

# ENT300

# **BUSINESS PLAN**

## **MAZUS ENTERPRISE**

Prepared by

MUHAMAD AIMAN BIN MOHD RADZUAN	2014866368
MOHAMAD ZAHIRUL HAZIQ BIN MEGAT AZLAN	2014293606
MUHAMMAD IKMAL HAKIM BIN ZAIDI	2014414828
IKHWAN AFIQ BIN HUHARJAY	2014201588
MOHAMAD HELMI BIN GHAZALI	2014673486
MUHAMMAD AZIM BIN ADZHA SHAFAWI	2014423072

### ACKNOWLEDGEMENT

The completion of this business plan could not have been possible without the participation and assistance of all people whose contributed. We would like to express the deepest gratitude and appreciation to Madam Thahira bt TKM Thangal as our Fundamentals of Entrepreneurship (ENT 300) lecturer, who has always been helpful guiding us completing this business plan.

Next, we also would like to thank to all friends and group members that always giving us help and cooperation in making this business plan no matter how hard it is. Without their support, it is impossible to complete this business plan successfully.

We also owe acknowledgement to our family for their support in no matter what we do. They also help us a lot of such as providing us with necessary financial to make this assignment a success project.

## TABLE OF CONTENTS

LETTER OF SUBMISSION	3
ACKNOWLEDGEMENT	5
EXECUTIVE SUMMARY	11
<ol> <li>INTRODUCTION         <ol> <li>1.1 Name of Business</li> <li>1.2 Nature of Business</li> <li>1.3 Industry Profile</li> <li>1.4 Location of the Business</li> <li>1.5 Date of Business Commencement</li> <li>1.6 Factors in Selecting the Proposed Business</li> <li>1.7 Future Prospects of the Business</li> </ol> </li> </ol>	13
2 PURPOSE	15
<ul> <li>3 BUSINESS BACKGROUND</li> <li>3.1 Mission and Vision</li> <li>3.2 Organization Chart</li> <li>3.3 Logo and Motto</li> </ul>	17
<ul> <li>4 BACKGROUND OF PARTNERSHIPS</li> <li>4.1 General Manager</li> <li>4.2 Human Resource</li> <li>4.3 Marketing manager</li> <li>4.4 Operation Manager</li> <li>4.5 Financial Manager</li> <li>4.6 Assistant Operation Manager</li> </ul>	21
5 LOCATION OF BUSINESS 5.1 Physical Location of the Business 5.2 Building 5.3 Basic Amenities	28

#### 6 ADMINSTRATION PLAN

6.1 Organizational Chart for Administration and Finance Department

6.2 Manpower Planning

6.3 Schedule of Task and Responsibilities

6.4 Schedule of Remuneration

6.5 Office Furniture, Fitting and Office Supplies

6.6Administration Budget

- 7 MARKETING PLAN
  - 7.1 Marketing Objectives
  - 7.2 Description of Products
  - 7.3Target Market

7.4 Market Size

7.5Competitors

7.6 Market Share

7.7 Sales Forecast

7.8 Market Strategy

7.9 Manpower Planning

7.10 Marketing Budget

### 8 OPERATIONAL PLAN

8.1 Components of Operating Systems

8.2 Process Planning for Manufacturing

**8.3Operations Layout** 

8.4 Production Planning

8.5 Material Planning

8.6 Machine and Equipment Planning

8.7 Manpower Planning

8.80verhead Requirement

8.9Total Operations Cost

8.10 Cost Per Unit

8.11 Productivity Index

8.12 Location Plan

8.13 Business and Operation Hours

8.14 License, Permits and Regulations Required

8.15 Operations Budget

36

45

31

### **EXECUTIVE SUMMARY**

This business is based on partnership where it consists of six (6) members which hold important positions in the company such as General Manager, Human Resource, Marketing Manager, Operation Manager and Financial Manager.

After several research, we have found that making *lemang* is not easy as we thought. It tooks really long time to make sure it cook completely. Basically, using traditional method may took 6 to 8 hours with fully monitored. Higher skill is needed in production of *lemang*. The *lemang* need to be rotated manually every 30 minutes. Other than that, using hollow bamboo stick may cause lots of problem. These problems appear to be major problem in production of *lemang*.

Lemang griller is the best solution of these problems. Firstly, we provide a look alike hollow bamboo stick made of aluminum. So, it can be use many times without wasting bamboos. Then, human power can be minimized by using motor to rotates the aluminum stick. Basically, everyone can use this machine without any problem. It is a portable machine and may be use indoor and outdoor.

We are venturing into food industry. *Lemang* production has the potential of being a profitable business if it is done in modern way with large scale and systematically managed.

We will expect that our business will become more developed in the near future because with the new innovation in our machine, the demand will increase not only during any occasion but throughout the years. This will give more advantages for us to make our product more profitable and stable in long term,