

FACULTY OF OFFICE MANAGEMENT AND TECHNOLOGY
DIPLOMA IN OFFICE MANAGEMENT AND TECHNOLOGY

FUNDAMENTAL OF ENTREPRENEURSHIP

ETR 300

LAVENDER ENTERPRISE

PREPARED BY:

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HARYATI ISMAIL	2000490692
EMILIAN TY SEMIN	2000489386
MERRYHARYATY MOHD. NASIR	2000490646

GROUP 6AA

PREPARED FOR:

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MARA UNIVERSITY OF TECHNOLOGY
40450 SHAH ALAM
SELANGOR DARUL EHSAN

4 APRIL 2003

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**UNIVERSITI
TEKNOLOGI
MARA**



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Tel : 603-55225466
55225461
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Tarikh : 6 Februari 2003
Surat Kami : 500-MEDC(15/2/1)

KEPADA SESIAPA YANG BERKENAAN

Tuan/Puan,

PER: ASAS KEUSAHAWANAN (ETR)

Adalah dengan segala hormatnya dimaklumkan bahawa penama-penama yang dinyatakan di bawah ini adalah pelajar-pelajar Fakulti Pengurusan & Teknologi Pejabat yang sedang mengikuti matapelajaran Asas Keusahawanan yang dikendalikan oleh Pusat Pembangunan Usahawan Malaysia (MEDEC) - UiTM pada semester ini.

Salah satu daripada syarat di dalam mata pelajaran tersebut ialah pelajar-pelajar dimestikan menyediakan satu Rancangan Perniagaan (RP) yang lengkap mengenai projek perniagaan yang mereka pilih.

Pelajar-pelajar berkenaan ialah:

- | | |
|-----------------------------|--------------------|
| 1. Haryati Ismail | 2000490692 |
| 2. Nur Irna Ibrahim | 2000490692-4889123 |
| 3. Emilianty Semin | 2000489386 |
| 4. Merryharyaty Mohd. Nasir | 2000490646 |
| 5. Iliana Moktar | 2000490758 |

Pihak kami amat berbesar hati sekiranya pihak tuan/puan dapat memberi kerjasama yang sewajarnya kepada penama berkenaan.

Terima kasih.

Yang benar,

RAMLI RAYA

Ketua Jabatan Pendidikan Keusahawanan



Diploma in Office Management and Technology
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Prof. Madya Dr. Ismail Ab. Wahab
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40450 Shah Alam
Selangor Darul Ehsan

Sir

SUBMISSION OF BUSINESS PLAN

According to the above matter, we are gladly to present our business plan on the name of Lavender Enterprise which we have done.

2. The submission of this business plan is to fulfill the subject requirement for the Fundamental of Entrepreneurship (ETR 300) and this type of business that we had choose have its own potential to be run as to fulfill our customers needs
3. Enclosed with this letter is our business plan. We hope that this business plan will satisfy your expectation. And we really appreciate for your support and cooperation.

Thank you.

Yours sincerely

ILIANA BINTI MOKTAR
General Manager



PARTNERSHIP AGREEMENT

This Partnership Agreement is made on 2004 and it is between

Name	I/C No.
Iliana Binti Moktar	821222-01-6066
Haryati Binti Ismail	820812-14-5832
Nur Irna Binti Ibrahim	800415-05-5456
Emilianty Binti Semin	810628-01-5414
Merryharyaty binti Mohd. Nasir	820411-13-5000

It is declared that we have agreed to fulfill the agreement's conditions, which includes in this agreement form. All of us had agreed to become partner for the Lavender Enterprise. As a business partner, we are agreed to be liable for all the profit and losses from this company.

Subjects to the terms and conditions:

- a) This partnership will begin effectively on year 2004 and will proceed until an expired date agreed by the partners.
- b) This business will provide product, which is going to fulfill the customers' needs.
- c) All the profit and also the losses will be divided according to the capital contributed by each partner.
- d) Every partner is entitled to participate in the management and administration of the business.