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FOR INFORMATION

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MFORMATION

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EDITOR'S NOTE

Assalamualaikum WBT, Welcome to our FIM Communication: Thrive for Information. First of all, let me begin by telling all of the readers or it le bit of this publication.

HOWS H's STARTED ...??

At the beginning of the task given to us for the subject of IML601: Publication & Production of Information Materials, I realizes of one critical need in the successful of the publication which is "collaboration". Without collaboration, we were unable to achieved what we have working on before.

Back to our theme of FIM: Thrive for Information, I believe that information is a key to success. So, what do we expect our readers to know through "Thrive for Information" publication was that, it is specifically outline the information as a baseline in our life where each of the individual need it in a critical thinking, problem solving, decision making, knowing how to learn, reasoning, and the ability to manage resources, work productively with others, acquire and evaluate information effectively, organize and maintain information, interpret and communicate information, and work with a variety of technologies.

Lastly, I would like to take an opportunity to praise to Allah SWT, as without His blessing, we were unable to finish the entire task in the time being. Alhamdulillah, I am glad to have a great corperation from all the magazine team members, which spend their times and effort in order to helps in finishing the contents of the magazine. Not to mention, a highest thank to Mr.Azmi Ab Rahman for the great advices and knowledge sharing throughout the process of this FIM publication.

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BY: HASFARINI HASSIM & DARLINA DARMANSAH

n You

Usage of Information: Depends

If we heard about the word "information", many assortments come in our mind. Society interpretation towards information was information is a knowledge that can be assessed through a variety of formats as for example through mass media, like newspapers and conferences, social media such as twitter, facebook, Instagram and so forth. In brief, information is data that is processed or formulated in the form of codes which is symbol or a sound in which humans need to encode the messages and adapt them in a verbal and non-verbal communication. It is ideas, opinions, notions, word, or something new that can be shared as a new knowledge to all users. However, it is not an extraordinary to us to hear the misuse of information cases. Fraud does not just happen in big organizations only, but without realizing it, we as individually can also lead to misappropriation of information. This is not an easy fact to be accepted as a whole, but this is the reality. Sometimes, our actions may lead to plagiarism when we copy others works without credited the author or owner of the information used. In fact, the way of the adaptation, maintenance, and management information lies in us. If we have an identity, have a faith, principles and ethics, we will respect the rights of others as we care for our own rights. We are the creator which characterize ourselves what we want to do. Therefore, we cannot just blaming and pointing on others because we must always remember that when we blame on others, the other three fingers was turned again to ourselves.

Respect the authority of information

We as humans have a responsibility to vary from each other. The difference responsibilities can be seen in a number of factors such as age, gender, occupation, and status of each. As for an example if we look in a student's itself. Each student will be given specific tasks to measure a student's skills in searching the information. However, in the process of searching for information, they take information from various sources such as through internet, books, blogs and so forth without providing credibility to the real author of the work. This leads to the problem of plagiarism without the student knowing. However, nowadays, many institutions including Universiti Teknologi Mara (UiTM) took the initiative to eradicate plagiarism using the methods of marking students' work based plagiarism ranking or the possibility of plagiarism software to prevent impersonation occurs. It indirectly, restricts the activities of students who often copycat other people's work without being able to think themselves. It can be said today, the students cannot move without the help of search engines in the internet, but there were various other initiatives can be taken in the search for information such as through sharing opinions, discussions and so on. It is not a problem for one to make reference through internet, but even better when we put the credit to the original author of the information.

Another example can be related to this, there was an article in the local newspaper that tells about the copyright infringement committed by two academics from University Putra Malaysia. The news was picked on September, 13 in 2009 which about six years ago, where two lecturers from Universiti Putra Malaysia (UPM), namely Prof. Dr. Turiman Suandi and Dr. Zoharah Omar written and published a book entitled "Writing an Effective Resume" identified and investigated had containing materials in English which were copied from the overseas universities blogs. In this case, the lack of people professionalism clearly be seen in the completion of a work in which they steal other people's ideas for a book. As at the international law, the act of plagiarism or stealing the copyrights of others is a crime under the Penal Code law. This cases where university professors involves in plagiarism crime gave serious impact on their name, professionalism, faculty, and also the country.

