



UNIVERSITI
TEKNOLOGI
MARA



INDUSTRIAL TRAINING REPORT

**TROPICANA GOLF &
COUNTRY RESORT**

03 MARCH 2025 - 15 AUGUST 2025

HRM666

PREPARED BY:

ALIA NUR KHAIREEN BINTI
ABU AZMAR @ ABU AZHAR
2022887454

PREPARED FOR:

DR LYNDA BINTI DAUD



SURAT KEBENARAN

Tarikh : 13/08/2025

Kepada :

Penyelaras Latihan Praktikal
Fakulti Pengurusan Perniagaan
UiTM Kampus Bandaraya Melaka
110 Off Jalan Hang Tuah
75300 Melaka

No Tel : 06-285 7119 / 7190 / 7196
Email : praktikalfppmelaka@uitm.edu.my

Maklumbalas (/)



Setuju



Tidak Bersetuju

Tuan/Puan

KEBENARAN UNTUK MEMUAT NAIK HASIL LAPORAN PELAJAR LATIHAN INDUSTRI SEBAGAI "PUBLIC ACCESS" DI REPOSITORI UITM

1. Merujuk perkara di atas, pihak organisasi bersetuju / tidak bersetuju pihak universiti memuat naik hasil laporan pelajar latihan industri sebagai "public access" di repositori UiTM.

Nama Pelajar	ALIA NUR KHAIREEN BINTI ABU AZMAR @ ABU AZHAR		
No. Matriks	2022887454	Nama Program	IJAZAH SARJANA MUDA PENTADBIRAN PERNIAGAAN (KEPUJIAN) PENGURUSAN SUMBER MANUSIA
Tajuk Laporan	INDUSTRIAL TRAINING REPORT	Nama Syarikat	TROPICANA GOLF & COUNTRY RESORT

2. Tindakan ini adalah di bawah tanggungjawab dan kesedaran penuh oleh pihak organisasi.

3. Sekiranya terdapat sebarang masalah atau kebocoran maklumat sulit pihak organisasi tidak boleh mengenakan sebarang tindakan undang-undang kepada pihak universiti.

Yang Benar



Nama Pegawai : SUBASINI BALASUNDRAM
**Jawatan : HUMAN RESOURCE & ADMINISTRATION
MANAGER**
No. Tel. : 03-78048888
No. Faks : 03 - 78043688

Cop jabatan/organisasi:

Tropicana Golf & Country Resort Berhad
(203361-T)
Jalan Kelab Tropicana
Tropicana Golf & Country Resort
47410 Petaling Jaya, Selangor Darul Ehsan
Tel: 03-7804 8888 Fax: 03-7804 3688

EXECUTIVE SUMMARY

This is my report for the 6-month internship programme at Tropicana Golf & Country Resort in Petaling Jaya, Selangor. I was under the supervision of Mrs. Zalilahwati Binti Zainal for the period from 3rd March 2025 until 15th August 2025 during the internship programme.

Nine sections will be expounded in this industrial training report. Section one is the preliminary page, comprising the executive summary, table of contents, and acknowledgement. Section two is the student's profile, where the latest resume is showcased. Section three will be the company's profile. In this section, I will explain the company name, logo, location, company's background, mission, vision, goals, objectives, organizational structure, products and services offered by the company. Section four is explained by the trainee based on the training reflection experience including duration, working day and time, department functions, responsibilities, assignments, and tasks delegated, and benefits that the trainee gained during internship.

Followed by section five will be the SWOT analysis. Here, I will go through the strengths, weaknesses, opportunities, and threats that have been observed in Tropicana Golf & Country Resort. Sixth section is about the discussion and recommendation that I can provide according to what I have gained from the internship programme. Seventh section will be the last important section which is the conclusion. Here, I will summarize everything that I have covered since the beginning of the report. Eighth section will be references and ninth section will be appendices. In the appendices section, I will put the related pictures that I have taken during the internship.

ACKNOWLEDGEMENT

First and foremost of all, I am grateful to Allah SWT for the strength, patience, and opportunity to undergo my industrial training successfully. It is by His blessings that I could endure challenges and finish this internship experience.

I would also like to extend sincere thanks to all the people who have assisted me in this internship. Special thanks to my internship module coordinator for the module HRM666, Dr. Geetha Muthusamy, for arranging the module and creating the framework that made the internship experience successful. I would also like to use this moment to thank my academic advisor, Dr. Lynda Binti Daud, for her unlimited support, valuable counseling, and unwavering encouragement throughout the process. Her valuable counseling and benevolent suggestions were beneficial whenever I encountered hurdles during the training. I am most thankful for her dedication and the genuine care that she showed in helping me grow, both intellectually and professionally.

I would also like to offer my heartfelt thanks to my host organization for the internship, Tropicana Golf & Country Resort Berhad, in Petaling Jaya, Selangor. My heartfelt thanks to my supervisor, Mrs. Zalilahwati Binti Zainal, for giving me a taste of the real world and for her constant guidance during my term there. I am also thankful to all the staff members who were very warm towards me and provided a supportive and friendly environment from the very first day.

My heartfelt thanks to my beloved mother as well. Her selfless love, support, and prayers have been my source of strength. She have incessantly supported me in every way, so that I did not lack anything to do this internship in comfort and to its completion with success. I am so blessed to have such thoughtful and pampering mother.

Lastly, I would like to thank my fellow friends at UiTM Bandaraya Melaka for their support and cooperation. Their support, ideas, and shared experiences helped me greatly in the completion of my final internship report. The experience would have been even more difficult without their input, encouragement, and willingness to share knowledge since we went through this phase together.

I would like to thank everyone who, directly or indirectly, contributed to the successful completion of my industrial training.

TABLE OF CONTENT

01 Executive Summary

02 Table of Content

03 Acknowledgement

04 Student's Profile

06 Company's Profile

12 Training's Reflection

14 SWOT Analysis

15 Discussion &
Recommendation

31 Conclusion

32 References

35 Appendices

