



اَوْنِيُوْ سِيْتِي تِي كُوْلُو كِي مَارَا  
UNIVERSITI  
TEKNOLOGI  
MARA

**UNIVERSITI TEKNOLOGI MARA  
KAMPUS BANDARAYA MELAKA**

**FACULTY OF BUSINESS AND MANAGEMENT  
BACHELOR OF BUSINESS MANAGEMENT (HONS) FINANCE**

**INTERNSHIP  
(MGT 666)**

**INDUSTRIAL TRAINING REPORT**

**PREPARED BY:  
NUR SYAQIERA BINTI ZAMRI  
2022646432**

**PREPARED FOR:  
DR SUHAIDA BINTI MOHD AMIN**

**SUBMISSION DATE:  
15<sup>TH</sup> AUGUST 2025**

**SURAT KEBENARAN**

Tarikh : 14/8/2025

Kepada :

**Penyelaras Latihan Praktikal**  
Fakulti Pengurusan Perniagaan  
UiTM Kampus Bandaraya Melaka  
110 Off Jalan Hang Tuah  
75300 Melaka  
No Tel : 06-285 7119 / 7190 / 7196  
Email : praktikalfppmelaka@uitm.edu.my

**Maklumbalas (/)**

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Tidak Bersetuju

Tuan/Puan

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<b>Nama Pelajar</b>	NUR SYAQIERA BINTI ZAMRI		
<b>No. Matriks</b>	2022646432	<b>Nama Program</b>	BA242 (KEWANGAN)
<b>Tajuk Laporan</b>	LATIHAN INDUSTRI	<b>Nama Syarikat</b>	PARKROYAL A'FAMOSA MELAKA RESORT

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Yang Benar



.....  
Nama Pegawai : JAYNE WONG  
Jawatan : PEOPLE & CULTURE MANAGER  
No. Tel. : 018-282 8279  
No. Faks :

Cop jabatan/organisasi:



## **ACKNOWLEDGEMENT**

First and foremost, I would like to express my heartfelt gratitude to Universiti Teknologi Mara (UiTM) campus Bandaraya Melaka and the Faculty of Business and Management for providing me with the opportunity to undergo this internship, which has been a valuable part of my academic journey.

I am deeply thankful to my academic advisor, Dr Suhaida Binti Mohd Amin, for the consistent support, encouragement, and insightful guidance throughout the internship period and during the preparation of this report.

My sincere appreciation also goes to PARKROYAL A'Famosa Resort, especially the Finance Department, for accepting me as an intern and offering a welcoming and professional learning environment. I am truly grateful to the Director of Finance, Mr. Lum Soon Cheong, for allowing me the opportunity to be part of the team and for the invaluable exposure I received during my placement.

I am also thankful to my company supervisor, Wan Ahmad Syazwi Bin Wan Abd Rahim, for the guidance, trust, and encouragement extended to me throughout my internship period. My appreciation also goes to the entire Finance team, particularly the staff in General Cashier, Accounts Receivable, Accounts Payable, Income Audit, and Accountant, for their patience, assistance, and willingness to share their knowledge with me.

In addition, I would like to express my appreciation to every person in the other departments for their kindness and excellent cooperation throughout my time at the company. Their support made my internship experience even more enjoyable and meaningful.

Lastly, I am grateful to my family and friends for their unwavering support, motivation, and encouragement throughout this experience.

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## EXECUTIVE SUMMARY

This report provides a comprehensive overview of my six-month internship experience at PARKROYAL A'Famosa Melaka Resort, specifically in the Finance Department, conducted from March 3, 2025, to August 15, 2025, as part of the final-year requirement for the Bachelor of Business Administration (Hons.) Finance program at Universiti Teknologi MARA (UiTM), Bandaraya Melaka campus.

The main objectives of this industrial training were to gain practical exposure to financial operations in the hospitality industry, enhance technical and soft skills, and apply academic knowledge in a real-world setting. During the internship, I was entrusted with various finance-related responsibilities such as daily credit card reconciliation, income auditing, accounts payable processes, cashier settlement, float inspections, and other related tasks. These duties were performed under professional supervision, allowing me to understand standard procedures, internal controls, and reporting practices within the Finance Department.

To further evaluate the department's performance and environment, a SWOT analysis was conducted to identify internal strengths and weaknesses, as well as external opportunities and threats affecting operations. Throughout the training, I experienced significant personal and professional growth. I developed stronger communication and time management skills, improved accuracy in handling financial records, and became more confident in adapting to dynamic work environments. Regular collaboration with team members also helped me cultivate a detail-oriented and solution-driven mindset. This internship has been a valuable stepping stone between academic studies and the working world. The knowledge and experience gained throughout this period have provided a solid foundation for my future career in the accounting and finance field.