In Malaysia, the law relating to copyright infringement has been enforced and signed by the Yang di-Pertuan Agong on 30 April 1987.The Malaysian Copyright Act 1987 (Act 332) is designed to protect works in Malaysia in any form either literary works, music, art, film, sound recording, or broadcast. Although this act was enacted, however, there are still some cases had yet to be able to eradicate such as piracy. As a human being, we must have a strong identity, and always adhere to the principle, and respect the rights of others.

2

يَنَأَيُّهَا ٱلَّذِينَ ءَامَنُوٓا إِن جَآءَ كُمۡ فَاسِقُ بِنَبَاٍ فَتَبَيَّنُوٓا أَن تُصِيبُوا قَوْمًا بِجَهَدالَةٍ فَتُصبِحُوا عَلَىٰ مَا فَعَلَتُمُ نَدِمِينَ ٢

"O believers, if an evildoer comes to you with some news, verify it (investigate to ascertain the truth), lest you should harm others unwittingly and then regret what you have done." surah Al-Hujurat (6)

protect utencity information

The responsibility for the authenticity of the information is the basic thing that should be emphasized by us as the presenter and receiver of information. Protect and maintain the truth of the information is like delivering the information to correct person, at the right place and on the right time. As we know, if we mastered the information thus we can conquer the world later, from these quotes, we should understand that how importance the information in our daily life. Actually, when we received any information, we can analyse the truth or the authentic of information based on the source or the first person that delivered it to us, this is because the credibility of the sources or person such as their behaviour and characteristics will showed the features if the information should be trusted or not. Referred cases: The accusations about the Malay-

Sometimes, receiving any information will also encourage us to share it to other person, either through verbal communication and non-verbal communication, or shared it through the mass media. Hence, we should always be aware of the pros and cons of such information. The benefits of information comes if the information that has been shared is true and it be used for the right purpose by others, but the disadvantage

es are also will appear obviously when the information that is shared was been changed or completely wrong. The authenticity of information that already impaired should not take for granted because it can give bad affect to human relation and it is also able to destabilize the country.

Therefore, as human beings we should have the responsibility of disseminating information, when we receive any information which could not be determined the truth, we must be wiser in analysing the information before we adopt it or use it in our life. If we also are confused about the truth of the information, we should not share it to avoid others from continually does what we do that eventually could harm the other party.

sian world class sailors was spread through Short Message Service [SMS] in 1999, where Datuk Azhar Mansor was slandered as apostate from Islam, and the slander was give bad impact to himself and affect his family, not only that, these cases also lead misunderstanding to some of the Islam and Christian religion follower. Now, praised that everything was clear when he explained to the media that the rumours was not true and he is now still a Muslim.

Boundaries of Information and technology

Nowadays, it cannot be denied that all community around the world depends on technology. Everything is based on technologies. Compared to the past, everyone communicates by using letters an postcards, but now, people use a technology advancement where the trend of using short messaging services (SMS), multimedia messaging services (MMS), email, social networking, and even followed by the insertion of emoticons to indicates the feelings of the sender. In more advances, today's meeting or conference can be made virtually and conducted through the internet only. Almost of the restaurants also follow the technological trend whereby there are providing an iPad or tablet on each table to make it easier for customers to orders by themselves and in the other hand to replace the manual taking order by the staff in the restaurant.

As has been discussed above, it can be said that today communities cannot live without the knowledge of the technology. Every aspect of life need the technologically knowledge, thus it lead people to learn technology to catch up with others but, have we ever thought about the impact of technology on next generations will be in the future? It can be seen that the people especially the younger generation now has a more developed understanding of information technology as compared with the younger generation in the past. They are practically mature than the actual age when knowledge they acquire or anything they are doing seems more prone to the actions of people over the age of them. As we all know, the internet is one of the channel to search the information. Now, parents are more likely to install Wi-Fi at home to prevent their children out of the house to do other activities. Without knowing the consequences, parent's actions can impact negatively on their children.

According to reports from the Cybersecurity (2015) said that the rate of cybercrime in the country rose up to 88 per cent last year compared to only 8,090 cases in the previous year. These are some of the cases reported, but probably there are many more cases that unreported. Most worst, the issue of cybercrime drag all ages, including children and young people to the arena until the young generation can undermine the integrity of the otherwise constrained. About 90 percent of the 8.5 million children and adolescents aged five to 18 years of exposure to negative elements of the cyber world, while 94 percent of Internet users in Malaysia are adolescents. This shows that most of Malaysian youth is the frequent internet user.

