



UNIVERSITI
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Cawangan Melaka

HRM666: INDUSTRIAL TRAINING REPORT

AT NEGERI ROADSTONE SDN. BHD.

2025



NEGERI ROADSTONE

**BACHELOR OF BUSINESS ADMINISTRATION (HONS.) HUMAN
RESOURCE MANAGEMENT (BA243)**

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MATRIC NO: 2022830156

UNIVERSITY: UITM KAMPUS BANDARAYA MELAKA

INTERNSHIP PLACEMENT: NEGERI ROADSTONE SDN BHD

PREPARED FOR: MADAM NURUL AIDA BINTI HARUN

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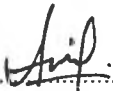
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Tajuk Laporan	Industrial training report at NRSB	Nama Syarikat	NEGERI ROADSTONE SDN BHD

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EXECUTIVE SUMMARY

My significant and eye-opening internship began with Negeri Roadstone Sdn. Bhd., Malaysia's premier quarrying company known for its commitment to sustainable operations and staff development. As a Human Resources intern in the Training and Development Unit, I was actively involved in the development, coordination, and implementation of numerous staff training programs. My responsibilities included processing training requests, working with external training providers, managing participant registration and payments, updating training budgets and records, and overseeing several training sessions from beginning to end. I also assisted with internal inductions and organized employee engagement initiatives. In the SWOT analysis, I discovered the company's strengths, which include access to high-quality raw materials and a strong financial position. However, issues such as the headquarters' proximity to the quarry and poor working ergonomics pose problems. The corporation also has possibilities to expand through national infrastructure projects and CSR initiatives, but it faces concerns from resource depletion and tougher environmental restrictions. Based on these findings, I recommended a number of solutions, including improving air quality and employee well-being, improving workplace ergonomics, expanding into high-growth states, and implementing improved land-use planning and site rehabilitation. This internship not only improved my practical HRM abilities, but it also expanded my knowledge of industrial processes, employee development, and professional responsibilities. I strongly suggest this organization as a good and meaningful learning environment for prospective interns.

ACKNOWLEDGEMENT

First and foremost, I'd like to express my heartfelt gratitude and appreciation to Allah SWT for allowing me to complete my bachelor's degree. His will provided me with the courage, resilience, and ease I needed to complete this long and difficult journey.

I'd also like to express my heartfelt gratitude to my industrial supervisor, Nurul Syamimi Binti Mohd Zaini, for her consistent encouragement, guidance, and gentle supervision throughout my internship. Her support and intelligent mentoring have been critical in allowing me to obtain vital knowledge and experience during this course.

My heartfelt gratitude goes to Encik Amirul Falah Bin Bahtiar, who took over as my second supervisor when Puan Nurul Syamimi was on maternity leave. His gracious aid, direction, and support were crucial, and I am quite grateful for his assistance during my internship.

My sincere appreciation also goes to my university adviser, Nurul Aida Binti Harun, for her unwavering support and invaluable counsel throughout the Industrial Training course in Semester 6. Her counsel and assistance have substantially aided the completion of this program.

I would also like to extend my sincere appreciation to my cherished family for their unwavering love, prayers, and encouragement, which have been my most significant source of motivation and fortitude during this journey.

Finally, I want to express my gratitude to everyone who has helped me, both directly and indirectly, along the path. Your encouragement and assistance have made a significant difference. Alhamdulillah.

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