

Monitoring visit

ON THE GOVERNANCE OF POSTGRADUATE PROGRAMME PROCESSES AND PROCEDURES AT THE FACULTY OF PHARMACY

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The Faculty of Pharmacy, Universiti Teknologi MARA (UiTM) recently received a monitoring visit focused on the governance of postgraduate programme processes and procedures by the Institute of Postgraduate Studies (IPSis) on 19 March 2025. This visit formed part of IPSis' strategic initiative to ensure that the management of postgraduate programmes across all faculties is carried out in line with the policies and guidelines set by the university and the Ministry of Higher Education (MOHE).

The IPSis delegation, led by Associate Professor Ts. Dr. Muhamad Fairus Kamaruzaman, Head of Graduate Studies (Strategic Planning & Academic Quality), was warmly welcomed by the Dean of the Faculty of Pharmacy, Professor Dato' Dr. Abu Bakar Abdul Majeed, together with members of the faculty's management team. These included the Deputy Dean (Academic Affairs), Heads of Department, the Head of Department (Postgraduate and Research), as well as programme coordinators for the Master's coursework programmes.

The main objective of the visit was to assess the level of compliance and effectiveness in the governance of postgraduate programme processes and procedures. **Key focus areas** during the visit included:

- Admission and registration procedures for postgraduate students
- Quality of supervision and monitoring of student progress
- Management of research seminars, colloquia, and progress evaluations
- Execution of viva voce examinations and final thesis/dissertation assessments
- Documentation and records related to research and student progress
- Reporting and monitoring of research performance and scholarly publications
- Best practices and challenges in postgraduate programme management

Presentations, document reviews, and bilateral discussions provided a valuable platform for the faculty to reflect on its strengths and to identify opportunities for improvement in the implementation of postgraduate programme. IPSis also offered constructive feedback based on their observations throughout the session.

The Faculty of Pharmacy expresses its sincere appreciation to IPSis for this monitoring initiative and for its continued commitment to strengthening academic governance at the postgraduate level. The faculty remains committed to taking follow-up actions on the recommendations provided, in line its ongoing efforts to enhance academic quality and excellence in the field of pharmacy.

