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TEKNOLOGI
MARA

Cawangan Melaka

**UNIVERSITI TEKNOLOGI MARA (UiTM) CAWANGAN
MELAKA, KAMPUS BANDARAYA MELAKA**

**BACHELOR OF BUSINESS ADMINISTRATION (HONS.) HUMAN
RESOURCE
MANAGEMENT
HRM666 – INTERNSHIP REPORT**

**INTERNSHIP COMPANY:
TENAGA NASIONAL BERHAD MUAR**



**TENAGA
NASIONAL**

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EXECUTIVE SUMMARY

This industrial internship report provides a record of a six-month practical at Malaysia's largest power utility, Tenaga Nasional Berhad. The internship offered valuable exposure to actual human resource management practices in a large structured business setting. The intern profile and aspects of TNB such as its history, organization structure, and core business set the scene for this report. The internship's duration, departments it covered and internship role, responsibility are also described in detail. A second part of the report, focused on training reflections, looks back at what was actually learned. Specific subjects studied included human resources administration, digital HR systems, workplace communication, and business ethics.

The internship generated real benefits in both absolute and relative terms, such as moral indemnity and re-employment as well as mere opportunities for practice. The report also presents an analysis of TNB using SWOT Examples which were drawn from actual observation in the workplace. These four elements are comprehensively discussed so as to ascertain their impact upon the company's overall performance. Plausible and innovative suggestions are made to strengthen strengths, compensate for weaknesses, meet opportunities and avoid future threats. These are supported with current academic literature in order to ensure that they are credible and have real significance. In conclusion, the industrial training provided the training with a good steppingstone into professional life and preparedness for further professional challenges. The intern-related TNB experience has helped to further the student's understanding of human resource management within today's dynamic organizational and provided a new experience for a career future in this field of HR.

ACKNOWLEDGEMENT

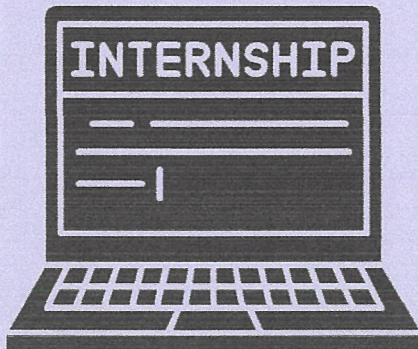
Firstly and most importantly, I want to thanks to Dr Nor Aziah Bt Abd Kadir, my internship advisor at UITM Kampus Bandaraya Melaka. During the period of my industrial attachment she has provided me with guidance, encouragement and consistent support all of which made it possible for this intern experience to complete successfully. Her feedback and advice have helped greatly in achieving the goals of this internship.

Second, I extend my deepest thanks to Puan Norashikin bintii A. Rahman who was my industrial supervisor during the time spent at Tenaga Nasional Berhad (TNB) Muar, for her priceless guidance, support and confidence in me. Her mentorship has given me valuable opportunities for actual work situations. It exposed me real quick to HR functions in particular within the true Human Resources contributed greatly towards enhancing my professional ability.

Thanks are also due to all the other members of staff at TNB Muar for their warm reception, cooperation and eagerness to share knowledge. Finally, my deep gratitude goes out to my family and friends for their sustained support and encouragement toward me.



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