



اَوْنَبُوْرَسِيْتِيْ بَاتِيْكَوْ لُوْ كِيْ مَارَا
UNIVERSITI
TEKNOLOGI
MARA

PRACTICAL TRAINING REPORT

FACULTY OF PLANTATION AND AGROTECHNOLOGY

(Department of Agriculture Sibuluan Divisional Office)

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The time I spent in The Department of Agriculture Sibul as an intern was a memorable one for me as it was rich in experience sharing and helped me to discover my potential. I personally believe that with this experience it will forever shape and influence my professional life while fostering personal growth and development.

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CHAPTER 1

INTRODUCTION TO PRACTICAL TRAINING

1.1 Introduction

Practical training or Industrial training is a mandatory course for all diploma students of Plantation and Agrotechnology. It is a requirement to fulfill the course in order to complete the Diploma as well as graduate from the university. The training refers to work experience that is relevant to professional development prior to graduation. For Plantation and Agrotechnology students, we will be allocated for training for 14 weeks at chosen company or department.

1.2 Objectives of Practical Training

The objectives of industrial training are as follow:

- i. To expose student to the real life working experience
 - Student will further learn about their real life profession and will be expanding their knowledge in their specific field. They will also learn what they need to do in order to finish their work. This will prepare the students so that they will easily fit in and fulfill the demand of their profession after they finish their course.
- ii. To make use of the theory
 - With the industrial training, students will experience real life situation in the field. This will make students use their knowledge in order to get the works done.
- iii. Enhance student's confidence
 - Students will be exposed to variety of problems and had to face it which will grow their confidence on handle problems.
- iv. Increase the interest and curiosity
 - There will be many new things that students will face during the period of the industrial training. The real life exposure will increase the interest and curiosity of the students towards their fields of studies.
- v. Improve communication and management skills
 - Students will learnt to interact with superiors officers and staffs. In this training, students will be able to associate and discuss with them in a closer way. Besides, students will be more confidence to manage task given to them.

Chapter 5: Conclusion, References and Appendix

5.1 Conclusion

The 14 weeks spent in Department of Agriculture Sibul Divisional Office has been a unique experience to me. It was an eye-opener to how real world tasks are dealt with and the exposure to both on-field and office work. Exposure that have been given to me by The Department of Agriculture Sibul Divisional Office staff about the working and technical aspect is a very meaningful knowledge to me in order to prepare myself before stepping into the real working environment on the upcoming days. Being given the opportunity in different units throughout the practicum thought me different management skills, hard and soft skills that can be adapt and use in the future which cannot be learned in classrooms.

Some of the task that are not relevant to my Diploma such as updating vote ledger and using SIFBAS system were a bonus to me. I hope with the implication of the Industrial Training, there will be no more anomalous feelings when the students started working after they have finished their study. The staffs at The Department Agriculture Sibul Divisional Office are very helpful and friendly. They gave me a lot of exposure on the terms of reference and procedures related to the process of my work. Other than that the exposure of visiting and meeting atmosphere also give a useful knowledge to me.

Lastly, students involvement in industrial training like this can prove and further strengthen student's identity in undergoing training in technical field, in the same time making UiTM as a practical platform of education. Apart from that, the format report that needs to be done by students after undergoing industrial training also can train each of the students in preparing technical report that is complete, compact and in a right order that can be made as an important knowledge when they face a real situation later.