



**TUN DR. ISMAIL LIBRARY
MARA UNIVERSITY OF TECHNOLOGY
JOHOR**

**PROFESSIONAL ATTACHMENT AT
OHIO UNIVERSITY LIBRARY
UNITED STATES OF AMERICA**

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November 2010

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ACKNOWLEDGEMENTS

First and foremost, I am very thankful to GOD for the strength HE gave me to complete the professional attachment at Ohio University Library, USA. It was a great opportunity and a wonderful experience. I also would like to thank Ohio University Libraries, Ohio University Center for International Studies and Universiti Teknologi MARA for funding my attachment.

The acknowledgement goes to Mr. Scott Seaman, Mrs. Jan Maxwell and their team for their gracefulness and kindness to accept me at Ohio University Library. There are so much things that I learned from his fantastic team and honestly I'm still hunger for more. Thank you so much Sir for making my dream comes true as it is very generous of you for allowed me to go to the Library of Congress and American Library Association Conference.

To my beloved supervisor Mr. Michael Farmer and Mrs. Cheng Yen Khoo, thank you for sharing your valuable knowledge, patience, understanding and assistance in guiding me at cataloguing department. A very special thanks goes to Mr. Jeffrey Ferrier, Mr. Jeffrey Shane and Mrs. Deborah Daniels for their helps in making all the process to came here until I return to Malaysia as smooth and enjoyable as possible. I also would like to extend my greatest gratitude to all Alden Library staff for their spirit of sharing, guidance, helps, effort, ideas and encouragement.

Last but not least, many thanks to Mr. Haron Wee Ah Boo and his very supportive team at UiTM for believing in me and give all the support that I need throughout this journey. Thank you so much to all my colleague, friends and family for the continuous support that I really need in completing this professional attachment. May God repay all the good things and kindness that you all had given to me.

Thank you.

1.0 Introduction

This report is prepared for Human Resource Department UiTM Malaysia as a requirement for a librarian professional attachment at Ohio University Libraries & Center for International Collections, United States of America on May 1 until October 31, 2010. This professional attachment is a collaboration program between UiTM and Ohio University. It's also contribute to the renewed partnership between Ohio and Universiti Teknologi MARA (UiTM), which Center for International Studies was pleased to help initiate during a visit to Malaysia in July 2009. The cost of this visit including rent, medical insurance, expense stipend are covered by Ohio University Libraries, Ohio University Center for International Studies as well as salary paid by University Teknologi MARA.

1.1 Purpose

- i) collaboration with Ohio Library cataloging staff to assist with the processing of Malaysian materials.
- ii) participate in several projects, conduct presentations for the library staff.
- iii) meet with various members of Ohio Library staff to learn about procedures and methods for operating libraries in the United States.

2.0 Program

The professional attachment is divided into four format which is:

- i) Overview of policies and operations
 - general University history and library tour is conducted by Mr. Michael Farmer (Head of Cataloging Department).
- ii) In depth briefing/practical training
 - given by the Head of every Library Department.
- iii) Special on site visit
 - the Library Annex/Repository
 - Music Library
 - Library of Congress (Washington D.C)
- iv) Workshop, meetings and conference
 - Webinar, presentation, discussion
 - American Library Association Annual Conference (Washington D.C)

