

UMT JAYA HOLDINGS SDN. BHD.

INTERNSHIP REPORT



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EXECUTIVE SUMMARY

The internship is the final course for all undergraduate programs in the Faculty of Business and Management, as based on the study plan. Undertaking an internship or receiving on-the-job training in fields associated with our academic program and area of focus is mandatory for students. This internship course provides a hands-on learning environment where students can acquire real-world information and workplace skills that offer experience in the industry and responsibility when completing duties set by the organization. It would improve attitude, knowledge, and practical abilities for completing the assignment. My memorable and enlightening 6 months industrial training began here at UMT Jaya Holdings Sdn. Bhd. Before beginning my internship, I prepared necessary documents such as a resume, cover letter, and others to be submitted to the chosen organization for internship placement. I was seeking an internship that offered a position in the HR department because it is relevant to my course throughout my degree.

UMT Jaya Holdings has accepted my application to undergo an internship at the company for a total of 6 months. UMT Jaya Holdings Sdn Bhd is located in Kuala Nerus, Terengganu. As a company that wholly owned by Universiti Malaysia Terengganu (UMT), it is responsible to generate additional income to the UMT. The company has assigned me to be in the Corporate Services Department which includes HR and Finance employees.

All students were assigned in groups with one advisor and one examiner. Miss Nik Azlina Nik Abdullah was the lecturer who became my advisor during the industrial training period. The total credit hours for HRM666 are 12, and students are required to undergo internship at the selected organization for a total of 6 months.

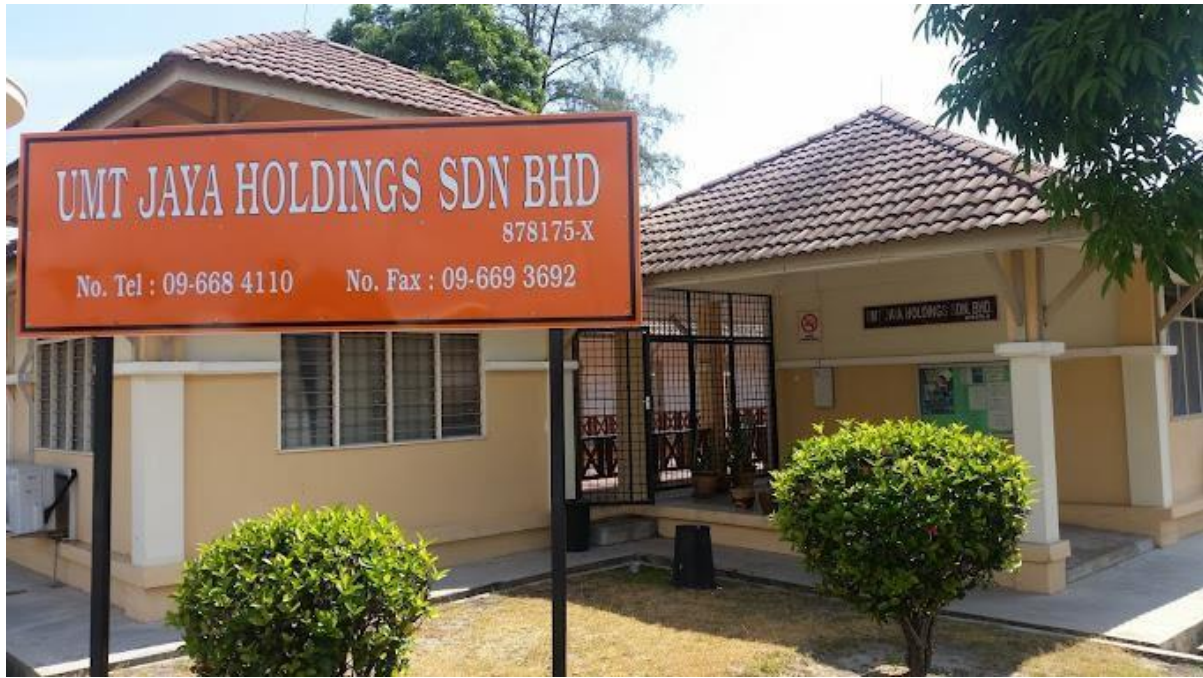
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COMPANY'S PROFILE



UMT Jaya Holdings Sdn. Bhd (UMTJ) is a private company and wholly owned subsidiary of Universiti Malaysia Terengganu (UMT), a public university established under the Universities & University Colleges Act 1971. UMTJ was firstly founded on 8 November 2009 and located in Kuala Nerus, Terengganu. As UMTJ act as a subsidiary company of UMT, it is responsible to serve as a commercial arm for the university in order to achieve long term financial sustainability through optimization and monetization of the university assets, expertise and other resources.



Moving forward, UMTJ is currently involved in four main sectors namely Commercial Ventures, Education & Training, Consultancy Services and Aquaculture & Fisheries. Throughout the operation, UMTJ is committed to explore potential opportunities through strategic collaboration with government agencies as well as an industry partner.



UMTJ currently expanding their business by adding 2 subsidiary companies under the management which are UMTJ Consultancy Services (UMTJCS) and Akuatrop. Sdn. Bhd. UMTJCS offers skilled academic and professional experts in a variety of fields of study,