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UNIVERSITI
TEKNOLOGI
MARA

FACULTY OF BUSINESS AND MANAGEMENT

HR INTERNSHIP (HRM666)

ASSIGNMENT :

CASE STUDY: PALM GARDEN HOTEL, PUTRAJAYA, A TRIBUTE PORTFOLIO

CLASS:

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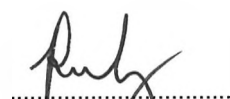
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Executive Summary

This report summarizes my internship experience at Palm Garden Hotel, Putrajaya, A Tribute Portfolio as a Human Resources intern under the guidance of all HR teams including my supervisor, Ruby Thangarajah, HR Executive, Iffah Syahirah Khairullah and our Learning and Development Manager, Mohd Shahril Mohd Amin, and my academic advisor, Madam Ilyani binti Azer. My internship was also supported by my parents, Rosdi Mohamed Zaman and Norzeehan Idris, whose encouragement helped me complete this journey. During the internship, I was involved in recruitment, training coordination, and event planning. This experience allowed me to apply my classroom knowledge to real HR practices, develop soft skills, and gain a clearer understanding of my future career goals.





Acknowledgement

I would like to express my gratitude

I would like to express my gratitude to Palm Garden Hotel, Putrajaya, a Tribute Portfolio Hotel for the opportunity to undergo my internship and all the experience along with knowledge reOpen sansding the organization and hospitality.

I want to thank my HR teams here, supervisor, Miss Ruby ThanOpen sansajah as Assistant Director of Human Resources, Mr. Mohd Shahril, Learning & Development Manager and Miss Iffah Syahirah as Human Resources Executive , who are assisting Miss Ruby in supervising me with continuous support and encouragement. It helps me to grow both professionally and personally.

Shout out to all the associates in all the departments at Palm Garden Hotel who were always approachable and supportive. They made me had a great experience as my first time working in organization with collaborative spirit and readiness to answer my questions, created an inclusive and motivating work environment. All the kindness made the learning process smoother and more enjoyable. Their support encouraged me to contribute effectively to the organization and meet the objectives of my internship.g support throughout this chapter. This internship marks an important milestone in my professional journey, and I will always carry with me the lessons and memories made along the way.

Last but not least, I would like to express my sincere gratitude to my academic advisor, Madam Ilyani Azer, and UiTM Kampus Bandaraya Melaka for their support and guidance. I am also deeply thankful to my family and friends who stood by me throughout this journey, always ready to help and give motivation. This internship has been a major milestone in my professional growth, and I will always be grateful to everyone who helped make it a meaningful and successful experience.

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