

info kampus



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Isu 41- Julai 2004

15hb Ogos 2004



Konvensyen KMK (m.s. 4)



inside !



Mesej Dr Abg Ridzuan

URDC Research Workshop 1

Konvensyen KMK

American Students at UiTM Sarawak

Our Website launching

HEA Retreat

Kesatria students scale G Kinabalu

Humour in the Classroom

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Retreat Bahagian Hal Ehwal Akademik

Hjh Siti Rohmah

RETREAT Bahagian Hal Ehwal Akademik telah diadakan dari 9 hingga 11 Ogos 2004 di Hotel Holiday Inn Kuching. Semua staf sokongan Bahagian Hal Ehwal Akademik termasuk staf Makmal Kejuruteraan dan Makmal Sains serta Staf ILQaM dan EMBA/EMacc telah hadir pada sesi retreat yang telah dirasmikan oleh Pengarah Kampus. Retreat ini juga disertai oleh Timbalan Pengarah HEA.

Objektif utama retreat selama 3 hari itu ialah untuk melihat dan menyemak semula Piagam Pelanggan, Objektif dan Fungsi Bahagian Hal Ehwal Akademik serta mengemaskini Manual Prosedur Kerja (MPK) sedia ada

dan Fail Meja (FM) setiap individu staf mengikut Format ISO 9001:2000 selaras dengan tuntutan perkhidmatan serta penyusunan semula tugas mengikut kehendak semasa. Encik Mohamad Ehsan Amin, Ketua Unit Kualiti Pejabat Pendaftar, telah dijemput untuk menjadi fasilitator retreat kali ini.

Sebagai alat pengurusan, MPK dan FM perlu dikaji semula dari masa kesemasa mengikut tuntutan semasa dan perlu lebih 'mesra pelanggan'. Pengemaskinian ini untuk membolehkan semua staf HEA dapat melaksanakan tugas dengan lebih cekap, sempurna dan lebih berkesan bagi mengelakkan sebarang kelewatan dalam menyelesaikan sesuatu tugas.

Alhamdulillah, retreat selama 3 hari tersebut telah mencapai objektif yang diharapkan dan mudah-mudahan sesi sedemikian akan menjadi pemangkin serta motivasi kepada semua staf HEA bagi mempertingkatkan perkhidmatan terutama perkhidmatan kaunter yang lebih bersifat 'mesra pelajar'.

DIA Students Visit KOMAG (M) Sdn Bhd

Suryati Binti Dewan @ Abdul Rahman
BEL315-DIA4A

On 20 July, Thirty one DIA students together with Pn Affidah and Pn Cindy made an educational visit to KOMAG. Upon arrival, we were gladly welcomed by the Human Resource Managers. We were instructed to put on the shoe cover to prevent contamination within the building. Once inside the building we were told to leave all our belongings especially cameras in the lobby area. Then, we were ushered to the canteen for refreshments.

Next, we were briefed on the background of the company, its production process of hard disks, number of staff, career opportunities, missions, future goals of the company, challenges and strategies of the company by the Human Resource Manager, Encik Sapi'ee Bin Hanapi.

We were later taken on a tour around the production rooms. It was interesting to note that all the rooms were classified according to the level of cleanliness for example

10K means the air filter is capable of absorbing 10,000 particles per cubic square feet of that room. All the workers are required to wear smock, special glasses, hand gloves, covers for mouth and head and special shoes to help to reduce chemical exposure and prevent contamination on the hard disks which are the main product of the company.

From this trip, we were able to see for ourselves the process of producing a product, management organization structure and the real scenario of business communication in KOMAG. This is really a priceless experience for all of us and the whole visit is relevant for our BEL 315 course.



URDC Research W'shop Programme (p 3)



HEA Retreat (p 8)



Our Own Fitness Centre (next issue)



Sidang Redaksi

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" Berbekalkan ilmu, keazaman, ketaqwaan dan yakin segalanya boleh, kita akan lebih memahami erti kemerdekaan." Prof Madya Dr Abang Ridzuan