



**SCHOOL OF INFORMATION SCIENCE COLLEGE OF COMPUTING, INFORMATICS AND
MATHEMATICS(CDIM110)**

UNIVERSITI TEKNOLOGI MARA

INDUSTRIAL TRAINING REPORT

PEJABAT DAERAH DAN TANAH REMBAU,

KOMPLEKS PENTADBIRAN DAERAH,

71309 REMBAU,

NEGERI SEMBILAN DARUL KHUSUS.

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(2022840706)

DEPARTMENT OF DEVELOPMENT

(SOCIAL DEVELOPMENT UNIT)

MAC 2024 – JULY 2024

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ABSTRACT

Nur Quratul Aini Binti ABD Rahim's industrial training report is an industrial training journey report for a period of 8 weeks which is equivalent to 2 months before continuing the last semester of the diploma course. This training starts on 21 July until 13 September 2024 at the Pejabat Daerah dan Tanah Rembau, Negeri Sembilan.

The purpose of this program is to complete the course to complete the Diploma and graduate from the university. This industry training refers to the work experience related to the course taken which is the Diploma in Information Management which is under the College of Computing, Informatics and Mathematics faculty before graduation.

In the first chapter of this report, there is an explanation of industrial training and an explanation of the objective of industrial training. This section outlines the objective details of the industrial training report and the industrial report and the importance of industrial training to students

In chapter 2 of the report is an overview of the company and department. Also, will explain about the department placed to students.

The next chapter, which is chapter 3, explains a summary of the tasks carried out by students during their industrial training and tells a little about some of the weekly activities carried out for 8 weeks according to the scope of work of their respective departments.

In the next chapter, which is chapter 4, I will detail more about the results and achievements I got while undergoing industrial training. I was also able to achieve my goals, that is, to be able to face challenges and to be able to improve skills related to the course taken.

This training provides a good experience that is being able to do something different that cannot be done while being in the class. An interesting experience is meeting various people who have broadened my perspective on the world and how to develop ideas and broad thinking. Finally, get a chance to learn more about how the Pejabat Daerah dan Tanah works.

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