# THE IMPACT OF FLEXIBLE WORKING HOURS TOWARD EMPLOYEE'S PRODUCTIVITY IN POLITEKNIK KOTA BHARU, KELANTAN

# Prepared for: PUAN NORLAILI BINTI HARUN

Prepared by:
SITI SOFIA BINTI AINUDDIN
BACHELOR IN OFFICE SYSTEMS MANAGEMENT (HONS.)

UNIVERSIITI TEKNOLOGI MARA (UiTM) FACULTY OF BUSINESS MANAGEMENT

January 2017

#### ABSTRACT

The purpose of this paper is to investigate the impact of flexible working hours toward employee's productivity in Politeknik Kota Bharu. A total of 100 questionnaires were distributed to the academician employees using stratified sampling. The response rate is 83%. Researcher discovered a flexible working hour (FWHs) was significantly and positively gives impact to employee's productivity. It also revealed that a flexible working hour has strong relationship to employee's productivity. Theoretically, this paper has contributed to the company, body of knowledge and researcher on the flexible working hours and productivity issues. Practically, researcher suggests management of companies to consider implementing flexible working hours to fulfill the needs of their employees. As conclusion, this paper has revealed the importance of flexible working hours policies in increasing employee's productivity.

**Keywords:** *flexibility; flexible working hours; employee's productivity* 

## TABLE OF CONTENTS

	Page
ABSTRACT	i
ACKNOWLEDGEMENT	ii
LIST OF TABLE	iii
LIST OF FIGURES	iv
CHAPTER 1	
INTRODUCTION	1
Background of the Study	
Statement of the Problem	
Research Objectives	
Research Questions	
Hypotheses	
Significance of the Study	
Limitations of the Study	
Definition of Terms	
CHAPTER 2	
LITERATURE REVIEW	9
Introduction	9
Conceptual Framework	14
CHAPTER 3	
METHODOLOGY	
Introduction	
Research Design	15
Sampling Frame	
Population	
Sampling Technique	
Sample Size	
Unit of Analysis	
Data Collection Procedures	
Survey Instrument	
Validity and Reliability Instrument	
Data Analysis	
Conclusion	22
CHAPTER 4	22
FINDINGS AND ANALYSIS	
Survey Return Rate	
Demographic Profile	
Reliability Analysis	
Normality Test Analysis	
Descriptive Statistics	
Correlation Analysis	
Multiple Regression  CHAPTER 5	
CONCLUSION AND RECOMMENDATION	20
Introduction	
Conclusion Findings	
CONCIUSION I MIGHIES	

F	Recommendations	40
RE	EFERENCES	43
API	PPENDICES	
A	Cover Letter	47
В		49
C	SPSS Data Analysis	55
D	Turnitin Results	

## LIST OF TABLES

-	7.	•	
- 1	a	h	0
- 1	a	U	10

3.1	The calculation of proportionate stratified random sampling	17
3.2	Krejcie and Morgan Model	18
3.3	Data Collection Procedure	19
3.4	Data Analysis	21
4.1	Number of Respondents Involved	23
4.2	Profile of the Respondents	24
4.3	Rules of Thumb for Cronbach's Alpha in Reliability Test	27
4.4	Reliability Tested Statistic	
4.5	Test of Normality	29
4.6	Mean and Standard deviation of Flexible Working Hours	
4.6.1	Mean and Standard deviation of Employee's Productivity	32
4.7	Interpretation of Correlation Coefficient	
4.7.1	Correlation between Flexible Working Hours to the Employee's	
	Productivity	35
4.8	Model Summary	
4.8.1	Table of ANOVA	
4.8.2	Table of Coefficients	