



اَوْنِيُوْرَسِيْتِيْ تِيْكْنُوْلُوْجِيْ مَآرَا
UNIVERSITI
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FACULTY OF BUSINESS AND MANAGEMENT
BACHELOR OF BUSINESS ADMINISTRATION (HONS) FINANCE

INTERNSHIP
(MGT666)

INDIVIDUAL ASSIGNMENT:
INDUSTRIAL TRAINING REPORT

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EXECUTIVE SUMMARY

This report provides a comprehensive overview of my internship experience at GD Express Sdn Bhd (GDEX), where I was placed in the Finance Department under the Budgeting and Consolidating Team, Accounts Receivable (AR) Team and General Ledger (GL) Team. The primary objective of this internship was to gain practical exposure to financial operations within a leading logistics company and apply the theoretical knowledge acquired during my studies at Universiti Teknologi MARA (UiTM).

The report begins with an introduction to GDEX, covering its background, vision, mission, and core business activities. As one of Malaysia's top logistics service providers, GDEX specializes in express delivery, freight services, and e-commerce fulfillment, with a strong focus on technological integration to enhance service efficiency. The company's well-structured financial operations play a crucial role in ensuring smooth transactions and financial stability, particularly in handling revenue collection and managing outstanding payments.

Throughout my internship, I was assigned various tasks related to accounts receivable, including invoice processing, payment reconciliation, debt collection follow-ups, and financial reporting. These tasks allowed me to develop a deeper understanding of financial record-keeping, credit control, and the importance of maintaining a company's cash flow. Additionally, I had the opportunity to collaborate with different departments, enhancing my communication, analytical, and problem-solving skills in a corporate setting.

This report also highlights the challenges I encountered, such as managing large volumes of financial data and adapting to the fast-paced work environment. However, through guidance from my supervisor and colleagues, I was able to overcome these challenges and improve my technical and soft skills.

Overall, this internship has been an enriching learning experience that has provided me with valuable industry insights and practical skills essential for my future career in finance. The knowledge gained during this period has not only strengthened my understanding of financial operations but has also prepared me to navigate the complexities of the corporate world.

ACKNOWLEDGEMENT

First and foremost, I would like to express my deepest gratitude to GD Express Sdn Bhd (GDEX) for providing me with the opportunity to undergo my internship in the Finance Department under the Financial Planning & Analysis (FP&A). This internship has been an invaluable experience that has allowed me to gain practical knowledge and hands-on exposure in the finance and logistics industry.

I would like to extend my heartfelt appreciation to my supervisor, Mr Rozain and Mr Syazwan and officemates at GDEX, whose guidance, support, and patience have greatly contributed to my learning journey. Their willingness to share their expertise and provide valuable insights has not only enhanced my technical skills but also helped me develop a deeper understanding of the professional work environment.

I am also sincerely grateful to Universiti Teknologi MARA (UiTM) and my academic supervisors, Dr Humaam, for their continuous support and encouragement throughout this internship period. Their guidance in structuring this report and ensuring that I meet the academic requirements has been immensely helpful.

Lastly, I would like to thank my family and friends for their unwavering support and encouragement throughout my internship. Their motivation and advice have helped me stay focused and dedicated to making the most of this experience.

This internship has been a significant stepping stone in my career development, and I truly appreciate all the opportunities, challenges, and experiences that have contributed to my personal and professional growth.

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