Hence, the parental institution seems to be the perfect guidance in order to treat the children. The parents should aware of their children to avoid any consequences or negative impact of the internet usage and to avoid their children involves in cybercrime. The parental control is needed to control the children behavior's by focusing more on gadget or internet rather than enjoying their normal daily routine.

do not misuse the information

As we know, any information that we obtained can also defined as a knowledge and skills to be adopted in our life, whether it is for good or bad purpose. The way of using the information is influenced by the behaviour and the necessity of someone, and some of them use the information for their own necessity but it gives a bad impact to others. The misuse of information become worse when everything can be learned by one click through the internet, a simple example is, most people was using YouTube website as a medium to learn a skill like making a cake, make a souvenir, and not only that, there were also those who use it just to fulfil their necessity but it harm others such as learn how to hacked their neighbours Wi-Fi password.

Some people also were looking the misuse of information that their obtained from YouTube website is a common thing for them, but actually it always related to the identity of the person. This is because, the way of how we use the information will determine who we are and how we honour or respect what we have learned. We can use any information to fulfil what we need but as a human being, we must thing about the consequences to other people. Need to be reminded, the misuse of information not only can harm ourself, but it has possibility it also can harm other people in future and to prevent it, it is better if we realize that the information is a knowledge and knowledge will be beneficial to us if we know how to use it in the right way. Referred cases: Lisa Surihani (Malaysian artists) was lost her money which is RM50 000 that causes by a one bank officer who breach her duties. According to the source obtained, the bank officer have cancelled the ATM card of Lisa Surihani before making a new copies and make the expenditures for RM50,000 from Lisa's account in Kuantan, Pahang on January 2013. This case, if we determined it in others sight, it's not just a breach of trust but it was relates with the misuse of information where the bank officer was misuse her skills and information that she learned when working in a bank to make something bad to others. However, action have been taken to the bank officer.

In conclusion, any information that we gained, shared and used is something that will beneficial to us, but because of our attitude which is does not understand the real purpose of the usage of the information has been made the information turns into something that harmful to our self or to others people. In this case, we cannot blame on the technological developments where we decide it as a main factor in led us to misuse the information, it is so because we cannot prevent these advancement of technology which is it will continue to improve over the time. Technological developments are just some of the innovations of information, therefore, it is depends on us in determining the way of how we use the information and we have to realize that technology is just a medium to get information more quickly, but the information will not function or have meaning if we do not perform any action on it. In short, we are a mover to all information and we are the ones to determine the pros and cons of the information to ourselves as well as to others.



"You are the embodiment of the information you choose to accept and act upon. To change your circumstance you need to change your thinking and subsequent actions."

-Adlin Sinclair -



HAKIKAT BELAJAR

Kita belajar kezucian dari cahaya Yang zelalu berzinar luruz menyibakkan gelap Kita belajar kezetiaan dari matahari Yang zelalu menepati janji terbit di pagi hari Kita belajar keluazan jiwa dari keluazan langit Yang zenantiaza berdandan dengan warnawarninya Arakan mega atau kemilau bintang-

gemintangnya

Kita belajar kearifan dari kedalaman samudera Yang menyimpan untaian mutiara dan keindahan

Kerajaan batu karang di dazarnya Kita belajar kerendah hatian dari gerak air Yang mengalir ke tempat yang lebih rendah Kita belajar dari titik-titik hujan Menghapuz kemarau panjang Kita belajar dari kezejukan embun pagi Menyegarkan daun-daun

Kita belajar dari kidung-kidung burung Dan gemercik air bening Di sela-sela batu pegunungan Kita belajar dari bunga-bunga pesta warna Yang selalu mengirimkan aroma dan keinda-

Kita pelajar dari manik-manik batu permata Yang merki terendam lumpur Tetop menampakkan cahayanya



Ya..

