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KAMPUS BANDARAYA MELAKA
FACULTY OF BUSINESS AND MANAGEMENT
BACHELOR OF BUSINESS ADMINISTRATION (HONS) FINANCE

BA242

INDUSTRIAL TRAINING REPORT AT DYNASNERGY SERVICES SDN. BHD.

3 MARCH 2025 - 15 AUGUST 2025

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Executive Summary

Dynasynergy Services Sdn. Bhd. is the company that I chose, and I got accepted by this company for doing my internship from March 3, 2025, until August 15, 2025. This company is one of the subsidiaries under OCK Group Berhad and is located in Glenmarie, Shah Alam. During my internship period, I work under the Procurement Department under the supervision of D. Kavitha, Procurement Executive. The objective of this internship is to provide students with exposure to a real working environment, new knowledge, and enhance both hard and soft skills.

In this report, it will be divided into nine parts. The cover page, executive summary, table of contents, and acknowledgment cover are under part 1. Next, part 2 is for the student's profile, and I attached my updated resume in this part. For part 3, about the company's profile. I have written the background of this company, including the company name, location, vision, mission, objective, and goal of the company. I also explain the services that are provided by this company. Part 4 is for training reflection, in which I explain the date, working day and time, my tasks and responsibilities in this department, and the benefits that I get during my internship period. Next is the important part, which is part 5. In part 5, I need to write about SWOT analysis for this company. Part 6 is for discussion and recommendations that I get for this company. After writing all of the information, I need to do the conclusion in part 7. Last but not least, references and appendices in parts 8 and 9 to support my report.

Acknowledgement

I would like to take this opportunity to express my sincere gratitude to everyone who supported me throughout the preparation and completion of this Industrial Training Report (MGT666). First and foremost, I am deeply thankful to Allah for granting me the strength and health to complete my industrial training at Dynasynergy Services Sdn. Bhd. I would like to express my gratitude and appreciation to my advisor, Dr. Khairunnisa Binti Abd Samad, for the valuable guidance and advice. I also like to thank Dr. Geetha for providing me with a good guideline in preparing this report.

In addition, I am sincerely grateful to Dynasynergy Services Sdn. Bhd. for the opportunity to undergo my industrial training. My deepest appreciation goes to my supervisor, Mrs. D. Kavitha, for her continuous support, trust, and for sharing her knowledge and experience. I am also thankful to all staff who have directly or indirectly assisted and guided me from the very first day until the successful completion of my internship.

Last but not least, I would like to express my heartfelt gratitude to my beloved family and friends. Their unwavering support, patience, and encouragement gave me the strength to persevere through this challenging process. Their belief in me made all the difference in helping me through to completion.

This report is a reflection of the collective support, knowledge, and encouragement that I have received from all the individuals mentioned above. Thank you all for being part of this meaningful chapter in my academic journey.

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