

INDUSTRIAL TRAINING REPORT

3/3/2025-15/8/2025

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STUDENT ID : 2023185309
GROUP : BA2466C



YAYASAN NEGERI SEMBILAN

SURAT KEBENARAN

Tarikh : 26/08/25

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Maklumbalas (/)



Setuju



Tidak Bersetuju

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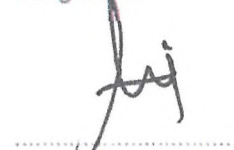
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Nama Pelajar	MUHAMMAD HAFEEZ JOMAL BIN KAMARUDDIN		
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2. Tindakan ini adalah di bawah tanggungjawab dan kesedaran penuh oleh pihak organisasi.

3. Sekiranya terdapat sebarang masalah atau kebocoran maklumat sulit pihak organisasi tidak boleh mengenakan sebarang tindakan undang-undang kepada pihak universiti.

Yang Benar



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No. Faks :

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EXECUTIVE SUMMARY



From March 3 to August 15, 2025, I undertook an internship with Yayasan Negeri Sembilan in the Investment Department. During my tenure, I gained valuable real-life knowledge and practice of property and asset management with a foundation related to the government.

My main duties were helping to supervise and monitor car parks owned by Yayasan Negeri Sembilan. This included collection of rental payments, and creating adequate records of tenants using the foundation's car parking spaces.

Additionally, I managed three oil palm estates located in Bukit Penarikan, Bukit Taisho and Air Banning. I was able to monitor the performance of the plantation and management of rental agreements, and I learned about land leasing and investment in agricultural assets.

Finally, I was managing administration and rentals of 19 retail lots owned by Yayasan Negeri Sembilan, along with other commercial premises in the foundation's ownership. This consisted of maintaining leases and payments records for the lots, and correspondence with tenancies of the lots or thing ran with the lots.

All in all, the internship concluded with better understanding of investment asset management, working on my administrative and communication skills with experiences of management of farming and real estate assets from practical experiences. It represent an important learning journey that has further developed me and set me up for what different career option of employment would show in investment management and property.





ACKNOWLEDGEMENT



First and foremost, I would like to express my deepest gratitude to Yayasan Negeri Sembilan for giving me the invaluable opportunity to complete my industrial training at their esteemed organization. It has been a rewarding and eye-opening experience that has greatly contributed to my professional and personal growth.

A special thank you to my supervisor at Yayasan Negeri Sembilan, whose guidance, support, and encouragement throughout this journey have been instrumental in helping me understand and complete my assigned tasks effectively.

I would also like to thank my faculty advisor and the internship coordinator for their continuous support and for providing the framework that made this internship possible.

To all the staff and colleagues at Yayasan Negeri Sembilan, thank you for welcoming me warmly and for sharing your knowledge and experiences so generously. Your teamwork and professionalism have left a lasting impression on me.

I am also grateful to my lecturers and the entire faculty for equipping me with the necessary knowledge and skills that prepared me for this internship.

Last but not least, heartfelt thanks to my family and friends for their endless support, motivation, and encouragement throughout this journey. Your belief in me has been a constant source of strength.



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