Kita juga belajar keramah tamahan dari semut Yang selalu mengucapkan salam damai saat jumpa sahabatnya Serta kegotong royongan mereka dalam bekerja Kita juga belajar dari persaudaraan kekal Antara laut dan pantainya antara pohon dengan tanah

Kita juga belajar dari kearifan alam remerta Yang nampak relalu diam Di dalam kediamannya relalu berrujud kepada-flya Wahai jiwa.. Betapa dunia ini relalu berkembang dan terbentang jadi guru

Ali Athi Ullah

Cinta terakhirku

Lamunan cinta masih berbisa Membuat diri ini sukar melupakan Aduh! Sakitnya dada Menanggung kerinduan hanya padamu Tersenyum bagaikan orang gila Aku memikirkan tentangmu Oh, indahnya cinta Menghalau segala usikan di jiwa Hanya tinggal erti bahagia Bila kau dan aku sentiasa bersama Kau cinta terakhirku Tiada lagi bisa mengganti Karna engkau telah menawan hati Juga kau pagari Dengan keikhlasan hati Tiada siapa mampu robohi Cintaku dan dirimu lagi Doa jangan lupa kau beri Pada si dia Pencipta hafi Agar kita selalu mensyukuri Erti sebuah cinta hakiki

Karya Sakinah Harun

Bahagia dalam Duka

Sahabat,

Ku nukilkan karyaku ini hanya untukmu Karna dirimu aku sayangi Tanpamu, aku begitu sunyi Detik yang kita lalui bersama amat ku hargai Kita makan dengan penuh berselera bersama Kita keluar bersama, bersorak ceria Ketika itu, hati ini benar-benar bahagia Namun satu hari ,engkau menjauh dengan ku Membawa seribu soalan di dadaku Memikirkan apa salahku dengan mu Tanpa khabaran, aku menangis Memikirkan keadaanmu yang jauh bersamaku Adakah hatimu sudah berubah Bagaimana pula dengan hubungan kita? Aku tertanya -tanya Saat ku bersamamu begitu berharga Namun kini kau biarkan aku derita Menanggung arus bahagia dalam duka Tidak ku minta bintang menjelma Hanya ku perlu kita bersama Menjalani hari- hari yang bakal tiba Dan meraih kebahagiaan bersama



inah Harun

Tiada Terganti

Air mata menitis lagi Bila diri mengenangkanmu Rabak sanubari, ku merinduimu Hanya doa ku titipkan setiap detik dan waktu

Agar dirimu bahagia disitu Tanpa menempah dirimu pergi Tanpa bersedia aku bersendiri Mungkin takdirNya yang sedang ku jalani Hidup sepi tanpamu disini Hanya kamu menawan hati Hanya kamu sering memahami Kamu juga tidak lelah menasihati Diri ini yang sering melupai Kasihmu ku junjung Pesanmu ku tanam di hati Takkan lagi ku menangisi Pemergianmu kali ini Wahai bondaku yang ku sayangi Dikaulah segala-gala penyeri Dikau juga tidak terganti Walau hancur duniawi

Karya Sakinah Harun

Baunya seharum kasturi

Karya Sakinah Harun Kepenatan masih terasa. Sejak ku menjejakkan kaki ke kampus ini, baru saat ini, aku dapat membaringkan sekujur tubuhku ini di dalam bilik yang selesa dan bersih. Ya, aku pelajar baru disini, pelajar yang baru sahaja mendaftarkan diri sebagai pelajar disini.

Sekarang,hampir tiba waktu untuk solat maghrib. Rakan-rakan sebilikku sudah mula persiapkan diri menemu ilahi.tinggalkan aku sendiri dalam keadaan keuzuran. Aku baringkan diri di atas katil.terasa dinginnya angin kipas. Beberapa minit kemudian,ku merenung bagasi dan beg yang ku bawa dari Kelantan. Disini akan bermulanya kehidupan baru, kehidupan sebagai seorang pelajar. Ku merenung setiap inci dalam bilikku, meja menulis, kerusi , tilam, dan almari . fasiliti yang ku kira cukup membuatkan kehidupan pelajar menjadi sempurna.

Sepenat manapun aku menjalani program sepanjang hari di fakulti,aku harus kuatkan diri untuk kemaskan barang-barang aku yang menunggu giliran untuk dikemaskan dan diletak di tempat yang sesuai. Aku mencapai bagasi yang berdekatan,mengeluarkan isinya. Sekarang, aku perlu melipat semuanya,untuk disusun ke dalam almari.Aku bermonolog sendirian.

