



# ABDUL RAHMAN RICHARD ARCHITECT SDN BHD

INDUSTRIAL TRAINING REPORT

(1/3/2024 - 9/8/2024)

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# ***EXECUTIVE SUMMARY***

In the six months of the industrial training programme at Abdul Rahman Richard Architect Sdn Bhd, the finance intern gained extensive experience with architectural finance procedures. Interns were responsible for preparing financial statements such as cash flow, balance sheet, and income statement, as well as monitoring and planning budgets. Additionally, he handled accounts receivable and payable, tracked spending, managed budgets, generated reports for feasibility studies, and performed financial analyses. The company introduced a new spending monitoring system, which improved accountability and transparency, and it produced quarterly financial reports on time to help manage costs. Furthermore, the intern analyzed and improved the budget planning process for a large project, which led to more accurate financial forecasts. Through this program, the interns enhanced their analytical and communication skills. They gained a deeper understanding of financial principles and developed critical skills in financial software competency.



As part of the event, participants also gained a practical understanding of financial rules and compliance specifications relevant to the architecture industry. Through the intern's efforts, the business was able to improve its financial processes by involving finance experts in the team. It is recommended that future finance interns become familiar with project management procedures, attend client meetings to learn about financial negotiations and contract administration, and complete training in the latest financial tools and software. It was a great experience that prepared interns for success in the architectural field by developing their understanding of real-world practices and money management skills.



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# *COMPANY'S PROFILE*



Abdul Rahman Richard Architects, established on April 24, 2009, in Malaysia, is renowned for its commitment to innovative architectural design and sustainable construction practices. Founded by Abdul Rahman Richard, the firm has carved out a niche in blending modern aesthetics with environmental responsibility, focusing on both residential and commercial projects. Abdul Rahman Richard brings a wealth of experience, having worked in various architectural roles before founding the firm, including significant projects like UNIMAP and HUMS.

The firm stands out for its dedication to sustainability, employing advanced technologies and eco-friendly building materials such as green roofing systems and renewable energy sources. This approach minimizes environmental impact and enhances the quality and longevity of their structures. Abdul Rahman Richard Architects fosters a collaborative environment where architects, designers, and engineers work together to push the boundaries of architectural innovation.

In addition to their architectural prowess, the firm prioritizes professional development for its team members, ensuring a culture of continuous learning and growth. This inclusive approach enhances creativity and ensures that every project meets the highest standards of design excellence and client satisfaction.

Looking ahead, Abdul Rahman Richard Architects remains committed to advancing architectural design and sustainability practices. They aim to explore new technologies and methodologies that further reduce environmental footprints while creating harmonious and functional spaces that enrich the lives of their clients.

# ORGANIZATION CHART

## CARTA ORGANISASI ABDUL RAHMAN RICHARD ARCHITECT SDN BHD

