



اُونِيُوَرْسِيْتِي تِيْكْنُوْلُوْجِي مَآرَا  
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**INFORMATION SCIENCE STUDIES COLLEGE OF COMPUTING, INFORMATICS &  
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**UNIVERSITI TEKNOLOGI MARA NEGERI SEMBILAN KAMPUS REMBAU**

**DIPLOMA IN INFORMATION MANAGEMENT (CDIM110)**

**COURSE CODE:**

INDUSTRIAL TRAINING (IMD310)

**INDIVIDUAL ASSIGNMENT:**

INDUSTRIAL TRAINING REPORT JKR SABAK BERNAM

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**SUBMISSION DATE: 25 NOVEMBER 2024**

**INDUSTRIAL TRAINING REPORT**

JABATAN KERJA RAYA DAERAH SABAK BERNAM

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## **ABSTRACT**

This industrial training report documents the professional development and skills I learned during my internship at Jabatan Kerja Raya (JKR) Sabak Bernam. The training program related with theoretical knowledge with practical training by providing student practical experience in information management and ICT. My role is to setting up and check ICT equipment for meetings and big events like “Program Cabutan Undi Kerja” which is improved my skills in managing information, network management, and ICT setup. I also learned event management and technical support which I have to multitask and create visual documentation as a photographer and videographer throughout the program. These responsibilities develop the skill to manage time and problem solving especially in work under pressure. My communication with supervisor and friends in every department improved my communication skills and teamwork skills. This allowing me to be more productive cooperation and have a better understanding between other people. This report highlights the training program’s which is important for aspiring information management and ICT professional in government agencies by reporting on these achievements and providing recommendations for improvement.

## TABLE OF CONTENT

<b>ABSTRACT .....</b>	<b>iv</b>
<b>LIST OF FIGURES .....</b>	<b>vi</b>
<b>ACKNOWLEDGEMENT .....</b>	<b>vii</b>
<b>CHAPTER 1: INTRODUCTION .....</b>	<b>1</b>
<b>CHAPTER 2: ORGANIZATION INFORMATION .....</b>	<b>2</b>
<b>CHAPTER 3: INDUSTRIAL TRAINING ACTIVITIES .....</b>	<b>5</b>
<b>CHAPTER 4: LEARNING OUTCOME AND ACHIEVEMENT .....</b>	<b>22</b>
<b>CHAPTER 5: RECOMMENDATION AND CONCLUSIONS .....</b>	<b>23</b>
<b>REFERENCES .....</b>	<b>24</b>
<b>APPENDICES .....</b>	<b>25</b>

## LIST OF FIGURES

Figure 1: Jabatan Kerja Raya Daerah Sabak Bernam.....	3
Figure 2: Organizational Chart of Bahagian Pentadbiran dan Kewangan. ....	4
Figure 3: Laptop for meeting session. ....	6
Figure 4: Projector for meeting session. ....	7
Figure 5: meeting session. ....	7
Figure 6: Tidy up the HDMI wire after meeting. ....	7
Figure 7: Setting up the PA system. ....	8
Figure 8: connecting projector with PC.....	9
Figure 9: Testing the AV and Display. ....	9
Figure 10: set up the ratio of display.....	9
Figure 11: Testing the Audio or PA system for Cabutan undi kerja JKR Sabak Bernam .....	9
Figure 12: photo of Life to Ride JKR for independent day.....	10
Figure 13: photo of JKR Jamboree Camping .....	10
Figure 14: Mesyuarat Koperasi JKR.....	10
Figure 15: photo of Jurutera Daerah ride the motorcycle.....	10
Figure 16: Write down the copy as PDF word. ....	11
Figure 17: Write down the word file with other interns. ....	11
Figure 18: Recheck the organization chart. ....	12
Figure 19 : Updated organizational chart.....	12
Figure 20: Finding process of the file. ....	13
Figure 21: Making banner for Maulidur Rasul.....	14
Figure 22: Poster welcoming new JKR director. ....	14
Figure 23: Pamphlet.....	14
Figure 24: inserting host wording into staff PC .....	15
Figure 25: New product from IKRAM.....	15
Figure 26: Tangle CCTV wires.....	16
Figure 27: Tangle HDMI wires. ....	16
Figure 28: Organize the wires. ....	16
Figure 29: Wrapping the wires.....	16
Figure 30: Ricoh vendor setting up the PC to connect to printer. ....	17
Figure 31: Check the serial number.....	18
Figure 32: List up the serial number. ....	18
Figure 33: Tidy up the PC wire, mouse and keyboard. ....	18
Figure 34: Check the serial number on CPU. ....	18
Figure 35: The logo that I created .....	19
Figure 36: These are logos that are design from the other interns.....	19
Figure 37: Copying process. ....	20
Figure 38: Selecting files. ....	20
Figure 39: The oldest PC. ....	21
Figure 40: Backup transfer from old PC to external hard disk.....	21
Figure 41: Certificate of finishing certificate.....	25
Figure 42: Certificate of participating independent day convoy. ....	26
Figure 43: ICT interns and supervisor.....	27
Figure 44: JKR interns. ....	27
Figure 45: Presentation of internships in front of bosses and upper management.....	28
Figure 46: Social activity between JKR and society.....	28