AGR 390

INDUSTRIAL TRAINING REPORT

MALAYSIAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE

Practical report submitted in partial fulfillment of the requirement for the

DIPLOMA IN PLANTING INDUSTRY MANAGEMENT

FACULTY OF PLANTATION AND AGROTECHNOLOGY

UNIVERSITI TEKNOLOGI MARA SARAWAK

PREPARED BY:

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Training **duration**	05 DECEMBER 2016-10 MARCH 2017

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ACKNOWLEDGEMENT

Bismillahirrahmanirrahim,

First of all, praise to Allah S.W.T. because of His will, I have manage to finish my practical training at Malaysian Agricultural Research and Development Institute (MARDI) which is under supervision of Miss Liza Nuriati Lim Kim Choo. I also have a great pleasure in submitting my industrial training report to fulfill the requirement of Ministry of Higher Education in order to me to complete my Diploma course study.

My grateful thanks go to Malaysian Agricultural Research and Development Institute (MARDI) for giving me the opportunity to carry out my industrial training in this agency for 14 weeks period. I also would like to give my deepest gratitude to supervisor Miss Liza Nuriati Lim Kim Choo and all the staff in the MARDI for accepting me to done my industrial training here. I am very lucky to have helpful colleagues and also a memorable experience.

Not forgotten, my grateful thanks to Mr. Muhamad Syukrie bin Abdul Talip as my lecturer that take responsibility for this industrial training causes he really worked hard to make sure that my industrial training place was accepted.

And lastly, thanks to my family and friends that gave me strength either in the form of physical or emotional strength. They were the reason for me to complete of my internship.

CHAPTER 1

INTRODUCTION TO INDUSTRIAL TRAINING

1.0 INTRODUCTION

Industrial training or practical training is a mandatory course for diploma students of planting industry and management. Industrial training is a requirement to fulfill the course in order to complete the diploma as well as graduate from the university. The training refers to work experience that a relevant to professional development prior to graduation.

The industrial training usually carried out at either government or non-government agency within country and it takes one whole semester. This is important because it will train the trainees to face real working condition. Besides, it would produces new graduates with high capability either in academic or non-academic.

For this semester, the trainee, Nur Fatin Rizwana binti Rizalman (2014469974), has started working in the Malaysian Agricultural Research and Development Institute (MARDI) from 5 December 2016 until 10 March 2017.

1.1 INDUSTRIAL TRAINING OBEJECTIVES

The objectives of industrial training are as follows:

1. To fulfill the award of the diploma of Universiti Teknologi Mara (UiTM).
2. Enable the students to adapt to the dynamic working atmosphere.
3. Improve both soft and hard skills.
4. Improve communication and management skills.
5. Demonstrate excellent ethics and integrity in their work conducts.
6. To develop job experiences among students.
7. To promote better understanding and knowledge in specific field.

CHAPTER 2

ORGANIZATION BACKGROUND AND STRUCTURE

2.0 INTRODUCTION OF THE ORGANIZATION

ORGANIZATION NAME	: MALAYSIAN AGRICULTURAL RESERCH AND DEVELOPMENT INSTITUTE.
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