

**INDUSTRIAL TRAINING REPORT**

**PERPUSTAKAAN UNIVERSITI SAINS MALAYSIA  
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## ABSTRACT

*The industrial training is one of the purpose to fulfill the study requirement of student that hold Bachelor of Information Science. This report will cover the details of my internship for a duration from 1<sup>st</sup> August 2019 until 31<sup>st</sup> December 2019. I have chosen to do my internship at Library of Universiti Sains Islam Malaysia (USIM) for 5 months. USIM Library is one of the libraries that helps the student to require and gains a high quality of knowledge such as cataloging for Arabic collections, involved in ILL, CSR programs and others. USIM Library also provide an exposure to the real situation in the work fields, job scope and responsibility carried by the librarian. The report of this practical training consist of four chapters which are the Background of the Organization, Organizational Information, Industrial Training Activities and Industrial Training Reflection. The knowledge gained, personal opinion, lesson learnt, limitation and suggestions are included in the report.*

## TABLE OF CONTENT

DECLARATION	ii
ABSTRACT	iii
ACKNOWLEDGEMENT	iv
TABLE OF CONTENT	v-vii
LIST OF FIGURES	viii-ix
LIST OF TABLES	x
LIST OF ABBREVIATIONS	xi-xii
LIST OF APPENDICES	xiii
<b>1.0 INTRODUCTION</b>	<b>1</b>
1.0.1 Objectives of Industrial Training	1-2
1.0.2 Purposes of Industrial Training Report	2
<b>1.1 BACKGROUND OF THE ORGANIZATION</b>	<b>2-3</b>
1.1.1 Description of the Location and Building	3-4
1.1.2 Vision, Mission and Objectives	4
1.1.3 Client Charter	5
1.1.4 Operation Hours	6-8
1.1.5 Library Collections	8-11
1.1.6 Library Facilities	12-14
1.1.7 Library Services	14-15
1.1.8 Building Level	16-17
<b>1.2 THE ORGANIZATIONAL STRUCTURE</b>	<b>18</b>
<b>2.0 ORGANIZATION INFORMATION</b>	<b>19</b>
<b>2.1 RESOURCE DEVELOPMENT DIVISION</b>	
2.1.1 Division Structure	20
2.1.2 Unit Function	20
<b>2.2 INFORMATION SERVICE DIVISION</b>	
2.2.1 Division Structure	21
2.2.2 Unit Function	21-22
<b>2.3 TECHNOLOGY AND REPOSITORY DIVISION</b>	
2.3.1 Division Structure	22
2.3.2 Unit Function	22-23

<b>2.4</b>	<b>MANAGEMENT AND CORPORATE RELATIONS DIVISON</b>	
2.4.1	Division Structure	24
2.4.2	Unit Function	24
<b>2.5</b>	<b>PANDAN INDAH BRANCH</b>	25
<b>2.6</b>	<b>GENIUS INSAN LIBRARY</b>	25
<b>3.0</b>	<b>INDUSTRIAL TRAINING ACTIVITIES</b>	26
<b>3.1</b>	<b>TRAINING SCHEDULE</b>	26
<b>3.2</b>	<b>TRAINING ACTIVITIES</b>	
3.2.1	Briefing Session	27-28
3.2.2	Main Library	28-29
3.2.3	Pandan Indah Branch	30-37
3.2.4	Resource Development Division	37-46
3.2.5	Information Service Division	46-53
3.2.6	Technology and Repository Division	53-56
3.2.7	Management and Corporate Relations Division	56-62
<b>3.3</b>	<b>SPECIAL PROJECT</b>	
3.3.1	Busy Book	62-65
3.3.2	Facilitator of CSR Program	65-66
<b>3.4</b>	<b>PROGRAM PARTICIPATION</b>	
3.4.1	Client's Day	67
3.4.2	National Day	67-68
3.4.3	Knowledge Sharing	68
<b>4.0</b>	<b>REFLECTIVE WRITING</b>	69
<b>4.1</b>	<b>KNOWLEDGE GAINED</b>	70
4.1.1	Stress Management Skills	70
4.1.2	Communication Skills and Teaching Skills	70
4.1.3	Interpersonal Skill & Soft Skills	70
4.1.4	Technical Skills	71
4.1.4.1	Cataloguing Skill (Arabic Transliteration and Medical Collections)	71
4.1.4.2	Information Technology Skill	71-72
<b>4.2</b>	<b>PERSONAL THOUGHTS AND OPINION</b>	72
4.2.1	Don't Scare to Try New Thing	72
4.2.2	Find Your Own Interest	72
4.2.3	Passion Practical	72-73

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<b>4.3</b>	<b>LESSON LEARNT</b>	73
4.3.1	Be Humble and Kind	73-74
4.3.2	Be Professional	74
4.3.3	Self-directed Learning Ability	74-75
<b>4.4</b>	<b>LIMITATION AND RECOMMENDATION</b>	75
4.4.1	Cataloging	75-76
4.4.2	Lack of Knowledge Regarding on the Library System	76
<b>5.0</b>	<b>CONCLUSION</b>	77
	<b>REFERENCES</b>	xiv-xv
	<b>APPENDICES</b>	