Ingin ku imbau kembali, siapakah yang membuka hijabku? Sedangkan aku belum pernah meminta sesiapa untuk bukankanya untukku. Aku mula menyedari kelebihan ini sejak di bangku sekolah lagi. Daripada keadaan yang sangat takut pada mulanya,bertukar menjadi perasaan yang sangat biasa pada ketika ini. Mana tidaknya, sudah hampir lapan tahun aku hidup seperti manusia yang luar biasa.Manusia yang mempunyai kelebihan yang jarang ditemui di dunia milik Allah S.W.T ini. Manusia yang boleh melihat perkara yang tidak dapat dilihat oleh orang lain,manusia yang boleh mendengar apa yang tidak boleh didengar oleh orang lain, dan manusia yang boleh merasa apa yang tidak boleh dirasakan oleh orang lain. MasyaAllah,semua ini datang dari Allah, ini takdir dariNya.

Allahu akhbar! Aku berasa terbit satu perasaan disekelilingku,perasaan marah,marah yang teramat sangat. Dengan keadaanku yang keuzuran,maka aku tidak dapat merasainya dengan sempurna seperti sebelumnya. Saat ini, hanya perasaan dan perbuatan "makhluk" itu sahaja yang aku dapat rasa. Aku harus bertindak sesuatu, agar makhluk itu tidak lagi menunjukkan " belang" nya.

Dengan penuh kesabaran, aku berkata : " Saya baru sahaja datang ke sini, dan ini adalah bilik saya,saya tahu awak wujud dan saya tak mahu awak menganggu sesiapa sahaja disini,saya datang sini untuk belajar,kita sama-sama hidup,jangan mengganggu antara satu sama lain.Boleh ?"



Astaghfirullaalazim! Sekali lagi suara pintu almari itu terdengar, kali ini, secara menutup.lanya seolah kedua-dua pintu almari ditendang dengan sekuat hati oleh seseorang. Suara itu mengejutkan rakan sebilikku yang baru sahaja selesai solat maghrib di ruang tamu.Lalu pintu bilik diketuk,dia bertanya keadaan ku, aku diam seribu bahasa namun ku tetap pendamkan rasa ini kerana tidak mahu rakan-rakan yang lain takut atau gelisah untuk tinggal di bilik ini sepanjang semester ini. Lalu tombol pintu dipulas untuk menutup kembali pintu bilik. Aku mendekati almari itu,almari yang membuatkan aku terkejut sebanyak dua kali. Aku membukanya perlahanlahandan.... masyaAllah, bau apakah ini? Bau yang sangat wangi,wangi menusuk ke kalbu,seolah bau kasturi. Begitu nyaman sekali bau itu.

Aku tersedar dari lamunan.Aku cuba mengucap. Aku akan cuba untuk berfikir logik walaupun aku sudah lali dan "tahu" perkara yang aneh sebegini. Aku tidak membuat andaian sendiri,malah keesokan harinya,aku cuba bertanya kepada rakan sebilikku , "adakah bau harum itu datangnya dari minyak wangi awak?" Dengan wajah kehairanan, dia menjawab, " Tidak" ! habis siapa lagi? Hanya kita berdua yang tinggal sebilik . Ku simpan peristiwa itu sebagai misteri di bilik tingkat 5, blok 3 itu.

Bau yang seindah kasturi itu, akan ku ingat selamanya....



Trip 2day 1night in Terengganu

..........

DAY1 -START THE TRIP FROM UITM PUNCAK PERDANA

Our trip to Terengganu begin on 16-18 October recently.it is on Friday, Saturday and Monday. It was a 3 days 2 night trip including 13 students and 2 lecturers. Tis this trip was for subject Publication and Production of Information Materials (IML601). All the student gathered at Gazebo Block 1 and waited for our bus to come.

We start our journey with a very excited feeling. We hope that this trip can give us very good knowledges and experience.

Our journey begin with recitation of doa by Mr.Azmi.

...........



This journey take time almost 8 hours to reach our destination. In the journey also we are stop and take a break at Hentian Temerloh,Pahang. We went to eat and got some

....

........

10.30 p.m— arrived at Rhu Muda Beach Motel, check in and went to sleep tight.

DAY 2

8.00 a.m– everyone gathered and went to breakfast at Kuala Terengganu. We ate the traditional Terengganu dishes which are lempeng and the famous Nasi Dagang.

10.30 a.m– we went to Museum Negeri Terengganu. It were very nice because we got many information and history there. We spent almost 4 hours at the museum.

1.00 p.m- we went to Masjid Kristal. Some of us were riding a cruise to saw some breathtaking scenery around the river. By take the cruise also we can saw all the replica of mosques been there. It was very real and beautiful. After that we take lunch and continue to the next location.

