

***BSR330 INTEGRATED FINAL PROJECT MINISTRY  
OF HUMAN RESOURCES***



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**INTEGRATED FINAL PROJECT (BSR330) CASE  
STUDY:  
MINISTRY OF HUMAN RESOURCES, PUTRAJAYA**

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DIPLOMA IN BUILDING SURVEYING

SEMESTER  
OCTOBER 2023 – FEBRUARY 2024

**DECLARATION OF SUPERVISOR**



Diploma in Building Surveying  
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**INTEGRATED FINAL PROJECT (BSR330) OCT 2023 – FEB 2024**

I am hereby pronounced this Integrated Final Project report is fully recommended for revision purpose as the originality and its prospect is being accredited by the departments through my supervision.

Supervised by:

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**(SR DR. NOREHAN @ NORLIDA BINTI DATO HAJI MOHD NOOR)**

## **ABSTRACT**

This report consists of the interpretation of all activities that we learnt and observe during the trip to our case study at Ministry of Human Resources (MOHR) located in Wilayah Persekutuan Putrajaya, Putrajaya. This study comprises the topic that we have studied over the semesters, with a primary focus on the maintenance management, operation and financial by the facilities management team of Ikha Ventures Sdn. Bhd.

The scope of this report is determined by the specifications, based on all the data and information gathered to complete each of the project brief's relevant chapters. Based on the requirement, it must be including the study of detail of property, maintenance management organization, maintenance policy and planning, building design and technology design, building condition assessment, maintenance strategy, legal aspect, financial aspect and problems and recommendation. Every chapter will be summarized on overall study.

All the text regarding the analysis, justification and categorization is written from the perspective of us diploma students in building surveying. The information provided was gathered via the internet, the maintenance department's own talk, and our observations of the Ministry of Human Resources building. One of the most important components of any building is maintenance management, which is thought to be essential to achieving excellent condition and performance, extending the building's life cycle, minimizing inconvenience, and offering tenants and occupants comfort, safety, and security.

We hope that the supervisor and reader will be satisfied with the explanation of the report's overall contents.

## **ACKNOWLEDGEMENT**

In the name of Allah, the most Compassionate and the Most Merciful our sincere appreciation goes to the Almighty, whose grace allowed us to successfully complete our report for the course BSR 330, Integrated Final Project in the allotted time.

Second, we would like to acknowledge and express our heartfelt gratitude to our lecturers and supervisor for this project, Dr. Norehan and Dr Hasnan, whose contribution in motivation and granting permission to use all required and necessary materials to accomplish this assignment.

Furthermore, we would like to send appreciation to Madam Hasniza Bt Hassan for helping our group a lot to allow us to do our case study at the Kompleks Setia Perkasa, Putrajaya. Without her help, our group cannot find any building for our final project. Not to forget, the staff of Ikha Ventures, JKR Putrajaya, and Kompleks Setia Perkasa have sincerely involved themselves in making our project. They have served our group with excellent service, and they are also ready to answer our curiosity about the building, especially their maintenance management. All their help has made it easier for us to complete our assignment smoothly.

Next, we would like to lessen the thorns for all those who have helped us directly or indirectly in accomplishing this assignment. For our classmates and our members, thank you for always contributing yourself for our trip to Putrajaya, and thank you for always sharing the knowledge with us in making this assignment a success.

Last but not least, we would like to appreciate the guidance given by other supervisor as well as the panels especially in our project presentation that has improved our presentation skills, based on their comment and advice

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