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INDUSTRIAL TRAINING REPORT 2026

Prepared by :

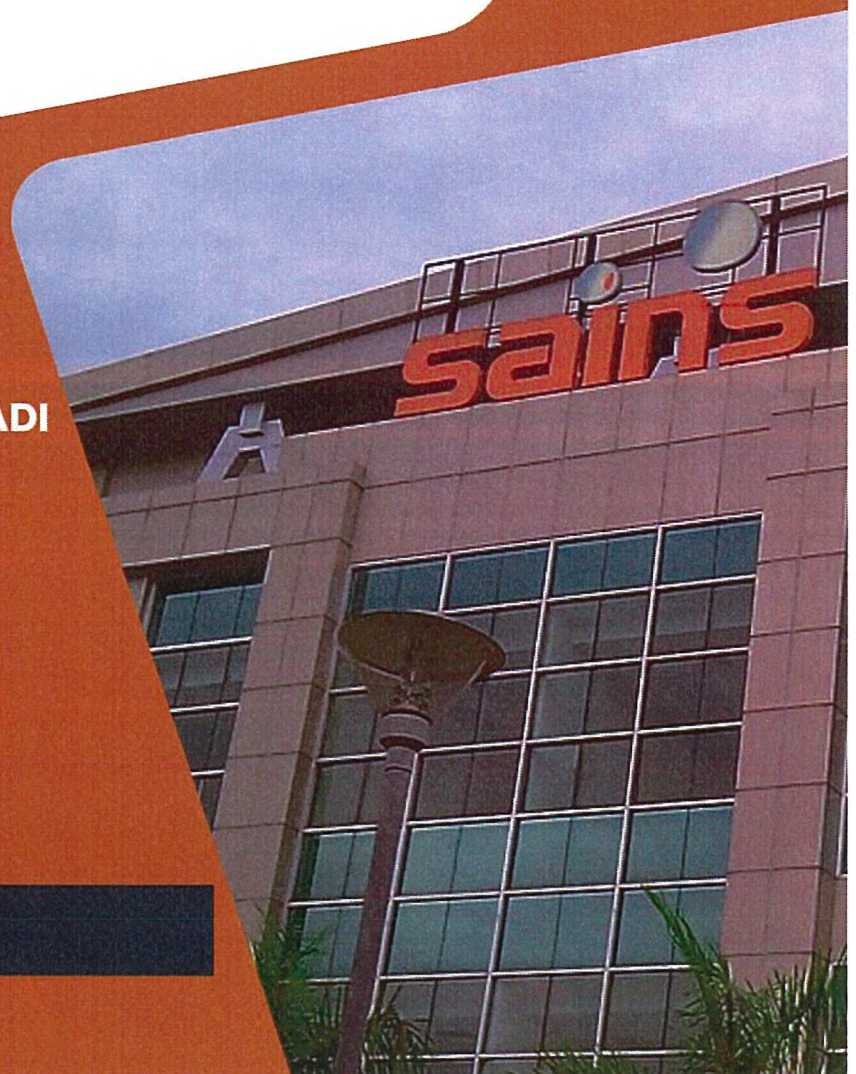
**KHAIRUNBATRISYIA BINTI MISWADI
(2023103301)**

Group :

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Nama Pelajar	KHAIRUNBATRISYIA BINTI MISWADI		
No. Matriks	2023103301	Nama Program	SARJANA MUDA PENGURUSAN SISTEM PEJABAT (KEPUJIAN)
Tajuk Laporan	LAPORAN AKHIR LATIHAN INDUSTRI DI SYARIKAT AIR NEGERI SEMBILAN SDN. BHD. (SAINS)	Nama Syarikat	SYARIKAT AIR NEGERI SEMBILAN SDN. BHD. (SAINS)

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EXECUTIVE SUMMARY

My six-month industrial training program at Syarikat Air Negeri Sembilan (SAINS) was both interesting and challenging. This report begins with a brief introduction about my background as a student, followed by an overview of the company's history. It also describes the corporate culture of SAINS's vision, goal, fundamental values, and role in providing treated water to the public.

I was assigned to the Health, Safety, and Environment (HSE) Department during my training. I gained knowledge of workplace safety management, documentation procedures, and organizational practices through my involvement in a variety of administrative and management-related responsibilities. In order to better understand the internal and external forces influencing the business, I also performed a SWOT analysis.

In conclusion, the six-month industrial training was a worthwhile and pleasurable experience. I gained valuable knowledge and skills related to the water utility sector that will be useful for my future profession. My experience was expanded by this internship, which will help me to pursue my career goals.

1.0 ACKNOWLEDGEMENT

First and foremost, I want to express my gratitude and praise to Allah, the Most Gracious and the Most Merciful, for giving me the strength, direction, and chance to finish this industrial training report.

I want to sincerely thank my academic adviser, Madam Nor Maslia binti Rasli Samudin, for her continuous support, advice throughout the completion of this report. I am so grateful for her tolerance, support, and readiness to assist whenever I needed it.

Additionally, I want to express my gratitude to En. Rostam bin Khalid, my industrial supervisor, and the entire staff of Syarikat Air Negeri Sembilan (SAINS) for providing me with the chance to complete my industrial training there. Their collaboration and advice enabled me to learn a lot, particularly about administrative tasks and actual workplaces.

Finally, I want to sincerely thank my family and friends for their support, understanding, and encouragement during my internship. Their support and inspiration were important to this report's successful completion.

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