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INDUSTRIAL TRAINING (IMD310)

INDUSTRIAL TRAINING REPORT:
MALAYSIA AIRPORTS HOLDINGS BERHAD (MAHB)

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ABSTRACT

This report discusses an internship in the Procurement and Contract Division of Malaysia Airports Holdings Berhad, with a focus on fundamental activities such as record management, document lifecycle management, data analysis, ICT integration, and communication and cooperation. The industrial training program offered a great opportunity to combine academic knowledge with practical practice. Tasks and responsibilities enabled the intern to use topics learnt in university courses, such as information management, data analysis, and communication skills, while also learning about procurement procedures and organisational standards. The program also helped participants improve their abilities in technology integration, stakeholder cooperation, and regulatory compliance. The study also includes recommendations for strengthening the industrial training program to better correspond with both student learning objectives and industry expectations, resulting in a more rewarding and meaningful experience for future interns.

Keywords: Industrial training, Malaysia Airports Holdings Berhad, procurement management

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