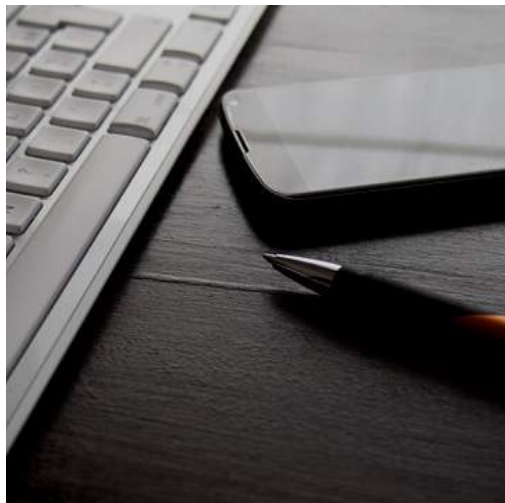


# THE IMPORTANCE AND CHALLENGES OF BUSINESS RECORD MANAGEMENT IN AN ORGANIZATION.

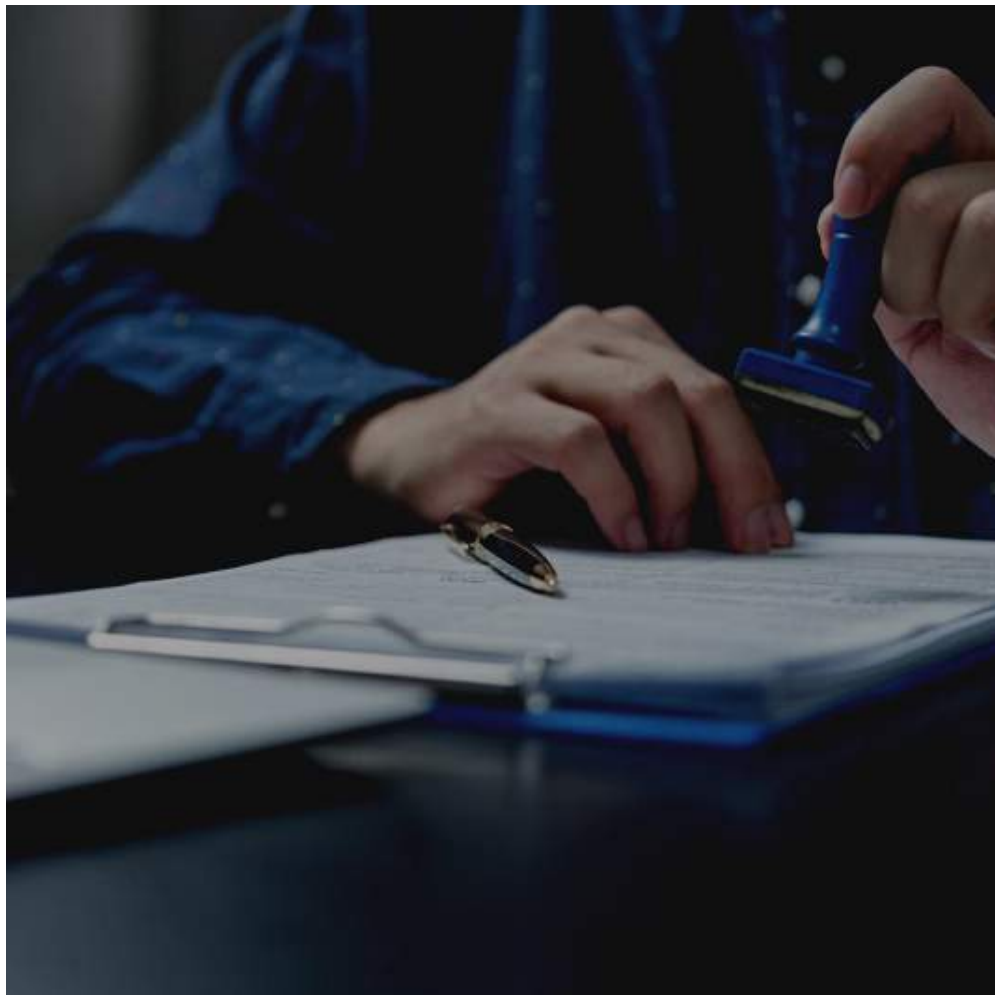


## Webinar

**BY: NUR ASFAARISSA**

The webinar focused on highlighting the significance of effective business record management within an organization and the challenges associated with it. The speaker emphasized the importance of proper record management practices in maintaining compliance, improving operational efficiency, and mitigating risks.

The webinar emphasized that effective record management is vital for organizations to ensure legal and regulatory compliance. Properly managing records helps in meeting legal obligations, such as data privacy and retention requirements. It also enables organizations to retrieve information quickly, make informed decisions, and demonstrate transparency and accountability.



## Discussion

The speaker, Mrs. Nor'ainzie binti Turkey, Executive, Sarawak Energy discussed how business record management plays a crucial role in compliance and risk management. By implementing robust record management practices, organizations can protect sensitive information, maintain data integrity, and minimize the risk of data breaches, legal disputes, or non-compliance penalties. The webinar highlighted the common challenges faced by organizations in managing business records.

These challenges include a lack of standardized record management processes, inadequate infrastructure for storage and retrieval, insufficient staff training, and the rapid growth of digital data. The webinar underscored the importance of effective business record management in organizations. It emphasized the significance of compliance, risk management, operational efficiency, and cost reduction.