



**A STUDY ON EFFECTIVENESS OF TRAINING PRORAM
TOWARD EMPLOYEES IN TABUNG HAJI**

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“DECLARATION OG ORIGINAL WORK”

I, NURUL FARAHA SUWANY BINTI AHMAD, (I/C NUMBER 881010-08-6104)

Hereby, declare that,

- This work has not previously been accepted in substances for any degree, locally or oversea and is not being concurrently submitted for this degree or any other degrees
- This project paper is the result of my independent work and investigation, except where otherwise stated
- All verbatim extracts have been distinguished by quotation and sources of many information have been specifically acknowledged.

LETTER OF SUBMISSION

The head of Program

Bachelor of Business Administration (Hons) (Human Resource)

Faculty of Business Management

University Technology Mara

Melaka City campus

Melaka

Dear sir,

SUBMISSION OF PROJECT PAPER

Attach is the project paper titled **“Effectiveness of Training Program Toward employee in Tabung Haji”** to fulfill the requirement as needed by the Faculty of Business Management

University Technology Mara

Thank you

Yours sincerely

(NURUL FARAHA SUWANY BINTI AHMAD)

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ABSTRACT

This thesis present a study which has sought to the effectiveness of training program in Tabung Haji and at the same time identifies the purpose of training program toward employees. Besides that, this thesis is about to identifying the factors which is knowledge, skills and attitude that contribute to the effectiveness of training program toward employee. Training program are the most important role in enhancing and increasing the employees performances and organization productivity. Through training also we can see either there has a level of improvement in employees performance. It is noteworthy to investigate how the factors contribute to the effectiveness of training program toward employee. A survey was conducted through distribute of questionnaire to the employee that who attend the training program from different background profile of Tabung Haji. In this research it just focuses on 34 respondents that attend the Emergency Response Plan and Preparedness training program only and administered questionnaire were distribute and collected simultaneously, which have resulted 100% rate. Using statistical Package for Social Science (SPSS) , the data was computed and analyzes based on the effectiveness of training program. The result is in form frequency, reliability and correlation. The result indicate that, there are significant relationship between all the factors which is knowledge, skills and attitude with the effectiveness of training program toward employee in Tabung Haji.

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