position of the organization besides enhance the companies' profitability. This study will use the secondary data which is the company's annual report of Institut Terjemahan Negara Malaysia Berhad (ITNM), 2005-2009.

Keywords: Financial Performance, Financial Ratio, Liquidity, Profitability.

Paper type: Case Study