3.00 p.m- the next location was the famous place to go. It was one of the attraction in this country of Darul Iman which is Pasar Payang. It was a traditional market. There are many traditional food, handicraft and everything is here. Almost all product here are from local. The price were very affordable and we can buy everything here.

5.00 p.m– we went to Pantai Batu Buruk at Kluang. It was one of the popular beach to hang around. There are many activity and games there. One of it, we can take a Cinderella ride and ate the awesome ikan celup tepung and seafood.

DAY 3

9.00 a.m– we went to Perpustakaan Negeri Terengganu. It was very big library.





We hanging around in the library and look at their collection

Take some memorial picture

12.00 p.m– we went to bought some keropok lekor as souvenir at Bukit Tok Beng (BTB). It was very famous place to buy keropok lekor and you must get number to make order.





SAYONARA TERENGGANU DARUL IMAN



BOARD OF DIREFTOR



CHIEF EDITOR

Darlina Darmansah

" Evaluating information is not only involved critical thinking but is more depends on creativity and your re-sponsibility to learn and choose.

NORSHAHIBA BT MOHAMAD SALLEH FATIHAH ADILAH BT MOHD SEBRI EDITOR



NUR SHAHIRA BT ZAIDI RASMADI EDITOR

HASFARINI BT HASSIM

DESIGNER



EDITOR

NUR ATIQAH BT AZMI EDITOR

NORHASHIDAH BT KIFLI

REPORTER



MAHIZAN BT MUHAMAD ISA DESIGNER

REPORTER

DEPUTY CHIEF EDITOR

Siti Mariana Hamzah

" Failure will never overtake me if my determination to succeed is strong enough."

SITI AISYAH BT YAHYA EDITOR



NUR HIDAYYAH BT SHARI SHAWARUDIN DESIGNER



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NURFATIHAH BT ABDUL RAZAK

FIM COMMUNICATION FLYER

FIM COMMUNICATION invites contributors to submit manuscripts for publication in the FIM COM-MUNICATION (December 2014 publication). The scopes of the journal include, but not limited to, the areas in Information Management.

TYPE OF CONTRIBUTIONS

FIM COMMUNICATION publishes original articles on all aspects of Information Management. As FIM COMMUNICATION is intended to be a semi academic/less formal publication, contributors are encouraged to share their experiences, personal views and thought. FIM COMMUNICATION also publishes creative writing such as poems, short stories etc.

AUTHOR GUIDELINES

1. Content

• We prefer FIM COMMUNICATION articles that are 750 - 1500 words in. They should be in English or Bahasa Melayu.

• Articles should not have been published previously in another magazine or journal, nor been available in a final version on a publicly available web site.

2. Matters of style

· Text should be in Microsoft Word or rtf format.

• Images may be in gif, or jpeg formats. Images can be handled several ways — as in-lines or as linked files. They normally should be no more than 700 pixels in width.

• Hyperlinks to external sources are encouraged. URLs should be spelled out rather than embedded as links, either following the appropriate name/text or, if preferred, within the References section at the end of the file.

• The font type required is Arial, 11pt.

3. Mechanics of submission

While we often receive completed manuscripts, we would prefer that you contact the editors at tintafpml@gmail.com before you finish writing so that we can determine whether the topic, style, and approach are appropriate for FIM COM-MUNICATION. We accept only electronic submissions.For any correspondence, keep in mind that the tinta_editor@gmail. com email address receives a large amount of spam and email to that address is filtered. Prepare your message with a proper subject line, body and signature block.

• Articles can be sent to tintafpm1@gmail.com as email attachments. Please include "FIM COMMUNICATION Article Submission" in the message subject line. Each author will be asked to submit a brief (50 - 100 word) biographical sketch along with his or her manuscript. Please contact the editors for details upon acceptance of your article.

4. Editorial Process

• Upon acceptance, articles are put on the magazine's production schedule for two months that is mutually acceptable to the authors and editors.

- FIM COMMUNICATION editors will read your submission and return it with suggested changes or comments.
- After the authors and editors have agreed on a final draft, the revised text will be formatted in doc or pdf by FIM COMMUNICATION staff.

• Authors will have a specified length of time to request final corrections or minor changes prior to the release of the magazine to the public.

• Once the issue has been released, only vital corrections or changes will be made to the file. These changes will be noted and dated at the end of the file.

5. Rights

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