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CAWANGAN NEGERI SEMBILAN KAMPUS REMBAU

INDUSTRIAL TRAINING (IMD310)

INDUSTRIAL REPORT

BAHAGIAN PENGURUSAN HARTANAH JABATAN PERDANA MENTERI  
(INFORMATION TECHNOLOGY UNIT)

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## ABSTRACT

This report is about industrial training experience at the Bahagian Pengurusan Hartanah Jabatan Perdana Menteri in the Information Technology Unit (IT). This training lasts two months during the student's semester break following the completion of fourth semester. After the industrial training era has been completed, students are required to present the output they gained in the industry. Students are also allowed to choose any industry they would like to undergo an internship. The purpose of the industrial training is to teach students about real working life and improve their skill throughout it.

**Keywords :** Industrial training, Information Technology Unit (IT), Technician

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## CHAPTER 1 : INTRODUCTION



Figure 1.0 : Building of Bahagian Pengurusan Hartanah Jabatan Perdana Menteri

In 1957, the Bahagian Pengurusan Hartanah was established, initially known as the Government Accommodation Office (Pejabat Perumahan Kerajaan). At that time, its function was focused on the management of government houses only. This office is also responsible for operating the Guest Palace Building and Malaysian House on Jalan Ampang as accommodation for government guests from abroad. The establishment started with 10 staff headed by a Chief Executive Officer. At the beginning of its establishment, the Government Housing Office functioned to manage government residences, which were mostly occupied by British officials working with the United Nations (UN), the Colombo Plan, the World Health Organization (WHO), and the United Nations Educational, Scientific and Cultural Organization (UNESCO).

Assets managed at that time included government houses such as messes and chalets located around Lake View, Jalan Venning, Jalan Spooner, Bukit Bintang, Racecourse, and Jalan Ampang. The first office was located on Jalan Belanda, then moved to Jalan Club, where the Bank Negara Building is now located, before moving to the Government Office Complex on Jalan Abdul Rahman.

In 1960, the Government Housing Office (Pejabat Perumahan Kerajaan) changed its name to the Government Building Management Division (Bahagian Pengurusan Bangunan Kerajaan, BPBK). This conversion was done to meet current needs, where several new units were established, including Office Space Units, Resort House Units, and Development Units.

BPBK is responsible for planning and coordinating the management of government office construction projects, including joint-use buildings and special departmental buildings. This section also identifies suitable locations for the development of projects built by JKR and monitored by BPBK. Since 1982, BPBK has played a more active role in the planning of government houses, including ordinary houses, resort houses, and VIP rest houses, by implementing land acquisition, both through the use of existing government land and taking over privately owned land.

In 1989, BPBK moved from the Government Office Complex in Jalan Abdul Rahman to the Land Office in Jalan Raja. Then, in October 1991, BPBK once again moved to Floor 5, Rumah Persekutuan, Jalan Sultan Hishamuddin, Kuala Lumpur.

In 1996, BPBK was renamed to Property Management Division (BPH), and on 4 October 1999, this division officially moved to the Putrajaya Federal Government Administration Center. Until now, the Property Management Division is fully operational at the Government Building Center Complex F, Block F6, Lebuhraya Perdana Timur, Precinct 1, 62000 Putrajaya and the building has 8 levels in total.

The vision of this organization is “Peneraju pengurusan Bangunan Kerajaan Persekutuan menjelang 2025.” While the mission is “Memperkasa pengurusan Bangunan Kerajaan Persekutuan melalui amalan pengurusan perubahan organisasi serta pengurusan nilai tambah aset yang terbaik”. The objective is “Memastikan aset Bangunan Kerajaan Persekutuan selamat, selesai dan kondusif bagi menyokong sistem penyampaian perkhidmatan Kerajaan kepada rakyat dan memastikan pelaburan bangunan Kerajaan mempunyai nilai pulangan yang optimum kepada Kerajaan.”